

**WAC 246-810-025 Supervision and consultation requirements for certified counselors and supervision requirements for certified advisers.**

(1) Supervision. Certified counselors who do not meet the requirements in WAC 246-810-0221(1) and certified advisers must meet the following supervision requirements:

(a) Written agreement. A written agreement between a qualified supervisor and the certified counselor or certified adviser is required and must be reviewed and renewed at least every two years. The agreement must address:

- (i) The agreement duration;
- (ii) Expectations of both parties;
- (iii) Frequency and modalities of supervision;
- (iv) Recordkeeping;
- (v) Financial arrangements;
- (vi) Client confidentiality; and
- (vii) Potential conflict of interest.

(b) Frequency of supervision.

(i) During the first five years of practice, a minimum of two hours of supervision is required in any calendar month in which the certified counselor or certified adviser has had forty or more client contact hours.

(ii) After five years of practice, a minimum of one hour of supervision is required in any calendar month in which the certified counselor or certified adviser has forty or more client contact hours.

(iii) A minimum of two hours of supervision is required in any calendar quarter, regardless of the years in practice or number of client contact hours.

(iv) Up to half of the required supervision time may be supervision of practice in a group setting.

(c) Recordkeeping. A written record of supervision hours and topics must be maintained by both the supervisor and the certified counselor or certified adviser.

(2) Consultation. Certified counselors who meet the requirements of WAC 246-810-0221(1), must meet the following consultation requirements:

(a) Written agreement. A written agreement between a consultant who meets the requirements in WAC 246-810-026 and the certified counselor is required, and must be reviewed and renewed at least every two years. The agreement must address:

- (i) The agreement duration;
- (ii) Expectations of both parties;
- (iii) Frequency and modalities of consultation;
- (iv) Recordkeeping;
- (v) Financial arrangements;
- (vi) Client confidentiality; and
- (vii) Potential conflict of interest.

(b) Frequency. The certified counselor will determine the consultation he or she needs. However, a minimum of one hour of consultation is required during any calendar quarter in which the certified counselor has forty or more client contact hours.

(c) Recordkeeping. A written record of consultation hours and topics must be maintained by the consultant and the certified counselor.

[Statutory Authority: RCW 18.19.050 and chapter 18.19 RCW. WSR 09-15-041, § 246-810-025, filed 7/8/09, effective 7/8/09.]