

**Chapter 495D-144 WAC
BOOKSTORE OPERATING POLICY**

Last Update: 9/20/11

WAC

495D-144-010 Lake Washington Institute of Technology bookstore operating policy.
495D-144-020 Return and refund policy.
495D-144-030 Lake Washington Institute of Technology bookstore credit policies.
495D-144-040 Lake Washington Institute of Technology bookstore pricing policies.

WAC 495D-144-010 Lake Washington Institute of Technology bookstore operating policy. (1) Lake Washington Institute of Technology bookstore is operated for the special convenience, support, and use by students and staff of Lake Washington Institute of Technology. The bookstore's goods, services, and facilities are directly and substantially related to the educational mission of the college. Prices and fees will take into account all direct and indirect college costs, including overhead. Specific operating policies and procedures will be established by the president or his or her designee to promote the effective and efficient operation of the bookstore and to implement the provisions of this chapter.

(2) The bookstore will sell goods on the same basis to other persons as well. There is no similarly situated private bookstore available to meet all the demands of college visitors.

[Statutory Authority: RCW 28B.50.140(13). WSR 11-19-083, § 495D-144-010, filed 9/20/11, effective 10/21/11. Statutory Authority: RCW 28B.50.140. WSR 93-01-084, § 495D-144-010, filed 12/15/92, effective 1/15/93.]

WAC 495D-144-020 Return and refund policy. (1) Defective merchandise may be returned within a reasonable time for replacement or refund at the discretion of the administration.

(2) New books may be returned for refund on specified dates or within such specified time periods as are established and posted by the bookstore manager. The proper sales slip must be presented.

(3) Exceptions to the above are subject to the discretion of the bookstore manager.

[Statutory Authority: RCW 28B.50.140. WSR 93-01-084, § 495D-144-020, filed 12/15/92, effective 1/15/93.]

WAC 495D-144-030 Lake Washington Institute of Technology bookstore credit policies. The Lake Washington Institute of Technology bookstore will not establish personal charge accounts or extend personal credit.

[Statutory Authority: RCW 28B.50.140(13). WSR 11-19-083, § 495D-144-030, filed 9/20/11, effective 10/21/11. Statutory Authority: RCW 28B.50.140. WSR 93-01-084, § 495D-144-030, filed 12/15/92, effective 1/15/93.]

WAC 495D-144-040 Lake Washington Institute of Technology bookstore pricing policies. (1) The bookstore will supply books and supplies at an established retail rate.

- (2) Complimentary copies of books will not be furnished to faculty.
- (3) No discounts will be given to specific individuals.
- (4) Discounts applied at the discretion of the administration to categories or groupings of merchandise, and available to all customers, may be offered in order to clear aging or promotional merchandise. Detailed records will be kept of such discount activities.

[Statutory Authority: RCW 28B.50.140(13). WSR 11-19-083, § 495D-144-040, filed 9/20/11, effective 10/21/11. Statutory Authority: RCW 28B.50.140. WSR 93-01-084, § 495D-144-040, filed 12/15/92, effective 1/15/93.]