

WAC 388-78A-2593 Management agreements—Terms of agreement.

Management agreements, at a minimum must:

- (1) Describe the responsibilities of the licensee and manager, including items, services, and activities to be provided;
- (2) Require the licensee's governing body, board of directors, or similar authority to appoint the facility administrator;
- (3) Provide for the maintenance and retention of all records in accordance with this chapter and other applicable laws;
- (4) Allow unlimited access by the department to documentation and records according to applicable laws or regulations;
- (5) Require the manager to immediately send copies of inspections and notices of noncompliance to the licensee;
- (6) State that the licensee is responsible for reviewing, acknowledging and signing all assisted living facility initial and renewal license applications;
- (7) State that the manager and licensee will review the management agreement annually and notify the department of any change according to applicable regulations;
- (8) Acknowledge that the licensee is the party responsible for complying with all laws and rules applicable to assisted living facilities;
- (9) Require the licensee to maintain ultimate responsibility over personnel issues relating to the operation of the assisted living facility and care of the residents, including but not limited to, staffing plans, orientation and training;
- (10) State the manager will not represent itself, or give the appearance it is the licensee; and
- (11) State that a duly authorized manager may execute resident leases or agreements on behalf of the licensee, but all such resident leases or agreements must be between the licensee and the resident.

[Statutory Authority: Chapter 18.20 RCW. WSR 13-13-063, § 388-78A-2593, filed 6/18/13, effective 7/19/13; WSR 10-03-066, § 388-78A-2593, filed 1/15/10, effective 2/15/10.]