

Washington State Register, Issue 15-01

OFFICE OF THE CODE REVISER  
 Quarterly Rule-Making Report  
 Covering Registers 14-19 through 14-24

Type of Activity	New	Amended	Repealed
<b>ACCOUNTANCY, BOARD OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	1	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	1	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	1	1	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	1	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>ADMINISTRATIVE HEARINGS, OFFICE OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	1	0
<b>AGRICULTURE, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	28	140	23
Number of Rules Adopted as Emergency Rules	1	1	0
Number of Rules Proposed for Permanent Adoption	13	50	7
Number of Sections Adopted at Request of a Nongovernmental Entity	19	32	8
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	2	12	7
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	6	0	0
Number of Sections Adopted on the Agency's own Initiative	18	112	8
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	11	25	15
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>BELLEVUE COLLEGE</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	20	0	25
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	21	0	2
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>BUILDING CODE COUNCIL</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	1	28	0
Number of Rules Adopted as Emergency Rules	1	5	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	26	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0

**Washington State Register, Issue 15-01**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	8	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**CHARTER SCHOOL COMMISSION**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	1	0	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	1	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	1	0	0
Number of Sections Adopted on the Agency's own Initiative	1	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**COLUMBIA BASIN COLLEGE**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	4	0	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	4	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	4	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**COMMERCE, DEPARTMENT OF**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	11	0

**COMMUNITY AND TECHNICAL COLLEGES, STATE BOARD FOR**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**CRIMINAL JUSTICE TRAINING COMMISSION**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Withdrawn	0	3	0

**EARLY LEARNING, DEPARTMENT OF**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
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**Washington State Register, Issue 15-01**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	6	0
Number of Rules Adopted as Emergency Rules	0	10	0
Number of Rules Proposed for Permanent Adoption	0	14	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	6	0
Number of Sections Adopted on the Agency's own Initiative	0	10	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	16	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**EASTERN WASHINGTON UNIVERSITY**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	29	20	33
Number of Rules Proposed for Permanent Adoption	16	20	33
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	29	20	20
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	29	20	20
Number of Sections Adopted using Negotiated Rule Making	29	20	20
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**ECOLOGY, DEPARTMENT OF**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	11	14	0

**EDUCATION, STATE BOARD OF**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	2	11	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	7	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	2	11	0
Number of Sections Adopted on the Agency's own Initiative	0	8	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	7	0
Number of Sections Adopted using Pilot Rule Making	0	0	0

**EMPLOYMENT SECURITY DEPARTMENT**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	2	0

**ENTERPRISE SERVICES, DEPARTMENT OF**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	1	1
Number of Rules Proposed for Permanent Adoption	3	0	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	1
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0

Washington State Register, Issue 15-01

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	1	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>ENVIRONMENTAL AND LAND USE HEARINGS OFFICE</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	44	0
<b>FINANCIAL INSTITUTIONS, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	31	1	0
Number of Rules Proposed for Permanent Adoption	4	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	1	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	26	0	0
Number of Sections Adopted on the Agency's own Initiative	5	1	0
Number of Sections Adopted using Negotiated Rule Making	4	1	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>FINANCIAL MANAGEMENT, OFFICE OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	5	21	0
Number of Rules Proposed for Permanent Adoption	2	21	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	2	21	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	5	15	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	5	21	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>FISH AND WILDLIFE, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	2	2	0
Number of Rules Adopted as Emergency Rules	104	0	93
Number of Rules Proposed for Permanent Adoption	0	19	0
Number of Sections Adopted at Request of a Nongovernmental Entity	2	0	2
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	14	0	15
Number of Sections Adopted in Order to Comply with Federal Statute	14	0	15
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	100	6	91
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>FOREST PRACTICES BOARD</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	2	0

**Washington State Register, Issue 15-01**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
<b>GAMBLING COMMISSION</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	11	2
Number of Rules Proposed for Permanent Adoption	0	1	2
Number of Sections Adopted at Request of a Nongovernmental Entity	0	2	2
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	1	7	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	1	8	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	1	5	2
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>GREEN RIVER COMMUNITY COLLEGE</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	40	0	41
Number of Rules Proposed for Permanent Adoption	40	0	41
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	40	0	4
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	10	0	7
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	40	0	4
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	40	0	4
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>HEALTH CARE AUTHORITY</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	37	47	1
Number of Rules Adopted as Emergency Rules	14	1	0
Number of Rules Proposed for Permanent Adoption	25	28	14
Number of Rules Withdrawn	0	2	0
Number of Sections Adopted at Request of a Nongovernmental Entity	24	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	22	40	1
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	1	1	0
Number of Sections Adopted in Order to Comply with Federal Statute	3	4	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	1	9	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	51	48	1
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>HEALTH, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	13	37	8
Number of Rules Adopted as Emergency Rules	0	1	0
Number of Rules Proposed for Permanent Adoption	28	122	45
Number of Sections Adopted at Request of a Nongovernmental Entity	0	1	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	12	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	10	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	11	24	7

Washington State Register, Issue 15-01

Type of Activity	New	Amended	Repealed
Number of Sections Adopted on the Agency's own Initiative	2	12	1
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	13	38	8
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>HIGHLINE COLLEGE</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	0	56	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	56	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	56	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	56	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>HORSE RACING COMMISSION</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	0	1	0
Number of Rules Proposed for Permanent Adoption	0	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	1	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	1	0
Number of Sections Adopted using Negotiated Rule Making	0	1	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>INDUSTRIAL INSURANCE APPEALS, BOARD OF</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	3	10	0
Number of Rules Proposed for Permanent Adoption	3	10	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	3	10	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	3	10	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>INSURANCE COMMISSIONER, OFFICE OF</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	15	5	2
Number of Rules Proposed for Permanent Adoption	8	2	2
Number of Sections Adopted at Request of a Nongovernmental Entity	0	2	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	2	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	8	1	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	2	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0

Washington State Register, Issue 15-01

Type of Activity	New	Amended	Repealed
Number of Sections Adopted on the Agency's own Initiative	15	3	2
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	15	5	2
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>LABOR AND INDUSTRIES, DEPARTMENT OF</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	1	21	2
Number of Rules Proposed for Permanent Adoption	6	38	26
Number of Sections Adopted at Request of a Nongovernmental Entity	0	2	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	3	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	3	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	3	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	2	0
Number of Sections Adopted on the Agency's own Initiative	1	19	2
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	1	16	2
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>LICENSING, DEPARTMENT OF</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	0	7	0
Number of Rules Proposed for Permanent Adoption	0	4	0
Number of Rules Withdrawn	0	5	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	4	0
Number of Sections Adopted on the Agency's own Initiative	0	5	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>LIQUOR CONTROL BOARD</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	3	4	0
Number of Rules Adopted as Emergency Rules	0	5	0
Number of Rules Proposed for Permanent Adoption	2	30	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	3	8	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	3	4	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>LOWER COLUMBIA COLLEGE</b>			
Type of Activity	New	Amended	Repealed
Number of Rules Proposed for Permanent Adoption	0	2	0
<b>MILITARY DEPARTMENT</b>			
Type of Activity	New	Amended	Repealed
Number of Permanent Rules Adopted	0	1	0

Washington State Register, Issue 15-01

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>NATURAL RESOURCES, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	1	0	0
<b>PARKS AND RECREATION COMMISSION</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	1	1	2
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	2
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	1	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>PILOTAGE COMMISSIONERS, BOARD OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	2	0
Number of Rules Proposed for Permanent Adoption	0	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	2	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	2	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	2	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>PROFESSIONAL EDUCATOR STANDARDS BOARD</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	2	12	0
Number of Rules Adopted as Emergency Rules	1	0	0
Number of Rules Proposed for Permanent Adoption	2	11	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	3	15	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	2	3	0
Number of Sections Adopted on the Agency's own Initiative	1	11	0
Number of Sections Adopted using Negotiated Rule Making	1	12	0
Number of Sections Adopted using Other Alternative Rule Making	1	3	0
Number of Sections Adopted using Pilot Rule Making	0	0	0



Washington State Register, Issue 15-01

Type of Activity	New	Amended	Repealed
<b>PUBLIC DISCLOSURE COMMISSION</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	2	7	0
<b>PUBLIC EMPLOYMENT RELATIONS COMMISSION</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	0	2
<b>PUBLIC INSTRUCTION, SUPERINTENDENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	5	46	4
Number of Rules Adopted as Emergency Rules	0	1	0
Number of Rules Proposed for Permanent Adoption	0	3	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	5	38	4
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	5	33	4
Number of Sections Adopted using Negotiated Rule Making	0	1	0
Number of Sections Adopted using Other Alternative Rule Making	5	24	4
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>RETIREMENT SYSTEMS, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	1	0
Number of Rules Adopted as Emergency Rules	0	1	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	2	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	2	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>REVENUE, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	6	0
Number of Rules Adopted as Emergency Rules	0	2	0
Number of Rules Proposed for Permanent Adoption	4	58	12
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	5	0
Number of Sections Adopted on the Agency's own Initiative	0	4	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	1	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>SOCIAL AND HEALTH SERVICES, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	181	11	0
Number of Rules Adopted as Emergency Rules	0	47	0

Washington State Register, Issue 15-01

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	30	118	22
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	1	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	15	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	180	42	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	180	58	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>STUDENT ACHIEVEMENT COUNCIL</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Rules Proposed for Permanent Adoption	0	21	0
Number of Rules Withdrawn	0	21	0
<b>TRANSPORTATION, DEPARTMENT OF</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	0	4	0
Number of Rules Proposed for Permanent Adoption	0	15	0
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	3	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	2	0
Number of Sections Adopted on the Agency's own Initiative	0	1	0
Number of Sections Adopted using Negotiated Rule Making	0	3	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>UTILITIES AND TRANSPORTATION COMMISSION</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	4	2	0
Number of Rules Proposed for Permanent Adoption	3	36	34
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	0	0	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	2	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	0	0	0
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>WASHINGTON STATE PATROL</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	2	11	0
Number of Rules Proposed for Permanent Adoption	18	57	68
Number of Sections Adopted at Request of a Nongovernmental Entity	0	2	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	2	7	0
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	0	0	0
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	0	0
Number of Sections Adopted on the Agency's own Initiative	2	11	0
Number of Sections Adopted using Negotiated Rule Making	2	7	0

**Washington State Register, Issue 15-01**

<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>YAKIMA VALLEY COMMUNITY COLLEGE</b>			
<b>Type of Activity</b>	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	18	13	24
Number of Sections Adopted at Request of a Nongovernmental Entity	0	0	0
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	10	0	1
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	0	0	0
Number of Sections Adopted in Order to Comply with Federal Statute	7	1	8
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	0	1	0
Number of Sections Adopted on the Agency's own Initiative	1	11	4
Number of Sections Adopted using Negotiated Rule Making	0	0	0
Number of Sections Adopted using Other Alternative Rule Making	0	0	0
Number of Sections Adopted using Pilot Rule Making	0	0	0
<b>TOTALS FOR THE QUARTER:</b>			
	<b>New</b>	<b>Amended</b>	<b>Repealed</b>
Number of Permanent Rules Adopted	449	541	168
Number of Rules Adopted as Emergency Rules	121	74	93
Number of Rules Proposed for Permanent Adoption	221	764	308
Number of Rules Withdrawn	0	31	0
Number of Sections Adopted at Request of a Nongovernmental Entity	45	70	12
Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures	129	269	40
Number of Sections Adopted in Order to Comply with Federal Rules or Standards	23	34	15
Number of Sections Adopted in Order to Comply with Federal Statute	59	10	32
Number of Sections Adopted in Order to Comply with Recently Enacted State Statutes	238	130	7
Number of Sections Adopted on the Agency's own Initiative	225	354	136
Number of Sections Adopted using Negotiated Rule Making	36	45	20
Number of Sections Adopted using Other Alternative Rule Making	323	326	38
Number of Sections Adopted using Pilot Rule Making	0	0	0

**AGENCY RULES COORDINATORS  
Designations as of 12/29/2014**

<b>AGENCY</b>	<b>RULES COORDINATOR</b>	<b>PHONE/FAX</b>	<b>ADDRESS</b>
Accountancy, Board of	Kelly Wulfekuhle kellyw@cpaboard.wa.gov	P-(360)586-0785 F-(360)664-9190	PO Box 9131 Olympia, WA 98507-9131
Administrative Hearings, Office of	Jane Habegger jane.habegger@oah.wa.gov	P-(360)407-2756 F-(360)586-6563	P.O. Box 42489 Olympia, WA 98504-2489
Advanced Tuition Payment, Commission on	Betty Lochner bettyl@hecb.wa.gov	P-(360)753-7875 F-(360)704-6260	P.O. Box 43450 Olympia, WA 98504-3450
Agriculture, Department of	Teresa Norman tnorman@agr.wa.gov	P-(360)902-2043 F-(360)902-2092	P.O. Box 42560 Olympia, WA 98504-2560
Archaeology and Historic Preservation, Department of	Stephenie Kramer stephenie.kramer@dahp.wa.gov	P-(360)586-3083 F-(360)586-3067	P.O. Box 48343 Olympia, WA 98504-8343
Arts Commission	Kris Tucker krist@arts.wa.gov	P-(360)586-2423 F-(360)586-5351	P.O. Box 42675 Olympia, WA 98504-2675
Attorney General's Office	Rebecca Podszus rebeccap3@atg.wa.gov	P-(360)753-2683 F-(360)664-0228	P.O. Box 40100 Olympia, WA 98504-0100
Auditor, Office of State	Cindy Evans evansc@sao.wa.gov	P-(360)725-5585 F-(360)586-3105	P.O. Box 40031 Olympia, WA 98504-0031
Bates Technical College	Becky Welch bwelch@bates.ctc.edu	P-(253)680-7100 F-(253)680-7101	1101 S Yakima Avenue Tacoma, WA 98405-4895

## Washington State Register, Issue 15-01

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Bellevue College	Lisa Corcoran Lisa.Corcoran@belluuecollege.edu	P-(425)564-2302 F-(425)564-2261	3000 Landerholm Circle SE Bellevue, WA 98007-6484
Bellingham Technical College	Ronda Laughlin rlaughli@btc.ctc.edu	P-(360)738-3105 Ext. 334 F-(360)676-2798	3028 Lindbergh Avenue Bellingham, WA 98225-1599
Big Bend Community College	Gail Hamburg gailh@bigbend.edu	P-(509)793-2002 F-(509)762-6329	7662 Chanute Street NE Moses Lake, WA 98837
Blind, Department of Services for the	Ellen Drumheller elldrumheller@dsb.wa.gov	P-(360)586-7022 F-(360)586-7627	P.O. Box 40933 Olympia, WA 98504-0933
Blind, Washington State School for the	Dean Stenehjem dean.stenehjem@wssb.wa.gov	P-(360)696-6321 F-(360)737-2120	2214 E 13th Street Vancouver, WA 98661
Building Code Council	Tim Nogler tim.nogler@des.wa.gov	P-(360)725-2969 F-(360)586-9383	P.O. Box 48300 Olympia, WA 98504-8300
Cascadia Community College	Dede Gonzales dgonzales@cascadia.edu	P-(425)352-8810 F-(425)352-8265	18345 Campus Way NE Bothell, WA 98011-9510
Central Washington University	Kim Dawson dawsonk@cwu.edu	P-(509)963-2159 F-(509)963-3206	400 E University Way Ellensburg, WA 98926
Centralia College	Stephen Ward sward@centralia.edu	P-(360)736-9391 Ext. 233 F-(360)330-7501	600 W Locust Street Centralia, WA 98531-4099
Charter School Commission	Colin Pippin-Timco colin.pippin-timco@charterschool.wa.gov	P-(360)725-5511	PO Box 40996 Olympia, WA 98504-0996
Clark College	Theresa Heaton theaton@clark.edu	P-(360)992-2289 F-(360)992-2884	1933 Fort Vancouver Way Vancouver, WA 98663
Clover Park Technical College	Jim Tuttle jim.tuttle@cptc.edu	P-(253)589-5533 F-(253)589-5755	4500 Steilacoom Boulevard SW Lakewood, WA 98499
Code Reviser, Office of the	Kerry Radcliff Radcliff.Kerry@leg.wa.gov	P-(360)786-6697 F-(360)786-1529	P.O. Box 40551 Olympia, WA 98504-0551
Columbia Basin College	Camilla Glatt cglatt@columbiabasin.edu	P-(509)542-5548 Ext. 2202 F-(509)546-0401	2600 N 20th Avenue Pasco, WA 99301
Columbia River Gorge Commission	Nancy Andring andring@gorgecommission.org	P-(509)493-3323 F-(509)439-2229	P.O. Box 730 White Salmon, WA 98672
Commerce, Department of	Nick Demerice Nick.Demerice@commerce.wa.gov	P-(360)725-4010 F-(360)586-8440	PO Box 42525 Olympia, WA 98504-2525
Community and Technical Colleges, State Board for	Beth Gordon bgordon@sbctc.edu	P-(360)704-4309 F-(360)704-4415	1300 Quince Street SE Olympia, WA 98504-2495
Conservation Commission	Ron Shultz Ron.Shultz@scc.wa.gov	P-(360)407-6200 F-(360)407-6215	P.O. Box 47721 Olympia, WA 98504-7721
Consolidated Technology Services	Rebekah O'Hara Rebekah.ohara@cts.wa.gov	P-(360)407-8818 F-(360)586-1414	1500 Jefferson Street SE Olympia, WA 98504-1501
Corrections, Department of	John Nispel jrnispel@doc1.wa.gov	P-(360)725-8365 F-(360)664-2009	P.O. Box 41114 Olympia, WA 98504-1114
County Road Administration Board	Karen Pendleton karen@crab.wa.gov	P-(360)753-5989 F-(360)586-0386	P.O. Box 40913 Olympia, WA 98504-0913
Criminal Justice Training Commission	Sonja Hirsch shirsch@cjte.state.wa.us	P-(206)835-7356 F-(206)835-7313	19010 1st Avenue South Burien, WA 98148
Dairy Products Commission	Celeste Piette celeste@havemilk.com	P-(425)672-0687 F-(425)672-0674	4201 198th Street SW, Suite 101 Lynnwood, WA 98036
Early Learning, Department of	Matt Judge matt.judge@del.wa.gov	P-(360)407-1962 F-(360)586-0533	PO Box 40970 Olympia, WA 98504-0970
Eastern Washington University	Laurie Connelly laurie.connely@mail.ewu.edu	P-(509)359-2371 F-(509)359-7036	214 Showalter Hall Cheney, WA 99004-2444
Ecology, Department of	Bari Schreiner Bari.Schreiner@ecy.wa.gov	P-(360)407-6998 F-(360)407-6989	P.O. Box 47600 Olympia, WA 98504-7600
Edmonds Community College	Mark Cassidy mark.cassidy@edcc.edu	P-(425)640-1647 F-(425)640-1359	20000 68th Avenue W Lynnwood, WA 98036-5999

## Washington State Register, Issue 15-01

AGENCY	RULES COORDINATOR	PHONE/FAX	ADDRESS
Education, State Board of	Jack Archer jack.archer@k12.wa.us	P-(360)725-6035 F-(360)586-2357	600 Washington Street S.E. Olympia, WA 98504
Employment Security Department	Pamela Ames pames@esd.wa.gov	P-(360)902-9387	P.O. Box 9046 Olympia, WA 98507-9046
Energy Facility Site Evaluation Council	Al Wright awright@utc.wa.gov	P-(360)664-1360 F-(360)586-1130	P.O. Box 43172 Olympia, WA 98504-3172
Enterprise Services, Department of	Jack Zeigler jack.zeigler@des.wa.gov	P-(360)407-9209 F-(360)586-5898	1500 Jefferson Olympia, WA 98504-1401
Environmental and Land Use Hearings Office	Kay Brown kayb@eluh.o.wa.gov	P-(360)664-9174 F-(360)586-2253	P.O. Box 40903 Olympia, WA 98504-0903
Everett Community College	Jennifer Howard jhoward@everettcc.edu	P-(425)388-9232 F-(425)388-9228	2000 Tower Street Everett, WA 98201
Evergreen State College, The	John Carmichael carmichj@evergreen.edu	P-(360)867-5100 F-(360)867-6577	2700 Evergreen Parkway NW Olympia, WA 98505
Executive Ethics Board	Melanie de Leon melanied@atg.wa.gov	P-(360)586-6759 F-(360)586-3955	P.O. Box 40149 Olympia, WA 98504-0149
Financial Institutions, Department of	Susan Putzier sputzier@dfi.wa.gov	P-(360)902-8764 F-(360)586-5068	P.O. Box 41200 Olympia, WA 98504-1200
Financial Management, Office of	Roselyn Marcus roselyn.marcus@ofm.wa.gov	P-(360)902-0434 F-(360)664-2832	P.O. Box 43113 Olympia, WA 98504-3113
Fish and Wildlife, Department of	Joanna Eide Joanna.Eide@dfw.wa.gov	P-(360)902-2403 F-(360)902-2155	600 Capitol Way N Olympia, WA 98501
Forest Practices Board	Patricia Anderson patricia.anderson@dnr.wa.gov	P-(360)902-1413 F-(360)902-1428	P.O. Box 47012 Olympia, WA 98504-7012
Freight Mobility Strategic Investment Board	Marsha Gehring gehrinm@fmsib.wa.gov	P-(360)586-9695 F-(360)586-9700	P.O. Box 40965 Olympia, WA 98504-0965
Gambling Commission	Susan Newer Susan.Newer@wsgc.wa.gov	P-(360)486-3466 F-(360)486-3631	PO Box 42400 Olympia, WA 98504-2400
Grays Harbor College	Sandy Zelasko szelasko@ghc.edu	P-(360)538-4000 F-(360)538-4299	1620 Edward P Smith Drive Aberdeen, WA 98520-7599
Green River Community College	John Ramsey jramsey@greenriver.edu	P-(253)288-3360 F-(253)288-3470	12401 SE 320th Street Auburn, WA 98092-3699
Health Care Authority	Kevin Sullivan kevin.sullivan@hca.wa.gov	P-(360)725-1344 F-(360)586-9727	P.O. Box 45504 Olympia, WA 98504-5504
Health, Department of	Tami Thompson tami.thompson@doh.wa.gov	P-(360)236-4044 F-(360)586-7424	P.O. Box 47890 Olympia, WA 98504-7890
Highline Community College	Vice-pres., Admin. lyok@highline.edu	P-(206)592-3545 F-(206)870-3754	P.O. Box 98000 Des Moines, WA 98198-9800
Hispanic Affairs, Commission on	Marena Lear mlear@cha.wa.gov	P-(360)725-5661 F-(360)586-9501	210 11th Avenue, Suite 301 Olympia, WA 98504
Historical Society, Eastern Washington State	John Drexel johnd@northwestmuseum.org	P-(509)363-5305 F-(509)363-5303	2316 W First Avenue Spokane, WA 99204
Historical Society, Washington State	Misty Reese mreese@wshs.wa.gov	P-(253)798-5901 F-(253)272-9518	1911 Pacific Avenue Tacoma, WA 98402-3109
Horse Racing Commission	Douglas Moore doug.moore@whrc.state.wa.us	P-(360)459-6462 F-(360)459-6461	6326 Martin Way, Suite 209 Olympia, WA 98516-5578
Human Rights Commission	Laura Lindstrand llindstrand@hum.wa.gov	P-(360)359-4923 F-(360)586-2282	P.O. Box 42490 Olympia, WA 98504-2490
Indeterminate Sentence Review Board	Margaret McKinney mmmckinney@doc1.wa.gov	P-(360)407-0671 F-(360)493-9287	P.O. Box 40907 Olympia, WA 98504-0907
Industrial Insurance Appeals, Board of	J. Timmons scott.timmons@biia.wa.gov	P-(360)753-9824 F-(360)586-5611	P.O. Box 42401 Olympia, WA 98504-2401
Insurance Commissioner, Office of	Kacy Scott kacys@oic.wa.gov	P-(360)725-7041 F-(360)586-3109	P. O. Box 40255 Olympia, WA 98504-0255
Investment Board, State	Liz Mendizabal lmendizabal@sib.wa.gov	P-(360)956-4600 F-(360)956-4785	P.O. Box 40916 Olympia, WA 98504-0916

## Washington State Register, Issue 15-01

AGENCY	RULES COORDINATOR	PHONE/FAX	ADDRESS
Jail Industries Board	Dean Mason dmason@cjtc.state.wa.us	P-(360)486-2432 F-(360)486-2381	3060 Willamette Dr. NE, Ste. 100 Lacey, WA 98516
Judicial Conduct, Commission on	Tanya Calahan tcalahan@cjtc.state.wa.us	P-(360)753-4585 F-(360)586-2918	210 11th Avenue SW, Suite 400 Olympia, WA 98507
Labor and Industries, Department of	Maggie Leland maggie.leland@lni.wa.gov	P-(360)902-4504 F-(360)902-4202	P.O. Box 44001 Olympia, WA 98504-4001
Lake Washington Institute of Technology	Vice-president dennis.long@lwtech.edu	P-(425)739-8100 F-(425)739-8299	11605 132nd Avenue NE Kirkland, WA 98034-8506
Licensing, Department of	Damon Monroe dmonroe@dol.wa.gov	P-(360)902-3843	PO Box 9020 Olympia, WA 98507-9020
Life Sciences Discovery Fund Authority	Alden Jones aldenj2@u.washington.edu	P-(206)221-7919 F-(206)543-3639	Box 356340 Seattle, WA 98195-6340
Liquor Control Board	Karen McCall kjm@liq.wa.gov	P-(360)664-1641 F-(360)664-9689	3000 Pacific Avenue SE Olympia, WA 98504
Lottery, Washington State	Jana Jones jjones@walottery.com	P-(360)664-4833 F-(360)586-1039	814 East 4th Avenue Olympia, WA 98504
Lower Columbia College	Linda Peck lpeck@lcc.ctc.edu	P-(360)442-2100 F-(360)442-2109	P.O. Box 3010 Longview, WA 98632-0310
Military Department	Bernadette Petruska Bernadette.Petruska@mil.wa.gov	P-(253)512-8108 F-(253)512-8497	1 Militia Drive Camp Murray, WA 98430-5000
Minority and Women's Business Enterprises, Office of	Mark Kifowit markk@omwbe.wa.gov	P-(360)664-9764	210 11th Ave SW, Suite 401 Olympia, WA 98504-1160
Natural Resources, Department of	Rochelle Knust Rochelle.knust@dnr.wa.gov	P-(360)902-2117 F-(360)902-1789	P.O. Box 47015 Olympia, WA 98504-7015
Olympic College	Thomas Oliver toliver@oc.ctc.edu	P-(360)475-7502 F-(360)475-7104	1600 Chester Avenue Bremerton, WA 98337
Parks and Recreation Commission	Valeria Evans Valeria.Evans@parks.wa.gov	P-(360)902-8597 F-(360)664-8112	P.O. Box 42650 Olympia, WA 98504-2650
Peninsula College	Patricia Fischer pfischer@pencol.edu	P-(360)417-6201 F-(360)417-6220	1502 E Lauridsen Boulevard Port Angeles, WA 98362
Pierce College	Ruth Ann Hatchett rhatchett@pierce.ctc.edu	P-(253)840-8495	9401 Farwest Drive SW Lakewood, WA 98498-1999
Pilotage Commissioners, Board of	Peggy Larson LarsonP@wsdot.wa.gov	P-(206)515-3904 F-(206)515-3906	2901 Third Avenue, Suite 500 Seattle, WA 98121-3014
Pollution Liability Insurance Agency	Xyzlinda Marshall xmarshall@plia.wa.gov	P-(360)586-1060 F-(360)586-7187	P.O. Box 40930 Olympia, WA 98504-0930
Prevention of Child Abuse and Neglect, Council for	Joan Sharp sharpjd@dshs.wa.gov	P-(206)464-5493 F-(206)464-6642	318 First Avenue S, Suite 310 Seattle, WA 98104
Professional Educator Standards Board	David Brenna David.Brenna@k12.wa.us	P-(360)725-6238 F-(360)586-4548	P.O. Box 47236 Olympia, WA 98504-2736
Prosecuting Attorneys, Association of	Thomas McBride tmcbride@waprosecutors.org	P-(360)753-2175 F-(360)753-3943	PO Box 50952 Olympia, WA 98504-0952
Public Disclosure Commission	Lori Anderson pdc@pdc.wa.gov	P-(360)664-2737 F-(360)753-1112	P.O. Box 40908 Olympia, WA 98504-0908
Public Employment Relations Commission	Dario de la Rosa dario.delarosa@perc.wa.gov	P-(360)570-7328 F-(360)570-7334	P.O. Box 40919 Olympia, WA 98504-0919
Public Instruction, Superintendent of	Kristin Murphy kristin.murphy@k12.wa.us	P-(360)725-6133 F-(360)753-6712	P.O. Box 47200 Olympia, WA 98504-7200
Public Works Board	John LaRocque john.larocque@pwb.wa.gov	P-(360)725-5010 F-(360)664-3029	P.O. Box 48319 Olympia, WA 98504-8319
Puget Sound Partnership	James (Jim) Bolger jim.bolger@psp.wa.gov	P-(360)464-4845 F-(253)830-2353	326 East D Street Tacoma, WA 98421-1801
Recreation and Conservation Office	Leslie Ryan-Connelly Leslie.Ryan-Connelly@rco.wa.gov	P-(360)902-3080 F-(360)902-3026	P.O. Box 40917 Olympia, WA 98504-0917
Renton Technical College	Melinda Merrell mmerrell@rtc.edu	P-(425)235-5846 F-(425)235-7865	3000 NE 4th St. Renton, WA 98056

## Washington State Register, Issue 15-01

AGENCY	RULES COORDINATOR	PHONE/FAX	ADDRESS
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Revenue, Department of	Dylan Waits DylanW@dor.wa.gov	P-(360)534-1583 F-(360)534-1606	P.O. Box 47453 Olympia, WA 98504-7453
Salaries for Elected Officials, Washington Citizens' Commission on	Teri Wright Teri.Wright@salaries.wa.gov	P-(360)725-5669 F-(360)586-7544	P.O. Box 43120 Olympia, WA 98504-3120
Seattle Community Colleges	Dr. Carin Weiss cweiss@sccd.ctc.edu	P-(206)587-4104 F-(206)587-3894	1500 Harvard Avenue Seattle, WA 98122-3803
Secretary of State	Ken Raske ken.raske@sos.wa.gov	P-(360)902-4184 F-(360)586-5629	P.O. Box 40220 Olympia, WA 98504-0220
Shoreline Community College	Stephen Smith spsmith@shoreline.edu	P-(206)546-4694 F-(206)546-5850	16101 Greenwood Avenue N Shoreline, WA 98133
Skagit Valley College	Lisa Radeleff Lisa.Radeleff@skagit.edu	P-(360)416-7995 F-(360)416-7773	2405 E College Way Mt. Vernon, WA 98273
Social and Health Services, Department of	Katherine Iyall Vasquez DSHSRPAURulesCoordinator@dshs.wa.gov	P-(360)664-6097 F-(360)664-6185	P.O. Box 45850 Olympia, WA 98504-5850
South Puget Sound Community College	Diana Toledo dtoledo@spscc.ctc.edu	P-(360)754-7711 Ext. 5202 F-(360)586-3570	2011 Mottman Road SW Olympia, WA 98512
Southwest Clean Air Agency	Paul Mairose paul@swcleanair.org	P-(360)574-3058 Ext. 30 F-(360)576-0925	11815 NE 99th Street, Suite 1294 Vancouver, WA 98682
Spokane, Community Colleges of	Kathleen Roberson kroberson@ccs.spokane.edu	P-(509)434-5275 F-(509)434-5279	PO Box 6000 Spokane, WA 99217-6000
Student Achievement Council	Kristin Ritter kristinr@wsac.wa.gov	P-(360)753-7810 F-(360)704-6210	P.O. Box 43430 Olympia, WA 98504-3430
Tacoma Community College	Cathie Bitz cbitz@tacomacc.edu	P-(253)566-5101 F-(253)566-5376	6501 S 19th Street Tacoma, WA 98466
Tax Appeals, Board of	Stephen Saynisch ssaynisch@bta.state.wa.us	P-(360)753-5446 F-(360)586-9020	P.O. Box 40915 Olympia, WA 98504-0915
Tobacco Settlement Authority	Paul Edwards pedwards@wshfc.org	P-(206)287-4462 F-(206)587-5113	1000 Second Avenue, Suite 2700 Seattle, WA 98104-1046
Traffic Safety Commission	Chris Madill cmadill@wtsc.wa.gov	P-(360)725-9884	P.O. Box 40944 Olympia, WA 98504-0944
Transportation Improvement Board	Eileen Bushman eileenb@tib.wa.gov	P-(360)586-1146 F-(360)586-1165	P.O. Box 40901 Olympia, WA 98504-0901
Transportation, Department of	Cathy Downs downsc@wsdot.wa.gov	P-(360)705-7761 F-(360)705-6808	P.O. Box 47410 Olympia, WA 98504-7410
Treasurer, Office of the State	Johnna Craig johnna.craig@tre.wa.gov	P-(360)902-8912 F-(360)586-6890	P.O. Box 40200 Olympia, WA 98504-0200
University of Washington	Rebecca Goodwin Deardorff rules@uw.edu	P-(206)543-9219 F-(206)685-3825	Box 351210 Seattle, WA 98195-1210
Utilities and Transportation Commission	Kippi Walker kwalker@wutc.wa.gov	P-(360)664-1139 F-(360)586-1150	P.O. Box 47250 Olympia, WA 98504-7250
Veterans Affairs, Department of	Heidi Audette heidia@dva.wa.gov	P-(360)725-2154 F-(360)725-2197	P.O. Box 41150 Olympia, WA 98504-1150
Volunteer Firefighters and Reserve Officers, Board for	Brigette Smith bridgetted@bvff.wa.gov	P-(360)753-7318 F-(360)586-1987	P.O. Box 40945 Olympia, WA 98504-0945
Walla Walla Community College	Jerri Ramsey jerri.ramsey@wwcc.edu	P-(509)527-4274 F-(509)527-4249	500 Tausick Way Walla Walla, WA 99362-9267
Washington State Patrol	Melissa Van Gorkom Melissa.vangorkom@wsp.wa.gov	P-(360)596-4017 F-(360)596-4015	P.O. Box 42600 Olympia, WA 98504-2600
Washington State University	Ralph Jenks jenks@wsu.edu	P-(509)335-2004 F-(509)335-3969	3089 Information Technology Building Pullman, WA 99164-1225
Wenatchee Valley College	Suzie Benson sbenson@wvc.edu	P-(509)682-6515 F-(509)682-6401	1300 Fifth Street Wenatchee, WA 98801

## Washington State Register, Issue 15-01

AGENCY	RULES COORDINATOR	PHONE/FAX	ADDRESS
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Whatcom Community College	Sheila Pennell spennell@whatcom.ctc.edu	P-(360)383-3077 Ext. 3275 F-(360)383-4000	237 W Kellogg Road Bellingham, WA 98226
Workforce Training and Education Coordinating Board	Erica Hansen Erica.Hansen@wtb.wa.gov	P-(360)709-4600 F-(360)586-5862	P.O. Box 43105 Olympia, WA 98504-3105
Yakima Regional Clean Air Agency	Gary Pruitt gary@yrcaa.org	P-(509)834-2050 F-(509)834-2060	329 N First Street Yakima, WA 98901
Yakima Valley Community College	Megan Jensen mjensen@yvcc.edu	P-(509)574-4635 F-(509)574-4638	PO Box 22520 Yakima, WA 98908

### AGENCY PUBLIC RECORDS OFFICER Designations as of 12/29/2014

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Accountancy, Board of	Richard Sweeney ricks@cpaboard.wa.gov	P-(360)586-0163 F-(360)664-9190	P.O. Box 9131 Olympia, WA 98507-9131
Administrative Hearings, Office of	Barbara Cleveland barb.cleveland@oah.wa.gov	P-(360)586-3169 F-(360)664-8721	P.O. Box 42488 Olympia, WA 98504-2488
Agriculture, Department of	Pamela Potwin publicdisclosure@agr.wa.gov	P-(360)902-1935 F-(360)902-2092	P.O. Box 42560 Olympia, WA 98504-2560
Alfalfa Seed Commission	Shane Johnson shanej@agmgt.com	P-(509)585-5460 F-(509)585-2671	100 N Fruitland, Suite B Kennewick, WA 99336
Apple Commission	Robin Mooney robin.mooney@waapple.org	P-(509)663-9600 F-(509)662-5824	2900 Euclid Avenue Wenatchee, WA 98801
Archaeology and Historic Preservation, Department of	Rick Anderson Rick.Anderson@dahp.wa.gov	P-(360)586-3065 F-(360)586-3067	P.O. Box 48343 Olympia, WA 98504-8343
Arts Commission	Mark Gerth markg@arts.wa.gov	P-(360)586-8093 F-(360)586-5351	P.O. Box 42675 Olympia, WA 98504-2675
Asparagus Commission	Alan Schreiber aschreiber@centurytel.net	P-(509)266-4303 F-(509)266-4317	2621 Ringold Road Eltopia, WA 99330
Attorney General's Office	LaDona Jensen publicrecords@atg.wa.gov	P-(360)586-2533 F-(360)664-0228	P.O. Box 40100 Olympia, WA 98504-0100
Auditor, Office of State	Mary Leider leiderm@sao.wa.gov	P-(360)902-0379 F-(360)753-0646	P.O. Box 40021 Olympia, WA 98504-0021
Bates Technical College	Vickie Lackman vlackman@bates.ctc.edu	P-(253)680-7180 F-(253)680-7171	1101 S Yakima Avenue Tacoma, WA 98405
Beef Commission	April Budinich abudinich@wabeesf.org	P-(206)444-2902 F-(206)444-2910	14240 Interurban Avenue S. #224 Seattle, WA 98168
Beer Commission	Eric Radovich eric@washingtonbeer.com	P-(206)795-5072	1501 N 200th Street, Suite 111 Shoreline, WA 98133
Bellevue College	Kathi Hutchins khutchin@bcc.ctc.edu	P-(425)564-2451 F-(425)564-4187	3000 Landerholm Circle S.E. Bellevue, WA 98007-6484
Big Bend Community College	Kathy Arita kathyar@bigbend.edu	P-(509)793-2016 F-(509)762-6206	7662 Chanute Street Moses Lake, WA 98837
Blind, Department of Services for the	Ellen Drumheller elldrumheller@dsb.wa.gov	P-(360)725-3836 F-(360)407-0679	P.O. Box 40933 Olympia, WA 98504-0933
Blind, Washington State School for the	Janet Merz janet.merz@wssb.wa.gov	P-(360)696-6321 Ext. 120 F-(360)737-2120	2214 East 13th Street Vancouver, WA 98661
Blueberry Commission	Alan Schreiber aschreiber@centurytel.net	P-(509)266-4303 F-(509)266-4317	2621 Ringold Road Eltopia, WA 99330
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## Washington State Register, Issue 15-01

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Central Washington University	Sandra Colson colsons@cwu.edu	P-(509)963-2156 F-(509)963-3206	400 E. University Way Ellensburg, WA 98926-7501
Charter School Commission	Colin Pippin-Timco colin.pippin-timco@charter-school.wa.gov	P-(360)725-5511	PO Box 40996 Olympia, WA 98504-0996
Childhood Deafness and Hearing Loss, Center for	Judy Smith judy.smith@wsd.wa.gov	P-(360)696-6525 Ext. 0401 F-(360)696-6291	611 Grand Boulevard, S-26 Vancouver, WA 98661
Clark College	Bob Williamson bwilliamson@clark.edu	P-(360)992-2289 F-(360)992-2884	1933 Fort Vancouver Way Vancouver, WA 98663
Clover Park Technical College	Lisa Beach lisa.beach@cptc.edu	P-(253)589-5603 F-(253)589-5784	4500 Steilacoom Boulevard S.W. Lakewood, WA 98499
Code Reviser, Office of the	Debbie Deibert CodeRev.WA@leg.wa.gov	P-(360)786-6777 F-(360)786-1529	P.O. Box 40551 Olympia, WA 98504-0551
Columbia Basin College	Camilla Glatt cglatt@columbiabasin.edu	P-(509)547-0511 Ext. 2348 F-(509)546-0401	2600 North 20th Avenue Pasco, WA 99301
Columbia River Gorge Commission	Nancy Andring andring@gorgecommission.org	P-(509)493-3323 F-(509)493-2229	P.O. Box 730 White Salmon, WA 98672
Commerce, Department of	Shannon Goudy shannon.goudy@commerce.wa.gov	P-(360)725-2706 F-(360)586-8440	PO Box 42525 Olympia, WA 98504
Community and Technical Colleges, State Board for	Julie Walter jwalter@sbctc.ctc.edu	P-(360)704-4313 F-(360)586-6440	P.O. Box 42495 Olympia, WA 98504-2495
Community, Trade and Economic Development, Department of	Karen Dunn Karend@cted.wa.gov	P-(360)725-4021 F-(360)586-8440	P.O. Box 42525 Olympia, WA 98504-2525
Consolidated Technology Services	Michael Callahan ctspublicdisclosure@cts.wa.gov	P-(360)407-8765 F-(360)586-1414	PO Box 41501 Olympia, WA 98504-1501
Corrections, Department of	Denise Vaughan dlvaughan@doc1.wa.gov	P-(360)725-8854 F-(360)586-0287	P.O. Box 41118 Olympia, WA 98504-1118
County Road Administration Board	Karen Pendleton karen@crab.wa.gov	P-(360)753-5989 F-(360)586-0386	2404 Chandler Court SW, Suite 240 Olympia, WA 98504-0913
Cranberry Commission	Cindy Maben mabentrucking@comcast.net	P-(360)267-7410	PO Box 597 Grayland, WA 98547
Criminal Justice Training Commission	Sonja Hirsch shirsch@cjtc.state.wa.us	P-(206)835-7356 F-(206)835-7313	19010 1st Avenue South Burien, WA 98148
Dairy Products Commission	Vala Hallgrimson vala@havemilk.com	P-(425)672-0687 F-(425)672-0674	4201 198th Street SW Lynnwood, WA 98036
Early Learning, Department of	Wendy Bennett wendy.bennett@del.wa.gov	P-(360)725-4385 F-(360)413-3482	PO Box 40970 Olympia, WA 98504-0970
Eastern Washington Growth Management Hearings Board	Angie Andreas AAndreas@ew.gmhb.wa.gov	P-(509)574-6960 F-(509)574-6964	15 W Yakima Avenue, Suite 102 Yakima, WA 98902
Eastern Washington University	Roxann Dempsey roxann.dempsey@mail.ewu.edu	P-(509)359-4210 F-(509)359-6705	307 Showalter Hall Cheney, WA 99004
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Education, State Board of	Janet Culik janet.culik@k12.wa.us	P-(360)725-4475 F-(360)586-2357	600 Washington St. SE Olympia, WA 98504
Employment Security Department	Robert Page rpage@esd.wa.gov	P-(360)586-2132 F-(360)586-2133	P.O. Box 9046 Olympia, WA 98507-9046
Enterprise Services, Department of	Harold Goldes publicdisclosure@des.wa.gov	P-(360)407-8768	PO Box 42445 Olympia, WA 98504-2445

## Washington State Register, Issue 15-01

AGENCY	RECORDS OFFICER	PHONE/FAX	ADDRESS
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Evergreen State College, The	Anieska Timms timmsa@evergreen.edu	P-(360)867-6914 F-(360)867-6577	2700 Evergreen Parkway N.W., L3200B Olympia, WA 98505
Financial Institutions, Department of	Gloria Papiez Gloria.Papiez@dfi.wa.gov	P-(360)902-8820 F-(360)586-5068	P.O. Box 41200 Olympia, WA 98504-1200
Financial Management, Office of	Kate Lykins Brown Kate.LykinsBrown@gov.wa.gov	P-(360)902-0619 F-(360)664-2832	P.O. Box 43113 Olympia, WA 98504-3113
Fish and Wildlife, Department of	Theresa Gibbs theresa.gibbs@dfw.wa.gov	P-(360)902-2623 F-(360)902-2717	600 Capitol Way North Olympia, WA 98501-1091
Forest Practices Board	Patricia Anderson patricia.anderson@dnr.wa.gov	P-(360)902-1413 F-(360)902-1428	P.O. Box 47012 Olympia, WA 98504-7012
Fruit Commission	JoAnne Daniels joanne@wastatefruit.com	P-(509)453-4837 F-(509)453-4880	105 S 18th St., Suite 205 Yakima, WA 98901
Gambling Commission	Jessica Quiles Jessicaq@wsgc.wa.gov	P-(360)486-3529 F-(360)486-3630	P.O. Box 42400 Olympia, WA 98504-2400
Governor, Office of the	Susan Beatty Susan.Beatty@gov.wa.gov	P-(360)902-4111 F-(360)753-4110	P.O. Box 40002 Olympia, WA 98504-0002
Grain Commission	Parker Dawson pdawson@wagrains.com	P-(509)456-2481 F-(509)456-2812	2702 W. Sunset Blvd., Suite A Spokane, WA 99224
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Health Benefit Exchange	Brian Peyton brian.peyton@wahbexchange.org	P-(360)407-4211 F-(360)407-4169	PO Box 657 Olympia, WA 98507
Health Care Authority	Ramona Roberts Ramona.Roberts@hca.wa.gov	P-(360)725-1911 F-(360)586-9585	626 8th Avenue SE Olympia, WA 98504-2700
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Higher Education Facilities Authority	Paul Edwards paul.r.edwards@wshfc.org	P-(206)464-7139 F-(206)587-5113	1000 2nd Avenue, Suite 2700 Seattle, WA 98104-1046
Highline Community College	Vice-President for Administration lyok@highline.edu	P-(206)592-3545 F-(206)870-3754	P.O. Box 98000 Des Moines, WA 98198-9800
Hispanic Affairs, Commission on	Alicia Luna	P-(360)725-5661 F-(360)586-9501	P.O. Box 40924 Olympia, WA 98504-0924
Historical Society, Eastern Washington State	John Drexel johnd@northwestmuseum.org	P-(509)363-5305 F-(509)363-5303	2316 West First Avenue Spokane, WA 99204
Historical Society, Washington State	Misty Reese mreese@wshs.wa.gov	P-(253)798-5901 F-(253)272-9518	1911 Pacific Avenue Tacoma, WA 98402
Hop Commission	Ann George ageorge@wahops.org	P-(509)453-4749 F-(509)457-8561	PO Box 1207 Moxee, WA 98936
Horse Racing Commission	Douglas Moore dmoore@whrc.state.wa.us	P-(360)459-6462 F-(360)459-6461	6326 Martin Way, Suite 209 Olympia, WA 98516-5578
Housing Finance Commission	Paul Edwards paul.r.edwards@wshfc.org	P-(206)464-7139 F-(206)587-5113	1000 2nd Avenue, Suite 2700 Seattle, WA 98104-1046
Human Rights Commission	Laura Lindstrand Laura.Lindstrand@hum.wa.gov	P-(360)359-4923 F-(360)586-2282	P.O. Box 42490 Olympia, WA 98504-2490
Indeterminate Sentence Review Board	Robin Riley rriley@doc1.wa.gov	P-(360)493-9274 F-(360)493-9287	PO Box 40907 Olympia, WA 98504-0907
Industrial Insurance Appeals, Board of	William Chase william.chase@biia.wa.gov	P-(360)753-6823 F-(360)586-5611	PO Box 42401 Olympia, WA 98504-2401
Insurance Commissioner, Office of	Eric Mark pdr@oic.wa.gov	P-(360)725-7003 F-(360)664-2782	P.O. Box 40255 Olympia, WA 98504-0255

## Washington State Register, Issue 15-01

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Jail Industries Board	Dean Mason damason@doc1.wa.gov	P-(360)725-9179 F-(360)753-0219	801 88th Avenue SE Tumwater, WA 98501
Joint Legislative Audit and Review Committee	Curt Rogers Rogers.curt@leg.wa.gov	P-(360)786-5171 F-(360)786-5180	PO Box 40910 Olympia, WA 98501-2323
Judicial Conduct, Commission on	Tanya Calahan tcalahan@cj.c.state.wa.us	P-(360)753-4585 F-(360)586-2918	PO Box 1817 Olympia, WA 98507
Labor and Industries, Department of	Angela Wharton Angela.Wharton@lni.wa.gov	P-(360)902-5542 F-(360)902-5529	PO Box 44632 Olympia, WA 98504-4632
Lake Washington Institute of Technology	William Thomas bill.thomas@lwtech.edu	P-(425)739-8201	11605 132nd Avenue NE Kirkland, WA 98034-8506
Legislative Evaluation and Accountability Program Committee	Teah Stockwell Stockwell.Teah@leg.wa.gov	P-(360)786-6104 F-(360)786-6130	P.O. Box 40934 Olympia, WA 98504-0934
Licensing, Department of	Terence Artz publicrecords@dol.wa.gov	P-(360)359-4017 F-(360)570-7088	8005-A River Dr. SE Tumwater, WA 98501-6869
Life Sciences Discovery Fund Authority	Alden Jones aldenj2@u.washington.edu	P-(206)221-7919 F-(206)543-3639	Box 356340 Seattle, WA 98195-6340
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Pilotage Commissioners, Board of	Judy Bell belljud@wsdot.wa.gov	P-(206)515-6347 F-(205)515-3906	2901 Third Avenue, Suite 500 Seattle, WA 98121
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## Washington State Register, Issue 15-01

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**WSR 14-23-032**  
**RULES OF COURT**  
**STATE SUPREME COURT**  
[November 6, 2014]

IN THE MATTER OF PROPOSED ) ORDER  
AMENDMENTS TO APR 11—CON- ) NO. 25700-A-1080  
TINUING LEGAL EDUCATION AND )  
APPENDIX APR 11—REGULATIONS )  
OF THE WASHINGTON STATE BOARD )  
OF CONTINUING LEGAL EDUCA- )  
TION )

The Washington State Bar Association, having recommended the Proposed Amendments to APR 11—Continuing Legal Education and Appendix APR 11—Regulations of the Washington State Board of Continuing Legal Education, and the Court having considered the amendments and comments submitted thereto;

Now, therefore, it is hereby  
ORDERED:

(a) That pursuant to the provisions of GR 9(g), the proposed amendments as shown below are to be published for

comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than 60 days from the published date. Comments may be sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or [supreme@courts.wa.gov](mailto:supreme@courts.wa.gov). Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 6th day of November, 2014.

For the Court

Madsen, C.J.  
\_\_\_\_\_  
CHIEF JUSTICE

## GR 9 COVER SHEET

**Suggested Amendments**

**RULE 11 OF THE ADMISSION AND PRACTICE RULES (APR)  
AND  
APPENDIX APR 11. REGULATIONS OF THE WASHINGTON  
STATE BOARD OF CONTINUING LEGAL EDUCATION**

**Purpose:** The primary purpose for the suggested amendments to Rule 11 and Appendix APR 11 of the Admission and Practice Rules (APR) is to ensure that mandatory continuing legal education ("MCLE") is focused on the purpose for which it was established and that it is meeting the needs of lawyers in light of the changes in the areas of education and training, the rapidly changing legal services marketplace, and the widely varied needs of Washington lawyers and their clients in the 21st century.

In order to accomplish this purpose, the Washington State Bar Association (WSBA) formed an MCLE Task Force. The task force was comprised of approximately 20 WSBA members from different backgrounds that brought a wide array of perspectives to the group. Task force members studied MCLE related articles, information relating to best learning practices and heard from several different stakeholders and experts in related fields. In addition, the task force sought and considered comments and feedback from the WSBA membership, CLE providers and the MCLE Board (the chair of the MCLE Board at the time also served on the task force). The task force members held true to the overarching purpose of MCLE and - with each issue - were able to find the balance point that all could agree on. These recommendations are the result of this collaborative, deliberative and reflective process.<sup>1</sup>

<sup>1</sup> The [Report and Recommendations of the MCLE Task Force](#) is available on the WSBA website.

The WSBA recommends a complete rewrite of APR 11 that is clear, concise and easy to understand for lawyers and sponsors. The new draft of APR 11 does not include any regulations, but rather simplifies and incorporates necessary provisions from the current regulations in Appendix APR 11 into the rule itself. Therefore, a traditional redline version of the changes is not practical. Instead, the WSBA presents a new APR 11 that replaces both the current APR 11 and the current Appendix APR 11 regulations. This new rule will greatly increase the lawyer's understanding of how to earn MCLE credit, assist efficient administration of the MCLE program, and provide each lawyer expanded opportunities to grow in the profession.

In addition to clarity and ease of understanding, there are four key premises on which the WSBA bases its recommendation for adoption of this new APR 11:

1. **An Expanding and Diverse Bar.** The Bar is rapidly expanding with a large number of newer lawyers entering the profession while older lawyers are starting to retire. These newer lawyers are generally more diverse and more technologically savvy than previous generations of lawyers. Many Washington lawyers are not engaged in traditional lawyer-client representation only. There is an increasing number of lawyers whose career options or employment are in a myriad of different legal and nonlegal professions. While these lawyers may not be practicing law in the traditional sense, they are still licensed to practice law. This suggested rule attempts

to strike a balance between the needs of protecting the public and the needs of all lawyers who may or may not be practicing law but could do so at any moment in any given situation.

2. **Prevention.** Prevention of problems through education can have a positive impact on the practice of law. For those lawyers who need it, this suggested rule will permit lawyers to use MCLE to address lawyer-client, stress management, or office management issues. The probable result is an increase in overall client satisfaction and prevention of the types of issues that lead to lawyer discipline cases and malpractice claims.

3. **Self Regulation.** The WSBA has a great deal of trust and respect for the membership and strongly believes that lawyers, in terms of both a profession and as individuals, are perfectly capable, and should be able, to choose the education that best suits their needs for their particular situation. Learning something relevant to one's situation is one of the key factors for successful learning. The recommendations are designed to address the needs of all lawyers by trusting each lawyer to decide within a broad framework what he or she most needs to remain competent and fit to practice law.

4. **The Future.** The rule is intentionally drafted for the future. For administrative reasons, the proponents are requesting adoption of the suggested amendments with an implementation (effective) date of January 1, 2016. It is important to look ahead and plan for the changes in the legal landscape that will occur both before and after the implementation date. This rule does that by taking into account the needs of the whole membership, not just litigators or general practitioners, but all lawyers. By taking action now to address the educational and training needs of a changing profession, the lawyers of Washington will be better equipped to maintain their competence and professionalism into the future, which in turn serves to better protect the public in the long run.

### Key Recommendations

The most significant ways in which the suggested APR 11 varies from the current rules and regulations are described below.

#### Purpose (Proposed APR 11(a)).

As proposed, new APR 11 expands and clearly defines the purpose of MCLE to include competence, character, and fitness based on the three fundamental requirements for admission to the practice of law. In addition, the purpose statement explicitly states the need for public protection.

#### Education Requirements (Proposed APR 11 (c) and (f)(1) & (2)).

Under the new structure in proposed APR 11, lawyers will continue to be required to earn a minimum of 45 credits every three years. However, in the new structure, a minimum of 15 credits must be earned in "law and legal procedure" courses. The "law and legal procedure" subject area continues the recognition of the importance of keeping current on the law. This subject area represents the traditional, substantive, black letter law courses, including updates and developments in all areas of law and legal procedure and traditional skills building seminars such as trial advocacy. Nearly all lawyers already earn most of this type of credit. Theoretically, as the rules exist now, any one lawyer could obtain all

credits through other approved activities without attending or completing a single traditional CLE course.

In addition, lawyers will continue to be required to earn a minimum of six credits in "ethics and professional responsibility." The MCLE task force considered raising the requirement to seven credits, however, the overwhelming response from the membership against that proposal convinced the task force to keep it at six credits.

The remaining 24 credits may be earned in any of the approved subject areas or approved activities permitted by the proposed rule. This is a simplified structure from current rules and regulations. There are no individual subject or activity credit caps and very few conditions placed on how to earn credits through activities other than courses. Again, the reason for this structure goes to striking a balance between protecting the public and meeting the needs of lawyers who are engaged in all sorts of different professions. All task force members agreed on this structure. Where there was a difference of opinion was in how many credits should be in "law and legal procedure" - there were some who advocated for more and some less. In the end, 15 was the compromise agreed upon.

#### Approved Course Subjects (Proposed APR 11(f)).

As discussed above, after a lawyer meets the minimum 15 "law and legal procedure" course credits and the six "ethics" credits, the remaining credits may be earned in a number of other approved subject areas. All of the proposed course subjects relate directly to the practice of law and the legal profession. In fact, most of them are already approved for CLE credit under the existing rules or were included in the suggested amendments previously submitted to this Court in 2013. These subject areas incorporate the needs of all lawyers as identified by the expert reports to the task force. In addition, it provides avenues for lawyers who are in law or legal profession related fields, such as law school education, regulation of the profession and access to justice, to earn MCLE credit when learning about improving the profession as a whole.

This structure allows lawyers who are engaged in the practice of law to choose to continue to supplement their knowledge of the law by attending additional "law" courses. On the other hand, lawyers may choose courses or activities that enhance their knowledge and skills relevant to their situation or the legal profession while at the same time maintaining minimum competence to practice law.

#### No "Live" Credit Requirement.

Under new APR 11, Washington would join several other states that do not have a "live" requirement.<sup>2</sup> Suggested APR 11 eliminates the requirement to attend "live" courses or seminars. Currently, the rules require lawyers to earn at least half of their credits by attending courses that occur in real time, including live webcasts.

<sup>2</sup> States without a live credit requirement include two of our comity states, Oregon and Idaho. Other states include Arizona, Colorado, Florida, Illinois, Indiana, Nevada, Ohio, Oklahoma and Texas.

There are several factors that support the elimination of the "live" credit requirement. Members often express concern about the cost of CLE courses—and not only the course tuition or registration fees. For many members, the cost of attending CLE courses in person includes travel expenses and

time away from the home and office. A majority of newer lawyers, post-recession, may not be able to quickly find employment. In addition, those new lawyers finding employment now typically start out in small law firms (two-to-ten lawyer size firms) rather than joining large law firms as has been the case historically. These lawyers do not have the same resources and ability to take time away from the office as lawyers in larger law firms. In addition, the Bar Association now has over 30,000 active lawyers living and working around the world, so access and expense is a real issue.

Among other factors are the rapid advances in technology that now bring pedagogically sophisticated CLE courses into lawyers' offices and homes, and, the reality that most live seminars are simply lectures with a brief question and answer period at the end. Research shows that these lecture programs are a less effective learning method compared to actual "doing" (trial advocacy programs, handling a pro bono case, for example). There are very few courses that provide significant time for participation or application of the new knowledge or skills. Given this reality, the task force sees little benefit in travelling to or viewing a live lecture when the same experience can be replicated at the home or office at a time that is convenient for the lawyer.

The WSBA understands that in a proper learning environment the best learning can happen when people are able to participate and interact with the educators and other attendees. Likewise, the WSBA understands the need for some lawyers to use CLE courses and seminars as a way to network and connect with other lawyers in their areas of practice. These are all good reasons for sponsors to continue to offer these live courses. Lawyers who need or want a "live" or participatory experience will continue to seek out such courses. It may even turn out that CLE providers will improve their "live" offerings to capture lawyers who are looking for courses that are more than a lecture. However, "live" should not be a requirement especially when such a requirement does not necessarily provide a better learning experience and can also be a barrier for those with limited means or limited geographic opportunities to attend "live" courses.

Approved Activities (Proposed APR 11(e)). In addition to courses and seminars, there are several other activities for which lawyers may earn MCLE credit. All but one of these activities exist in some form in the current rules and regulations. The primary recommendations for approved activities involve removing credit caps and many of the requirements for earning credits through these activities. Again, this simplifies and works with the new recommended structure for earning credits after the minimum requirements are met. One significant change is the recommendation that CLE speakers or presenters earn a maximum of five credits of preparation time *per hour* of presentation time. This is a change from the current ten credits *per course*.

Mentoring is a new activity in suggested APR 11. Mentoring is important for the profession as a way for experienced lawyers to pass on their knowledge and practical experience to new lawyers. Mentoring is one of the best educational methods. Under this proposed rule, MCLE credit could be earned by both the mentor and the mentee when the mentoring is provided at no cost and is performed through a structured mentoring program approved by the MCLE Board. The

MCLE Board would be tasked with establishing standards for approving mentoring programs.

Sponsor Deadline for Application for Approval of Courses (Proposed APR 11(g)). Finally, suggested APR will require sponsors to apply for credit at least 15 days prior to the date of the course. This is likely the most significant recommendation affecting sponsors of CLE courses. Currently, only private law firms, corporate legal departments and government sponsors need to apply in advance of the first presentation of the course. The purpose is to encourage sponsors to apply for credit in advance so that lawyers know in advance what courses are available and how much MCLE credit they are going to earn from attending a course. Sponsors who fail to meet the deadline may still submit an application for approval subject to a late fee.

### Conclusion

These recommendations arise out of the context of today's 21st century Washington state lawyer who is now practicing in a global economy with rapidly changing technologies, which are in turn radically changing the practice of law and methods available for educating lawyers. The recommendations also address specific current and future needs of WSBA members who want healthier practices while recognizing that the practice of law - and use of a lawyer's skills - is much wider than in the past. Finally, the recommendations are based on solid pedagogical grounding - that mandatory legal education is only effective if it addresses a lawyer's true needs and is relevant to the lawyer. In this way, the public is best protected and served when members take courses that address true need.

#### SUGGESTED AMENDMENTS

##### ADMISSION AND PRACTICE RULES (APR)

##### RULE 11 & APPENDIX APR 11. REGULATIONS OF THE WASHINGTON STATE BOARD OF CONTINUING LEGAL EDUCATION

##### RULE 11. MANDATORY CONTINUING LEGAL EDUCATION (MCLE)

(a) **Purpose.** Mandatory continuing legal education ("MCLE") is intended to enhance lawyers' legal services to their clients and protect the public by assisting lawyers in maintaining and developing their competence as defined in RPC 1.1, fitness to practice as defined in APR 22, and character as defined in APR 21. These rules set forth the minimum continuing legal education requirements for lawyers to accomplish this purpose.

##### (b) **Definitions.**

(1) "Activity" means any method by which a lawyer may earn MCLE credits.

(2) "Association" means the Washington State Bar Association.

(3) "Attending" means participating in an approved activity or course.

(4) "Calendar year" means a time period beginning January 1 and ending December 31.

(5) "Identical activity" means any prior course or other activity that has not undergone any substantial or substantive changes since last offered, provided or undertaken.

(6) "Lawyer" means an active member of the Association, a judicial member of the Association classified as an

administrative law judge, and any other lawyer admitted to the limited practice of law in Washington who is required by the Admission and Practice Rules (APR) to comply with this rule.

(7) "Reporting period" means a three-year time period as assigned by the Association in which a lawyer must meet the education requirements of this rule.

(8) "Sponsor" means a provider of continuing legal education activities.

##### (c) **Education Requirements.**

(1) Minimum Requirement. Each lawyer must complete 45 credits of approved continuing legal education by December 31 of the last year of the reporting period with the following requirements:

(i) at least 15 credits must be from attending approved courses in the subject of law and legal procedure, as defined in section (f)(1); and

(ii) at least six credits must be in ethics and professional responsibility, as defined in section (f)(2).

(2) Earning Credits. A lawyer earns one credit for each 60 minutes of attending an approved activity. Credits are rounded to the nearest quarter hour. A lawyer may earn no more than eight credits per calendar day. A lawyer cannot receive credit more than once for an identical activity within the same reporting period.

(3) New Lawyers. Newly admitted lawyers are exempt for the calendar year of admission.

(4) Military Personnel. Military personnel in the United States Armed Forces may be granted an exemption, waiver or modification upon proof of undue hardship, which includes deployment outside the United States. A petition shall be filed in accordance with subsection (i)(5) of these rules.

(5) Exemptions. The following are exempt from the requirements of this rule for the reporting period(s) during which the exemption applies:

(i) Judicial Exemption. Judicial members of the Association, except for administrative law judges;

(ii) Supreme Court Clerks. The Washington State Supreme Court clerk and assistant clerk(s) who are prohibited by court rule from practicing law;

(iii) Legislative Exemption. Members of the Washington State Congressional Delegation or the Washington State Legislature; and

(iv) Gubernatorial Exemption. The Governor of Washington state.

(6) Comity. The education requirements in Oregon, Idaho and Utah substantially meet Washington's education requirements. These states are designated as comity states. A lawyer may certify compliance with these rules in lieu of meeting the education requirement by paying a comity fee and filing a Comity Certificate of MCLE Compliance from a comity state certifying to the lawyer's subjection to and compliance with that state's MCLE requirements during the lawyer's most recent reporting period.

(7) Carryover Credits. If a member completes more than the required number of credits for any one reporting period, up to 15 of the excess credits, two of which may be ethics and professional responsibility credits, may be carried forward to the next reporting period.



**(d) MCLE Board**

(1) Establishment. There is hereby established an MCLE Board consisting of seven members, six of whom must be active members of the Bar Association and one who is not a member of the Association. The Supreme Court shall designate one board member to serve as chair of the MCLE Board. The members of the MCLE Board shall be appointed by the Supreme Court. Appointments shall be staggered for a 3-year term. No member may serve more than two consecutive terms. Terms shall end on September 30 of the applicable year.

**(2) Powers and Duties.**

(i) Rules and Regulations. The MCLE Board shall review and suggest amendments or make regulations to APR 11 as necessary to fulfill the purpose of MCLE and for the timely and efficient administration of these rules, and clarification of education requirements, approved activities and approved course subjects. Suggested amendments are subject to review by the Association's Board of Governors and approval by the Supreme Court.

(ii) Policies. The MCLE Board may adopt policies to provide guidance in the administration of APR 11 and the associated regulations. The MCLE Board will notify the Board of Governors and the Supreme Court of any policies that it adopts. Such policies will become effective 60 days after promulgation by the MCLE Board.

(iii) Approve Activities. The MCLE Board shall approve and determine the number of credits earned for all courses and activities satisfying the requirements of these rules. The MCLE Board shall delegate this power to the Association subject to MCLE Board review and approval.

(iv) Review. The MCLE Board shall review any determinations or decisions regarding approval of activities made by the Association under these rules that adversely affect any lawyer or sponsor upon request of the lawyer, sponsor or Association. The MCLE Board may take appropriate action consistent with these rules after any such review and shall notify the lawyer or sponsor in writing of the action taken. The MCLE Board's decision shall be final.

(v) Fees. The MCLE Board shall determine and adjust fees for the failure to comply with these rules and to defray the reasonably necessary costs of administering these rules. Fees shall be approved by the Association's Board of Governors.

(vi) Waive and Modify Compliance. The MCLE Board shall waive or modify a lawyer's compliance with the education or reporting requirements of these rules upon a showing of undue hardship filed in accordance with these rules. The MCLE Board may delegate this power to the Association subject to (1) parameters and standards established by the MCLE Board, and, (2) review by the MCLE Board.

(vii) Approve Mentoring Programs. The MCLE Board shall approve mentoring programs that meet requirements and standards established by the MCLE Board for the purposes of awarding MCLE credit under these rules.

(viii) Audits for Standards Verification. The MCLE Board may audit approved courses to ensure compliance with the standards set forth in these rules.

(3) Expenses and Administration. Members of the MCLE Board shall not be compensated for their services but

shall be reimbursed for actual and necessary expenses incurred in the performance of their duties according to the Association's expense policies. All expenses incurred and fees collected shall be submitted on a budget approved by the Association's Board of Governors. The Association shall provide administrative support to the MCLE Board.

(e) **Approved Activities.** A lawyer may earn MCLE credit by attending, teaching, presenting or participating in activities approved by the Association. Only the following types of activities may be approved:

(1) Attending, teaching, presenting or participating in or at a course, provided that any pre-recorded audio/visual course is less than five years old;

(2) Preparation time for a teacher, presenter or panelist of an approved activity at the rate of up to five credits per hour of presentation time, provided that the presentation time is at least 30 minutes in duration;

(3) Attending law school courses with proof of registration or attendance;

(4) Attending bar review courses for jurisdictions other than Washington with proof of registration or attendance;

(5) Writing for the purpose of lawyer education, when the writing has been published by a recognized publisher of legal works as a book, law review or scholarly journal article of at least 10 pages, will earn one credit for every 60 minutes devoted to legal research and writing;

(6) Teaching law school courses, when the instructor is not a full-time law school professor;

(7) Providing pro bono legal services provided the legal services are rendered through a qualified legal services provider as defined in APR 8(e);

(8) Participating in a structured mentoring program approved by the MCLE Board provided the mentoring is free to the mentee and the mentor is an active member of the Association in good standing and has been admitted to the practice of law in Washington for at least five years. The MCLE Board shall develop standards for approving mentoring programs; and

(9) Judging or preparing law school students for law school recognized competitions, mock trials or moot court. The sponsoring law school must comply with all sponsor requirements under this rule.

(f) **Approved Course Subjects.** Only the following subjects for courses will be approved:

(1) Law and legal procedure, defined as legal education relating to substantive law, legal procedure, process, research, writing, analysis, or related skills and technology;

(2) Ethics and professional responsibility, defined as topics relating to the general subject of professional responsibility and conduct standards for lawyers and judges, including diversity and anti-bias with respect to the practice of law or the legal system, and the risks to ethical practice associated with diagnosable mental health conditions, addictive behavior, and stress;

(3) Professional development, defined as subjects that enhance or develop a lawyer's professional skills including effective lawyering, leadership, career development, communication, and presentation skills;

(4) Personal development and mental health, defined as subjects that enhance a lawyer's personal skills, well-being

and awareness of mental health issues. This includes, stress management, and courses about, but not treatment for, anxiety, depression, substance abuse, suicide and addictive behaviors:

(5) Office management, defined as subjects that enhance the quality of service to clients and efficiency of operating an office, including case management, time management, business planning, financial management, office technology, practice development and marketing, client relations, employee relations, and responsibilities when opening or closing an office;

(6) Improving the legal system, defined as subjects that educate and inform lawyers about current developments and changes in the practice of law and legal profession in general, including legal education, global perspectives of the law, courts and other dispute resolution systems, regulation of the practice of law, access to justice, and pro bono and low cost service planning; and

(7) Nexus subject, defined as a subject matter that does not deal directly with the practice of law but that is demonstrated by the lawyer or sponsor to be related to a lawyer's professional role as a lawyer.

**(g) Applying for Approval of an Activity.** In order for an activity to be approved for MCLE credit, the sponsor or lawyer must apply for approval as follows.

(1) Sponsor. A sponsor must apply for approval of an activity by submitting to the Association an application fee and an application in a form and manner as prescribed by the Association by no later than 15 days prior to the start or availability of the activity.

(i) Late fee. A late fee will be assessed for failure to apply by the deadline. The Association may waive the late fee for good cause shown.

(ii) Repeating Identical Course. A sponsor is not required to pay an application fee for offering an identical course if the original course was approved and the identical course is offered less than 12 months after the original course.

(iii) Waiver of Application Fee. The Association shall waive the application fee for a course if the course is offered for free by a government agency or nonprofit organization. This provision does not waive any late fee.

(2) Lawyer. A lawyer may apply for approval of an activity not already approved or submitted for approval by a sponsor by submitting to the Association an application in a form and manner as prescribed by the Association. No application fee is required.

**(h) Standards for Approval.** Application of the standards for approval, including determination of approved subject areas and approved activities in subsections (e) and (f) of this rule, shall be liberally construed to serve the purpose of these rules. To be approved for MCLE credit, all courses, and other activities to the extent the criteria apply, must meet all of the following criteria unless waived by the Association for good cause shown:

(1) A course must have significant intellectual or practical content designed to maintain or improve a lawyer's professional knowledge or skills, competence, character, or fitness;

(2) Presenters must be qualified by practical or academic experience or expertise in the subjects presented and not disbarred from the practice of law in any jurisdiction;

(3) Written materials in either electronic or hardcopy format must be distributed to all lawyers before or at the time the course is presented. Written materials must be timely and must cover those matters that one would expect for a professional treatment of the subject. Any marketing materials must be separate from the written subject matter materials;

(4) The physical setting must be suitable to the course and free from unscheduled interruption;

(5) A course must be at least 30 minutes in duration;

(6) A course must be open to audit by the Association or the MCLE Board at no charge except in cases of government-sponsored closed seminars where the reason is approved by the Association;

(7) Presenters, teachers, panelists, etc. are prohibited from engaging in marketing during the presentation of the course;

(8) A course must not focus directly on a pending legal case, action or matter currently being handled by the sponsor if the sponsor is a lawyer, private law firm, corporate legal department, legal services provider or government agency; and

(9) A course cannot have attendance restrictions based on race, color, national origin, marital status, religion, creed, gender, age, disability or sexual orientation.

**(i) Lawyer Reporting Requirements.**

(1) Certify Compliance. By February 1 of the year following the end of a lawyer's reporting period, a lawyer must certify compliance, including compliance by comity certification, with the education requirements for that reporting period in a manner prescribed by the Association.

(2) Notice. Not later than July 1 every year, the Association shall notify all lawyers who are in the reporting period ending December 31 of that year, that they are due to certify compliance.

(3) Delinquency. A lawyer who does not certify compliance by the certification deadline or by the deadline set forth in any petition decision granting an extension may be ordered suspended from the practice of law as set forth in APR 17.

(4) Lawyer Late Fee. A lawyer will be assessed a late fee for either (i) or (ii) below but not both.

(i) Education Requirements Late Fee. A lawyer will be assessed a late fee for failure to meet the minimum education requirements of this rule by December 31. Payment of the late fee is due by February 1, or by the date set forth in any decision or order extending time for compliance, or by the deadline for compliance set forth in an APR 17 pre-suspension notice.

(ii) Certification and Comity Late Fee. A lawyer will be assessed a late fee for failure to meet the certification requirements or comity requirements by February 1. Payment of the late fee is due by the date set forth in any decision or order extending time for compliance or by the deadline for compliance set forth in an APR 17 pre-suspension notice.

(iii) Failure to Pay Late Fee. A lawyer who fails to pay the MCLE late fee by the deadline for compliance set forth in an APR 17 pre-suspension notice may be ordered suspended from the practice of law as set forth in APR 17.

(5) Petition for Extension, Modification or Waiver. A lawyer may file with the MCLE Board an undue hardship petition for an extension, waiver and/or modification of the MCLE requirements for that reporting period. In consideration of the petition, the MCLE Board shall consider factors of undue hardship, such as serious illness, extreme financial hardship, disability, or military service, that affect the lawyer's ability to meet the education or reporting requirements. The petition shall be filed at any time in a form and manner as prescribed by the Association but a petition filed later than 30 days after the date of the APR 17 pre-suspension notice will not stay suspension for the reasons in the APR 17 pre-suspension notice.

(6) Decision on Petition. The MCLE Board shall as soon as reasonably practical notify the lawyer of the decision on a petition. A lawyer may request review of the decision by filing, within 10 days of notice of the decision, a request for a hearing before the MCLE Board.

(7) Hearing on Petition. Upon the timely filing of a request for hearing, the MCLE Board shall hold a hearing upon the petition.

(i) The MCLE Board shall give the lawyer at least 10 days written notice of the time and place of the hearing.

(ii) Testimony taken at the hearing shall be under oath and recorded.

(iii) The MCLE Board shall issue written findings of fact and an order consistent with these rules as it deems appropriate. The MCLE Board shall provide the lawyer with a copy of the findings and order.

(iv) The MCLE Board's order is final unless within 10 days from the date thereof the lawyer files a written notice of appeal with the Supreme Court and serves a copy on the Association. The lawyer shall pay to the Clerk of the Supreme Court any required filing fees.

(8) Review by the Supreme Court. Within 15 days of filing a notice with the Supreme Court for review of the MCLE Board's findings and order, after such a non-compliance petition hearing, the lawyer shall cause the record or a narrative report in compliance with RAP 9.3 to be transcribed and filed with the Bar Association.

(i) The MCLE Board chairperson shall certify that any such record or narrative report of proceedings contains a fair and accurate report of the occurrences in and evidence introduced in the cause.

(ii) The MCLE Board shall prepare a transcript of all orders, findings, and other documents pertinent to the proceeding before the MCLE Board, which must be certified by the MCLE Board chairperson.

(iii) The MCLE Board shall then file promptly with the Clerk of the Supreme Court the record or narrative report of proceedings and the transcripts pertinent to the proceedings before the MCLE Board.

(iv) The matter shall be considered by the Supreme Court pursuant to procedures established by order of the Court.

(v) The times set forth in this rule for filing notices of appeal are jurisdictional. The Supreme Court, as to appeals pending before it, may, for good cause shown (1) extend the time for the filing or certification of said record or narrative

report of proceedings and transcripts; or (2) dismiss the appeal for failure to prosecute the same diligently.

(9) Compliance Audits. The Association may audit an individual lawyer's compliance certification to substantiate participation in the activities listed in the certification. The Association may request records from a lawyer or sponsor for the purpose of conducting the audit and the lawyer must comply with all such requests. Where facts exist that indicate a lawyer may not have participated in the activities certified to, the lawyer may be referred to the Association's Office of Disciplinary Counsel and/or credit for the activities may be rescinded.

(j) Sponsor Duties. All sponsors must comply with the following duties unless waived by the Association for good cause shown:

(1) The sponsor must not advertise course credit until the course is approved by the Association but may advertise that the course credits are pending approval by the Association after an application has been submitted. The sponsor shall communicate to the lawyer the number of credits and denominate whether the credits are "law and legal procedure" as defined under section (f)(1), "ethics and professional responsibility" as defined under section (f)(2), or "other," meaning any of the other subjects identified in sections (f)(3)-(7).

(2) The sponsor must provide each participant with an evaluation form to complete. The forms or the information from the forms must be retained for two years and provided to the Association upon request.

(3) The sponsor must submit an attendance report in a form and manner as prescribed by the Association and pay the required reporting fee no later than 30 days after the conclusion of the course. A late fee will be assessed for failure to report attendance by the deadline.

(i) Waiver of Reporting Fee. The Association shall waive the reporting fee for a course if the course is offered for free by a government agency or nonprofit organization. This provision does not waive any late fee.

(4) The sponsor must retain course materials for four years from the date of the course. Upon request of the Association, a sponsor must submit for review any written, electronic or presentation materials including copies of audio/visual courses.

(5) The sponsor must keep accurate attendance records and retain them for six years. The sponsor must provide copies to the Association upon request.

(6) The sponsor shall not state or imply that the Association or the MCLE Board approves or endorses any person, law firm or company providing goods or services to lawyers or law firms.

(7) Accredited Sponsors. The Association may approve and accredit sponsoring organizations as "accredited sponsors" subject to procedures and fees established by the Association. Accredited sponsors have the same duties as sponsors but have the additional responsibility of approving their own courses and determining appropriate MCLE credit in accordance with this rule. Accredited sponsors pay an annual flat fee for all course applications submitted in lieu of an application fee for each individual course.

(k) Confidentiality. Unless expressly authorized by the Supreme Court or by the lawyer, all files and records relating

to a lawyer's individual MCLE requirements are confidential and shall be privileged against disclosure except as necessary to conduct an investigation, hearing, and appeal or review pursuant to these rules. This provision does not apply to the Association except that such records shall not be disclosed to Association staff responsible for creating or marketing CLE products.

#### **RULE 11.1 PURPOSE**

It is of primary importance to the members of the Washington State Bar Association (referred to in these rules as the Bar Association) and to the public that lawyers continue their legal education throughout the period of their active practice of law. These rules state the minimum requirements for continuing legal education.

#### **RULE 11.2 EDUCATIONAL REQUIREMENT**

**(a) Minimum Requirement.** Each active member of the Bar Association, and other lawyers who are required by the APRs to complete continuing legal education credits, must complete a minimum of 45 credit hours of accredited legal education (as provided in APR 11.4) by December 31 of the last year of the lawyer's three year reporting period as assigned by the Bar Association. Specific requirements are the following, and are described in Appendix APR 11—Regulations of the Washington State Board of Mandatory Continuing Legal Education:

**(1)** A lawyer may earn all of the required credit hours, and must earn at least half of the required credits, as live credits, as described in Regulation 103(b) of Appendix APR 11.

**(2)** A lawyer must earn a minimum of six of the required 45 credit hours of accredited legal education in the area of ethics, as that is defined in Regulation 101(g) of Appendix APR 11.

**(3)** A lawyer may earn a maximum of one-half of the required credit hours for any reporting period through self-study, as defined in Regulation 103(h) of Appendix APR 11.

**(4)** A lawyer may earn a maximum of six credit hours annually through pro bono training and service carried out strictly in compliance with Regulation 103(f) of Appendix APR 11.

**(5)** A lawyer may earn a maximum of six of the required credit hours for any reporting period for participation in law school competitions, moot court, or mock trials programs, as described in Regulation 103(g) of Appendix APR 11.

**(b) New Admission.** Newly admitted members must complete 45 continuing legal education credits during the four full calendar years after the member's date of admission. Following the new admission period, the member shall complete 45 credits every three years as required by APR 11.2(a).

**(c) Carryover of excess earned credits.** If a member completes more than the required credits for any one reporting period, up to 15 of the excess credits may be carried forward and applied to that member's education requirement for the next reporting period. Of the 15 credit hours that may be carried forward to the next reporting period, pursuant to sections (a) and (b) of this rule:

**(1)** A maximum of two credit hours may be applied toward the ethics requirement; and

**(2)** A maximum of five credit hours may be applied to self-study credits.

#### **RULE 11.3 BOARD OF MANDATORY CONTINUING LEGAL EDUCATION**

There is hereby established a Board of Mandatory Continuing Legal Education (the MCLE Board) consisting of seven members. Six of the members of the MCLE Board must be active members of the Bar Association. The seventh member shall not be a member of the Bar Association. The Supreme Court shall designate a chairperson of the MCLE Board, who shall serve at the pleasure of the Court. The members of the MCLE Board shall be nominated by the Board of Governors of the Bar Association and appointed by the Supreme Court. Appointments shall be staggered for a 3-year term. No member may serve more than two consecutive terms. Terms shall end on September 30 of the applicable year.

#### **RULE 11.4 POWERS OF THE MCLE BOARD**

The MCLE Board shall:

**(a)** Accredited and determine the number of credit hours to be allowed for all or portions of individual courses that satisfy the education requirements of these rules and Appendix APR 11 Regulations;

**(b)** Accredited all or portions of the entire legal educational program of a given organization that satisfy the education requirements of these rules and Appendix APR 11 Regulations;

**(c)** Adopt regulations pertinent to these powers subject to the approval of the Board of Governors and the Supreme Court;

**(d)** Waive or modify individual compliance with the educational or time requirements of these rules upon a showing of undue hardship, age, or infirmity;

**(e)** Set and adjust fees and fines for failure to comply with these rules and to defray the reasonably necessary costs of administering these rules with the approval of the Board of Governors; and

**(f)** Waive or reduce fees or fines on a proper showing by the petitioner.

#### **RULE 11.5 EXPENSES OF THE MCLE BOARD**

Members of the MCLE Board shall not be compensated for their services, but actual and necessary expenses incurred in the performance of their duties shall be reimbursed by the Bar Association in a manner consistent with the Bar Association's reimbursement of its committee members. The Bar Association shall furnish the MCLE Board with the necessary staff to carry out its duties. The MCLE Board, directly or through the staff provided, annually shall submit a budget to the Bar Association, which shall be subject to approval by the Board of Governors.

#### **RULE 11.6 REPORTS AND ENFORCEMENT**

**(a) Reporting and Other Activities.**

**(1) Sponsor Reports.** The sponsor of each approved program (or each program for which approval is sought) must make available attendance reports to be completed by those lawyers in attendance to show the actual time spent by each lawyer in attendance. The form of the reports will be determined by the MCLE Board. The sponsor must send a report, consisting of a compilation of the information contained in

these forms, to the Bar Association not later than 30 days after conclusion of the program.

**(2) Other Activities.** Consistent with the provisions of Appendix APR 11 Regulations, in the case of some programs for which approval has not been sought or obtained by the sponsor, or for other activities which may qualify for CLE credit under these rules, individual lawyers may apply for credit by direct application to the MCLE Board, using the form or forms specified by the MCLE Board for that purpose.

**(3) Member Credit Status Reports.**

**(A)** Not later than July 1 of each year, the Bar Association shall advise each active member and other lawyers required to report in the current reporting cycle of the number of earned credit hours reflected in that lawyer's records with the Bar Association.

**(i)** If the lawyers do not request changes to their records within forty-five days of the mailing of the report, the reported credits will be deemed correct.

**(ii)** After 45 days, the records may be changed upon a showing of good cause.

**(B)** By not later than December 15 of each year, a similar report shall be provided to all active members and other lawyers required to report continuing education credits.

**(b) Compliance Certification.** Each active member or other lawyer required to complete and report continuing legal education requirements must submit an MCLE compliance certification form by February 1 following the end of the lawyer's three-year reporting period or as approved by the MCLE Board pursuant to rule 11.4. If a lawyer has not completed the minimum education requirement for that lawyer's reporting period, the lawyer may complete and return to the MCLE Board a petition, which shall be accompanied by a declaration(s) or affidavit(s) in support of the request, for an extension of time to complete the requirements. If the petition is approved, the lawyer shall make up the deficiency, file a supplemental report with the Bar Association, and pay a late filing fee by the date set forth in the agreement or order extending the time for compliance.

**(c) Delinquency.**

Any lawyer required to do so who has not complied by the certification deadline, or by the date set forth in an agreement or order extending the time for compliance, may be ordered suspended from the practice of law by the Supreme Court.

**(1) Pendency Notice.** The MCLE Board shall send a written notice of the pendency of suspension proceedings by certified mail to any lawyer who has not complied with either the educational or certification requirements of APR 11 and the Appendix APR 11 Regulations by the certification deadline for that lawyer's reporting period or extended deadline granted by the MCLE Board. It will be sent to the lawyer's address of record with the Bar Association. The notice shall advise the member of the pendency of suspension proceedings and state that the MCLE Board will recommend suspension of the lawyer's license to practice law unless the lawyer becomes compliant or completes and returns to the MCLE Board a petition for extension of time, exemption from compliance, or ruling of complete compliance as set forth below. The MCLE Board shall include with the pendency notice a copy of the form of petition to be used.

**(2) Petition** for extension, waiver, modification or finding of compliance.

**(A) Timing.** Within 10 days of receipt of the pendency notice, a lawyer may complete and return to the MCLE Board a petition requesting an extension of time, a waiver of compliance, modifications to the requirements, or a ruling by the MCLE Board of compliance with the standard requirements.

**(B) Supporting documents.** The petition may be accompanied by supporting affidavit(s) or declaration(s).

**(3)** No timely petition filed; suspension recommendation. Unless such petition is filed, the noncompliance is deemed agreed. The MCLE Board shall report the lawyer's noncompliance to the Supreme Court with its recommendations for appropriate action. The Supreme Court shall enter such order as it deems appropriate. The provisions of RAP 17.4 and RAP 17.5 shall apply to any motion for reconsideration of such order.

**(4) Petition filed.** If such petition is filed, in its consideration of the petition, the MCLE Board shall consider factors of undue hardship, age, or disability. One of the following shall result from consideration of a petition:

**(A) Approval without hearing.** The MCLE Board may, in its discretion, approve the petition without hearing; or

**(B) Agreement with lawyer.** The MCLE Board may enter into agreement on terms with such lawyer as to time and requirements for achieving compliance with the provisions of APR 11.2(a) and APR 11.6(b); or

**(C) Hearing on petition.** If the MCLE Board does not approve such petition or enter into an agreement with terms, the MCLE Board (or a subcommittee of one or more MCLE Board members) shall hold a hearing upon the petition.

**(i)** The Board shall give the lawyer at least 10 days notice of the time and place thereof.

**(ii)** Testimony taken at the hearing shall be under oath, and an audio or stenographic record will be made at the request and expense of the lawyer. The oath shall be administered by the chairperson of the MCLE Board or the chairperson of the subcommittee.

**(iii)** For good cause shown the MCLE Board may rule that the lawyer has substantially complied with these rules for the reporting period in question or, if he or she has not done so, it may grant the lawyer an extension of time within which to comply, upon terms it deems appropriate.

**(iv)** For each hearing, the MCLE Board shall enter written findings of fact and an appropriate order. The MCLE Board shall mail a copy of the findings and order forthwith to the lawyer at the address on file with the Bar Association.

**(v)** The MCLE Board's order is final unless within 10 days from the date thereof the lawyer files a written notice of appeal with the Supreme Court and serves a copy on the Washington State Bar Association. The lawyer shall pay to the Clerk of the Supreme Court a docket fee of \$250.00.

**(d) Review by the Supreme Court.** Within 15 days of filing a notice with the Supreme Court for review of the MCLE Board's findings and order, after a noncompliance petition hearing, the lawyer shall cause the record or a narrative report in compliance with RAP 9.3 to be transcribed and filed with the Bar Association.

**(1)** The MCLE Board chairperson or chairperson of the subcommittee shall certify that any such record or narrative

report of proceedings contains a fair and accurate report of the occurrences in and evidence introduced in the cause.

**(2)** The MCLE Board shall prepare a transcript of all orders, findings, and other documents pertinent to the proceeding before the MCLE Board, which must be certified by the MCLE Board chairperson or chairperson of the subcommittee.

**(3)** The MCLE Board shall then file promptly with the Clerk of the Supreme Court the record or narrative report of proceedings and the transcripts pertinent to the proceedings before the MCLE Board.

**(4)** The matter shall be heard in the Supreme Court pursuant to procedures established by order of the Court.

**(c) Time.** The times set forth in this rule for filing notices of appeal are jurisdictional. The Supreme Court, as to appeals pending before it, may, for good cause shown:

**(1)** Extend the time for the filing or certification of said record or narrative report of proceedings and transcripts; or

**(2)** Dismiss the appeal for failure to prosecute the same diligently.

**(f) Costs.** If the lawyer prevails in his or her appeal before the Supreme Court, the lawyer shall be awarded costs against the Bar Association in an amount equal to his or her reasonable expenditures for the preparation of the record or narrative report of proceedings.

**(g) Change of Status.** Once a lawyer has been ordered suspended from practice for noncompliance with these rules, the lawyer affected must comply with the then applicable regulations of the MCLE Board and the WSBA Bylaws in order to return to active status.

#### **RULE 11.7 CONFIDENTIALITY**

The files and records of the Bar Association, as they may relate to or arise out of any failure of a member of the Association, or other lawyers, to satisfy these continuing legal education requirements, shall be deemed confidential and shall not be disclosed except in furtherance of its duties, or upon request of the lawyer affected, or pursuant to a proper subpoena duces tecum, or as directed by this Court. The records and information contained therein should not be available to any sponsoring organization, including the Continuing Legal Education Department of the Bar Association. In any matter referred to the Supreme Court under these rules, the file, record, briefs, and arguments shall not be subject to this confidentiality rule.

#### **APPENDIX APR 11. REGULATIONS OF THE WASHINGTON STATE BOARD OF CONTINUING LEGAL EDUCATION**

##### **Approved as Amended by the Board of Governors and Supreme Court**

#### **Regulation 101 Terminology**

**(a)** "Accredited activity" means any method by which a lawyer may earn MCLE credits, and includes courses, self study, teaching, pro bono legal services, law school competitions, nexus, and writing and editing, as described in these regulations.

**(b)** "Accredited sponsor" means an organization that meets the requirements of Regulation 105 for accreditation of

its entire legal education program subject to review by the MCLE Board.

**(c)** "APR 11" means Admission to Practice Rule 11, including subsequent amendments.

**(d)** "Attending" means:

**(1)** Presenting for or being present in an audience, either in person or through an electronic medium, at an accredited live continuing legal education course at the time the course is actually being presented; or

**(2)** Engaging in self-study using pre-recorded audiovisual or audio-only courses that have been accredited by the MCLE Board.

**(e)** "Chairperson" means the chairperson of the MCLE Board, except where otherwise indicated.

**(f)** "Course" means an organized program of learning dealing with matter directly relating to the practice of law or legal ethics, including anti-bias and diversity training, and substance abuse prevention training.

**(g)** "Ethics" includes discussion, analysis, interpretation, or application of the Rules of Professional Conduct, Rules for Enforcement of Lawyer Conduct, Code of Judicial Conduct, judicial decisions interpreting these rules, and ethics opinions published by bar associations relating to these rules. It also includes the general subject of professional conduct standards for lawyers representing clients and the public interest. Ethics credits may also be awarded for accreditable activities in the areas of diversity and anti-bias with respect to the practice of law, or the risks to ethical practice associated with diagnosable conditions of stress, anxiety, depression, and addictive behavior.

**(h)** "Executive Secretary" means the executive secretary of the MCLE Board.

**(i)** "Form 1" means the CLE course accreditation application form.

**(j)** "Governmental agency" means federal, state, local, and military agencies and organizations, and organizations primarily funded by one or more of the preceding, but excludes colleges, universities, law schools, and graduate schools.

**(k)** "Groups 1, 2, and 3" means three groups of lawyers for purposes of the reporting periods to which they are assigned: Group 1 consists of lawyers admitted through 1975 and in 1991, 1994, 1997, 2000, etc.; Group 2 consists of lawyers admitted 1976 through 1983, and in 1992, 1995, 1998, etc.; and Group 3 consists of lawyers admitted 1984 through 1990 and in 1993, 1996, 1999, etc. New admittees shall be assigned to these Groups in the same manner upon admission.

**(l)** "Legal education" means activities that meet the requirements of these regulations and that maintain or enhance the competence of lawyers with respect to the practice of law.

**(m)** "MCLE Board" means the Washington State Board of Mandatory Continuing Legal Education.

**(n)** "Participating" means taking part in an accredited continuing legal education course as a contributing member of a panel.

**(o)** "Qualified legal services provider" means a not-for-profit legal services organization whose primary purpose is to

provide legal services to low income clients, as defined in APR 8 (c)(2).

**(p)** "Quorum of the MCLE Board" means four or more members of the Board.

**(q)** "Teaching" means the delivery of a prepared talk, lecture or address at an accredited continuing legal education course.

**Regulation 102. Standards for Approval and Accreditation.** To be approved for credit, all courses must meet all of the following criteria, except where otherwise stated.

**(a)** A course must have significant intellectual or practical content relating to the practice of law or legal ethics. In determining whether courses have such content, the following factors should be considered:

**(1)** The topic, depth, and skill level of the material;

**(2)** The level of practical or academic experience or expertise of the presenters or faculty;

**(3)** The intended audience, which may include others besides lawyers;

**(4)** The written materials, which must be of high quality, in a hardcopy or electronic format, and distributed to all attendees at or before the course is presented. In some unusual cases, written materials may not be necessary, but that is the exception and not the rule; and,

**(5)** The physical setting, which must be suitable to the educational activity and free from unscheduled interruption.

**(b)** Any written, electronic, or presentation materials must be available for submission and review upon request by the MCLE Board. However, in the case of government sponsored, closed seminars, where materials are subject by law to confidentiality rules or regulations, those portions of the materials subject to confidentiality may be redacted from the overall submission, provided that a list of the redacted materials, a general summary of the redacted materials, and the basis for confidentiality, is supplied.

**(c)** The course must be open to audit by the MCLE Board or its designees at no charge. However, this requirement may be waived in cases of government sponsored, closed seminars if the reason stated on the Form 1, as required by Reg 104 (a)(3), is approved by the MCLE Board.

**(d)** The sponsor must keep accurate attendance records and retain them for six years. The sponsor must provide copies to the MCLE Board upon request. In addition, the sponsor must report attendance within 30 days of the end of the program as required by APR 11.6 (a)(1).

**(e)** The attendees must be provided with a critique form or evaluation sheet to complete. The completed forms, or a compilation of all numerical ratings and comments, must be retained by the sponsor for two years and copies must be provided to the MCLE Board upon request.

**(f)** There must be no marketing of any law firm or any company that provides goods or services to lawyers or law firms during the presentation of the program in the room where the program is being held.

**(g)** Aside from indicating that an activity has been accredited for the number and type of credits approved by the MCLE Board, people and organizations must not state or imply that the WSBA or the MCLE Board approves or endorses any person, law firm, or company providing goods or services to lawyers or law firms.

**(h)** A course must not focus directly on a pending case, action or matter currently being handled by the sponsor if the sponsor is a private law firm, corporate legal department, or a government agency.

**(i)** If the course is sponsored by a private law firm, no client, former client, or prospective client of the private law firm may directly or indirectly pay for or underwrite the course, in whole or in part.

**Regulation 103. Earning and Calculating Credits.** WSBA MCLE staff, the Executive Secretary, or the MCLE Board will apply APR 11 and these regulations to determine approval or denial of accreditation, and to determine the number of credits a lawyer can earn for each activity.

**(a) Accreditable activities.** A lawyer may earn continuing legal education credit by attending, teaching, or participating in accredited continuing legal education activities, subject to all restrictions, limitations, and conditions set forth in APR 11 and these regulations.

**(1)** A lawyer may earn credits through an accredited activity even if neither the lawyer nor the activity is in Washington State (see Regulation 103 (c)(1), 103(k), and 107(e)); and

**(2)** To be accredited, an activity must have no attendance restrictions based on race, color, national origin, religion, creed, gender, age, disability, sexual orientation, or marital status.

**(3)** A lawyer may earn teaching and preparation credits through teaching a pre-admission course required by APR 5(b) and APR 18 (c)(1)(i)

**(b) Live credits.** A lawyer may earn "live credits" by attending in person or via an electronic medium, or teaching or participating in an accredited course at the time the course is actually being presented.

**(1)** Teleconferences, videoconferences, and webcasts are considered "live" if there are presenters or expert moderators available to all course attendees at the time the course is actually being presented and all attendees can hear or see other attendees' questions and the resultant responses at the time they happen.

**(2)** Viewings of pre-recorded courses, presented by one or more expert moderators qualified and available at the time of the viewing to answer questions and expand on topics may also be considered "live".

**(3)** Writing credits, as defined in Regulation 103(j), are considered to be live credits.

**(c) Credit for attending accredited courses.** A lawyer may earn one credit for each 60 minutes spent attending actual instruction at an accredited course. A lawyer may earn no more than eight credits per day spent attending courses. A lawyer may earn credit only once for attending the same approved course.

**(d) Credit for teaching or participating in accredited courses.** A lawyer may earn credit by teaching or participating in an accredited continuing legal education course. Additionally, a lawyer who is teaching or participating in an accredited course may earn one credit for each 60 minutes actually spent by the lawyer preparing for the presentation of the course, up to a maximum of 10 credits per course. A lawyer may earn credit only once for teaching or participating in

the same accredited course, regardless of the number of times the course is presented.

**(i) EXAMPLE:** Lawyer X gives a one-hour presentation and attends the other five hours at a six-credit-hour course presented in three cities, and attends the rest of the course on each of those days. If Lawyer X spent 10 hours preparing for the presentation, Lawyer X may earn a total of 16 credits.

**(ii) EXAMPLE:** Lawyer X gives a two-hour presentation and attends the other four hours at a six-credit-hour course presented in three cities, and attends the rest of the course on each of those days. If Lawyer X spent 15 hours preparing for the presentation, Lawyer X may earn a total of 16 credits.

**~~(c) Credit for attending or teaching law school courses:~~**

**~~(1) Attending:~~** A lawyer may earn one credit for each 60 minutes of instructed class time the lawyer attends in law school courses at the J.D. or advanced education level. The course may be taken within or outside the United States, and the lawyer is not required to take or be successful on any examination given in connection with the course in order to earn CLE credits for attending the course. To earn credit, the lawyer must:

**~~(A)~~** Arrange for the instructor or law school registrar to verify the lawyer's actual attendance at the various sessions of the course and to report such attendance to the MCLE Board; and

**~~(B)~~** Comply with the applicable regulations of the law school or university involved.

**~~(2) Teaching:~~** Full-time teachers and lawyers whose primary employment is teaching law school courses may not earn credit for teaching or preparation of law school courses, but a lawyer who is acting as a part-time adjunct professor or lecturer may earn credit in connection with that lawyer's first presentation of a specific law school course, as follows:

**~~(A) Presentation time:~~** one credit for each 60 minutes of presentation time for that lawyer's first presentation of a specific law school course, up to a maximum 15 credits for actual presentation time; and

**~~(B) Preparation time:~~** one credit for each 60 minutes the lawyer spends preparing for each 60 minutes of presentation time, up to a maximum of 10 credits of actual preparation time for each 60 minutes of presentation time.

**~~(f) Credit for pro bono legal services:~~** A lawyer may earn six credits annually if:

**~~(1)~~** The lawyer receives at least two hours of education in a given calendar year, under the auspices of a qualified legal services provider, which may consist of:

**~~(A)~~** Not less than two hours of training in MCLE Board-approved live presentation(s); or

**~~(B)~~** Not less than two hours individually viewing or listening to pre-recorded training courses approved by the MCLE Board; or

**~~(C)~~** Not less than two hours of any combination of the foregoing training; or

**~~(D)~~** Not less than two hours serving as a mentor to a participating lawyer who has completed the foregoing training; and

**~~(2)~~** The lawyer completes not less than four hours of pro bono work in that same calendar year, by:

**~~(A)~~** Providing legal advice, representation, or other legal assistance to low-income client(s) through a qualified legal services provider; or

**~~(B)~~** Serving as a mentor to other participating lawyer(s) who are providing legal advice, representation, or assistance to low-income client(s) through a qualified legal services provider.

**~~(g) Credit for law school competitions:~~** A lawyer may earn one general—not ethics—credit for each 60 minutes spent judging or preparing law school students for law competitions, mock trials, or moot court arguments at an ABA accredited law school. Up to a maximum of six credits per reporting period may be earned provided the following conditions are met:

**~~(1)~~** Prior to the event, the sponsor provides the lawyer "judge" training in the feedback process to be used by the "judge" to give performance feedback to each student during the event. Such training must incorporate the requirements of Regulation 102(a), and it can be conveyed by live or video-taped training, a written outline of points to be covered by the "judge", or other acceptable method.

**~~(2)~~** The lawyer "judge" provides specific performance feedback to each student participant during the event.

**~~(3)~~** The sponsor issues appropriate certification documenting the name of the lawyer, the activity name, date, and location, and the number of CLE credits earned.

**~~(4)~~** The lawyer does not earn credits for preparation time or for grading written briefs or other written papers in connection with this type of activity.

**~~(h) Credit for self-study:~~** A lawyer may earn credit for self-study by completing MCLE Board-approved pre-recorded audiovisual or audio-only courses, under the following conditions:

**~~(1) Requirements for lawyers:~~**

**~~(A)~~** For all self-study courses, the lawyer must report on a Form 1 for each activity:

**~~(i)~~** The sponsor and title of the course;

**~~(ii)~~** The original date the activity was recorded;

**~~(iii)~~** The date the lawyer completed the course; and

**~~(iv)~~** The number of credits for which the course was approved.

**~~(B)~~** The lawyer must declare on the reporting period CLE Certification form that the lawyer did not knowingly violate any copyright laws in earning the credits.

**~~(2) Requirements for sponsors regarding accreditation of self-study courses:~~** For all pre-recorded courses approved for credit by the MCLE Board:

**~~(A)~~** The sponsor must affix on the outside of the recording:

**~~(i)~~** The name of the sponsor;

**~~(ii)~~** The name of the course;

**~~(iii)~~** The date originally recorded;

**~~(iv)~~** The total running time in hours and minutes; and

**~~(v)~~** The number of credits for which it has been approved.

**~~(B)~~** Sponsors are not required to submit a copy of the self-study course with the Form 1, but must provide copies to the MCLE Board on request.

**~~(C)~~** If the live course was approved by the Board, the recorded version of that course is automatically approved if



the sponsor creates a "duplicate" Form 1 at the MCLE website or submits a paper Form 1 for the recorded version of the course.

**(D)** Written materials distributed at the live course must also be distributed with the pre-recorded course.

**(E)** The accreditation of the pre-recorded course expires five years after the date the course was originally recorded, except those determined by the MCLE Board to be purely skills training courses.

**(i) Credit for nexus courses.** A lawyer may earn credits for actually attending, teaching, or participating at a course that does not qualify for approval under these regulations and does not directly deal with the practice of law but that is substantially related to the lawyer's area of practice. To earn such credits, the lawyer must demonstrate that the topic, depth, and skill level will improve the lawyer's competence to practice law.

**(j) Credit for writing and editing activities.** Credit for writing or editing activities is granted sparingly, and only on a case-by-case basis. A lawyer may earn one live credit for every 60 minutes spent in writing and editing activities, up to a maximum of 10 live credits per writing activity, under the following conditions:

**(1)** The writing or editing in question meets the standards of these regulations;

**(2)** The writing is published for the education of the Bar by a recognized publisher of legal works; and

**(3)** The writing or editing is not performed for or on behalf of a client or prospective client, for marketing purposes, or in the course of the regular practice of law.

**(k) Credit for courses for lawyers in foreign countries and/or remote locations in the United States.**

**(1)** A lawyer may earn credit for programs outside the United States, including courses concerning laws of jurisdictions outside the United States, if those courses are approved for credit by the MCLE Board.

**(2)** A lawyer residing in a foreign country where standard live CLE courses are unavailable may earn credit for courses that do not fully meet the standards of these regulations and which would not be approved if offered within the United States. In determining whether to grant credit for such courses, the MCLE Board shall consider, among other things, the availability of courses in the area involved and the good faith attempts of the lawyer to comply with the requirements of APR 11 and these regulations.

**(3)** With approval from the MCLE Board, a lawyer in a foreign country with no reasonable opportunities for attendance at live CLE programs may earn a maximum of 45 credits per reporting period through approved self-study courses or by attending informal CLE programs developed and presented by lawyers in the foreign jurisdiction.

**(4)** With approval from the MCLE Board, a lawyer in a location within the United States that is very remote and removed from reasonable opportunities for attendance at live CLE programs may earn a maximum of 45 credits per reporting period through approved self-study courses. Such approval will be granted sparingly.

**(l) Examples of activities that may qualify for credit.** The following types of activities may be approved for credit, subject to the other provisions of these regulations:

**(1)** Courses about running a law office—in particular, docket control, malpractice avoidance, education on substance abuse by lawyers and other legal professionals, time management, increasing office efficiency, business planning, office financial management, billing and collections procedures, office technology, and customer service, as each relates to the practice of law.

**(2)** Courses designed to improve a lawyer's skills for communicating with clients or to improve the lawyer-client relationship.

**(3)** Courses on how to conduct electronic legal research.

**(4)** Alternate dispute resolution courses.

**(5)** A lawyer's attendance at Bar review/refresher courses for jurisdictions other than Washington, on the basis of one credit for each classroom hour of actual instruction or audio/videotaped instruction.

**(6)** Courses sponsored by or involving participation by a company that provides services or products to the legal community, but only if the written material does not include prepared promotional literature, and:

**(A)** There is no marketing of that company during the program; or

**(B)** There is equal treatment in any discussion and written materials of alternate vendors of the particular product or service.

**(m) Examples of activities that do not qualify for credit.** The following types of activities will not be approved for credit:

**(1)** Teaching a legal subject to non-lawyers in an activity or course that would not be approved for credit if taught to lawyers.

**(2)** Programs primarily designed to teach lawyers how to improve market share, attract clients or increase profits unless the program primarily focuses on topic areas that include, but are not limited to, marketing ethics, case law updates, conflicts of interest, or conflicts of law.

**(3)** Programs primarily designed to be a sales vehicle for a service or product.

**(4)** Writing for or on behalf of a client, or for the regular practice of law.

**(5)** Meritorious legal work, such as pro bono work, except as provided in Reg. 103.(f).

**(6)** Bar review/refresher courses offered in preparation for the Washington State Bar examination.

**(7)** Jury duty.

**(8)** Programs primarily designed to enhance a person's ability to present or prepare a continuing education program.

**(9)** Private law firm, corporate legal department, or government agency sponsored courses that are focused directly on a pending case, action or matter being handled by the private law firm, corporate legal department or government agency sponsor.

**Regulation 104. Applying for Accreditation of an Activity.** Subject to the requirements and restrictions of APR 11 and these regulations, sponsoring organizations or individual lawyers may apply for accreditation of an activity. The MCLE Board, with the approval of the WSBA Board of Governors, may adopt and assess a fee on sponsoring organizations or individuals for the purpose of defraying the costs of

processing applications for accreditation of courses or activities:

**(a) Application by sponsor.**

**(1) Submitting Form 1.** A sponsoring organization may apply for accreditation of a continuing legal education course or activity by submitting a completed Form 1 to the WSBA MCLE staff, together with payment of the required fee, if any.

**(2) Private law firm and corporate legal department sponsors.** Private law firms and corporate legal departments must:

**(A)** Register as the sponsor of a course if they either present the course or contract with an outside CLE provider to present the course.

**(B)** Submit completed Form 1s by no later than 14 days before the first presentation day of the activity. Failure to submit the Form 1 at least 14 days in advance of the activity may result in imposition of a late fee and/or denial of accreditation for the activity.

**(3) Government sponsors.** Government sponsors must:

**(A)** Register as the sponsor of a course if they either present the course or contract with an outside CLE provider to present the course;

**(B)** Submit completed Form 1s by no later than 14 days before the first presentation day of the activity. Failure to submit the Form 1 at least 14 days in advance of an activity may result in imposition of a late fee and/or denial of the accreditation of the activity; and

**(C)** If a closed course cannot be audited by the MCLE Board or its designees due to confidentiality rules or regulations, this must be stated on the Form 1.

**(4) Accreditation of same course.** A sponsor may apply for accreditation of a course that is the same as an accredited course presented by that sponsor within 12 months from the original date of accreditation, by creating a duplicate Form 1 on the MCLE website or submitting a paper Form 1 for each subsequent presentation. Such duplicate or paper Form 1s must be submitted by no later than one day before the subsequent presentation of the previously approved activity.

**(5) Accreditation statement in brochures.** If a course has been approved and accredited, the sponsoring organization may announce in informational brochures and/or registration materials: "This course has been approved for \_\_\_\_\_ hours of Washington MCLE credit, including \_\_\_\_\_ hours of ethics credit."

**(6) Reporting attendance.** After the conclusion of the presentation of a course, the sponsor must submit an attendance report showing the actual attendance time of each lawyer, either through the MCLE website or by submitting it to the Executive Secretary, within 30 days after the program.

**(b) Application by individual lawyer.**

**(1) Submitting Form 1.** A lawyer may apply to receive credit for a continuing legal education course or activity by submitting a completed Form 1 to the WSBA MCLE staff for that activity, along with any other materials or information required by these regulations or requested by the WSBA MCLE staff, the Executive Secretary, or the MCLE Board.

**(2) No individual application for private law firm or corporate legal department sponsored course.** A lawyer who is associated with or employed by a private law firm or

corporate legal department that maintains an office within Washington State may not apply to receive credit for a continuing legal education course sponsored by that private law firm or corporate legal department for which the sponsor did not submit a completed Form 1.

**(3) Individual lawyer as sponsor.** A lawyer who is the sponsor of a CLE program must submit a Form 1 as a sponsor, not as an individual lawyer, and follow all rules and regulations applicable to sponsors.

**Regulation 105. Accredited Sponsors:**

**(a) General provisions.** The Executive Secretary may approve sponsoring organizations as "accredited sponsors". The following apply to all accredited sponsors:

**(1)** Accredited sponsors are not required to seek approval for individual courses that they sponsor.

**(2)** All courses sponsored by an accredited sponsor and in compliance with APR 11 and these regulations are considered approved by the MCLE Board, subject to review by the MCLE Board.

**(3)** For any course it is sponsoring, an accredited sponsor may state the following (or something substantially similar) in the promotional or registration materials: This activity has been approved for Washington State MCLE credit in the amount of \_\_\_\_\_ hours (of which \_\_\_\_\_ hours will apply to ethics credit requirements).

**(4)** Approval of a course and/or the award of credits made by an accredited sponsor may be reviewed at any time, and accepted or rejected by the MCLE Board, Executive Secretary, and/or WSBA MCLE staff, based on the course's performance to Regulation 102.

**(5)** The MCLE Board may set and assess fees and fines, or revoke an organization's accredited sponsor status, for repeated failure to correctly award credit for courses, failure to pay the annual accredited sponsor fee, or for failure to comply with accredited sponsor reporting or other requirements.

**(6)** Except as specified in this regulation, an accredited sponsor shall continue to be subject to and governed by all provisions of APR 11 and these regulations.

**(b) Duties of accredited sponsors.** Any organization that is approved as an accredited sponsor must:

**(1)** Accurately calculate the number of credits to be awarded for each course, by applying the provisions of Regulations 102 and 103.

**(2)** Submit an accurately completed electronic Form 1 for a course at least one day prior to presentation of the live course or one day prior to making a pre-recorded course available to lawyers.

**(3)** Keep accurate attendance records for each live course and retain them for six years. An attendance report showing the actual attendance of each lawyer must be submitted through the MCLE website within 30 days of completion of the course.

**(4)** Provide a critique form or evaluation sheet to all live course attendees. The accredited sponsor must retain the completed forms, or a compilation of all numerical ratings and comments, for two years and provide copies to the MCLE Board upon request.

~~(5) Demonstrate a continuing ability to provide high-quality continuing legal education activities and to correctly determine credit awards for those activities.~~

~~(6) At least annually, provide to the MCLE Board a list of all its course offerings, identifying the number of lawyers and non-lawyers attending each program, and providing any additional information required by the MCLE Board.~~

~~(7) Pay any required annual accredited sponsor fee.~~

~~(8) Permit course audits by the MCLE Board or its designees at no charge.~~

~~(9) For any pre-recorded programs not originally offered as a live program by the sponsor, the sponsor must:~~

~~(A) Review the content and materials of each such course; and~~

~~(B) Ensure that the course is in compliance with all provisions of APR 11 and these regulations.~~

~~(c) Applying to become an accredited sponsor:~~

~~(1) To apply to become an accredited sponsor, an organization must:~~

~~(A) Submit a completed application form and all required documentation, in the required format, to the Executive Secretary, along with payment of any required fee; and~~

~~(B) Provide proof to the Executive Secretary that the sponsoring organization has at least three years of previous experience in sponsoring and presenting at least 30 unique continuing legal education activities a year, and that the organization can correctly apply APR 11 and these regulations to determine and award credit for such activities; and~~

~~(C) Provide on request information about 10 courses from the previous three years, selected by the Executive Secretary, for evaluation of course content and attendee evaluations:~~

~~(2) No private law firm or corporate legal department may be an accredited sponsor.~~

~~(3) A request for accredited sponsor status shall be granted or denied by the Executive Secretary after consideration of the application and other materials submitted.~~

~~(4) An adverse determination by the Executive Secretary regarding an application for accredited sponsor status may be appealed to the MCLE Board for a final review and decision on the application in a manner consistent with the provisions of Regulation 106.(c).~~

**Regulation 106. Delegation by MCLE Board and Executive Secretary.**

~~(a) To committees:~~ The MCLE Board may delegate tasks and duties to committees for the purpose of administering and enforcing APR 11 and these regulations.

~~(b) To Executive Secretary:~~

~~(1) Subject to review by the MCLE Board, the Executive Secretary is authorized to act on behalf of the MCLE Board, in reviewing, granting or denying applications for accreditation of continuing legal education activities or applications for accredited legal sponsor status, ensuring compliance with reporting and other requirements and regulations, granting or denying petitions for waivers or for extension of time deadlines, and in providing interpretations of APR 11 and these regulations. The Executive Secretary may delegate to WSBA MCLE staff such of these duties and responsibilities as may be appropriate for timely and orderly administration of the~~

~~Board's work, subject to review by the Executive Secretary and MCLE Board.~~

~~(2) Pursuant to guidelines established by the MCLE Board, the Executive Secretary shall provide a written description of any action taken in response to written requests for approval of courses or accreditation of sponsors, awarding of credit for attending, teaching or participating in approved courses, writing and editing, waivers, extensions of time deadlines and interpretations of APR 11 and these regulations. The Executive Secretary may seek a determination of the Board before making such response.~~

~~(3) Upon request by the MCLE Board, the Executive Secretary shall report on determinations made since the last meeting of the MCLE Board.~~

~~(c) Review of Executive Secretary's actions:~~

~~(1) Any person or organization affected by any adverse determination or any question of interpretation of these regulations or APR 11 by the Executive Secretary may seek MCLE Board review by filing a written petition.~~

~~(2) The petitioning person or organization may present information to the MCLE Board in writing or in person or both.~~

~~(3) The MCLE Board shall review petitions for review of adverse determinations made by the Executive Secretary.~~

~~(4) The MCLE Board may take appropriate action after review of a petition and any other relevant information presented to it, and the Board shall advise the affected person or sponsoring organization in writing of its findings and any action taken.~~

**Regulation 107. Exemptions, Waivers, Modifications**

~~(a) Undue hardship, age, or disability.~~ All active members of the WSBA, and other lawyers as established from time to time by the APRs or these regulations, are required to comply with the provisions of APR 11 and these regulations. The MCLE Board may grant extensions, waivers or modifications of the time deadlines or education requirements because of undue hardship, age, or disability of a lawyer. Exemptions, waivers, or modifications based upon undue hardship, age or disability should be granted only sparingly. All applications for exemptions, waivers and modifications shall be retained by the MCLE Board.

~~(1) Applications for extensions, waivers or modifications must be made in writing and supported by a sworn statement in the form of an affidavit or declaration.~~

~~(2) The applicant must establish to the satisfaction of the MCLE Board that such condition of undue hardship, age, or disability warrants granting an exemption, waiver, or modification.~~

~~(3) An application for exemption, waiver, or modification, including the sworn statement in support thereof, must be filed for each reporting period for which the exemption, waiver or modification is sought.~~

~~(4) Neither a lawyer's status with the WSBA, nor the lawyer's other duties and obligations as established by the WSBA bylaws or by court rules and regulations, are affected by the granting of an exemption, waiver, or modification of the continuing legal education requirements under this regulation.~~

~~(5) The MCLE Board may revoke an exemption, waiver, or modification if there is a change in the facts or circum-~~

stances upon which such exemption, waiver, or modification was granted.

**(b) Judicial exemption.**

~~(1) Qualified WSBA Judicial members, except for administrative law judges, are exempt from the continuing legal education requirement established by APR 11.~~

**(c) Legislative and gubernatorial exemption.**

~~(1) Active WSBA members otherwise subject to the continuing legal education requirements of APR 11, who are also members of the Washington State Congressional Delegation or members of the Washington State Legislature, or who are currently serving as the Governor of Washington State, are exempted from the requirements of APR 11 for the reporting period(s) during which they are in office.~~

~~(2) This exemption does not apply to active lawyers who are:~~

~~(A) Serving in the legislature of any other state;~~

~~(B) Serving in the administrative branch of any state government; or~~

~~(C) Serving on the staff of any member of the Washington State Congressional Delegation, the Washington State Legislature, or the Washington State Governor.~~

~~(d) Active military duty. Active lawyers who are employed in the armed forces of the United States may be granted an exemption, waiver, or modification of the continuing legal education requirement established by APR 11, upon proof of undue hardship.~~

~~(e) No exemption for active lawyers living outside the United States. Active lawyers who live or are employed outside the United States are required to comply with the continuing legal education requirements of APR 11, unless they otherwise qualify under these regulations for an exemption for a different reason.~~

**Regulation 108. Reinstatement of Continuing Education Requirements.**

~~(a) A lawyer who was not required to comply with the education or reporting requirements of APR 11 and these regulations for any reason, who returns to being subject to those requirements, retains the lawyer's original assigned reporting group (Group 1, 2, or 3), and is subject to the requirements immediately.~~

~~(b) Reinstatement is conditioned on compliance with the reinstatement requirements of the WSBA Bylaws.~~

**Regulation 109. Reinstatement of Lawyers Suspended from Practice for Failure to Comply with APR 11**

~~(a) To be reinstated to active status with the WSBA after being suspended from practice for failure to comply with APR 11 and its regulations, a lawyer must:~~

~~(1) File a completed application to return to active status with the WSBA, together with any required application fee;~~

~~(2) Make up any deficiency and fully comply with the provisions of APR 11 and these regulations;~~

~~(3) Pay all required fees, late fees, and/or penalties; and~~

~~(4) Fully comply with any additional requirements imposed by the Admission to Practice Rules or the WSBA Bylaws.~~

~~(b) Once a suspended lawyer has complied with the provisions of Regulation 109(a), the MCLE Board shall recommend to the Supreme Court that the suspended lawyer be~~

reinstated to active status, and refer the matter to the Supreme Court for entry of an appropriate order.

**Regulation 110. Rulemaking Authority.**

~~(a) The MCLE Board, subject to the approval of the Board of Governors and the Supreme Court, has continuing authority to make regulations consistent with APR 11 in furtherance of the development and regulation of continuing legal education for Washington lawyers.~~

~~(b) The MCLE Board may adopt policies consistent with these regulations to provide guidance in the administration of these regulations and APR 11. The MCLE Board will notify the Board of Governors of any policies that it adopts. Unless the Board of Governors objects, such policies will become effective 60 days after promulgation by the MCLE Board.~~

~~(c) Subject to approval by the WSBA Board of Governors, the MCLE Board may adopt and assess any fees that may be required to timely and appropriately administer APR 11 and these regulations, as well as to offset the reasonably necessary costs of all functions under APR 11 and these regulations that are performed by the MCLE Board and its designees.~~

**Regulation 111. Confidentiality.**

The files and records of the MCLE Board and/or the WSBA relating to or arising out of a lawyer's failure to comply with the requirements of APR 11 and these regulations are confidential. Such records shall not be disclosed except in furtherance of the MCLE Board's or WSBA's duties, or upon the affected lawyer's request, the Supreme Court's direction, or pursuant to a proper subpoena duces tecum.

**Regulation 112. Out of State Compliance**

~~(a) The MCLE Board has determined that the Mandatory Continuing Legal Education requirements in Oregon, Idaho, and Utah substantially meet Washington's continuing legal education requirements. These states are designated as comity states.~~

~~(b) A lawyer whose principal place of business is not in Washington may comply with these rules and regulations by filing a certificate of compliance from a comity state MCLE office that certifies that the lawyer is subject to the MCLE requirements of that other jurisdiction and that the lawyer has complied with that other jurisdiction's MCLE requirements during the lawyer's reporting period.~~

**Reviser's note:** The typographical errors in the above material occurred in the copy filed by the State Supreme Court and appear in the Register pursuant to the requirements of RCW 34.08.040.

**Reviser's note:** The spelling error in the above section occurred in the copy filed by the agency and appears in the Register pursuant to the requirements of RCW 34.08.040.

**WSR 14-23-033  
RULES OF COURT  
STATE SUPREME COURT**

[November 6, 2014]

IN THE MATTER OF SUGGESTED ) ORDER  
AMENDMENTS TO APR 28 REGULA- ) NO. 25700-A-1081  
TIONS AND NEW REGULATIONS 13— )  
20 TO APPENDIX APR 28 )

The Washington State Bar Association's Limited Legal License Technician Board, having recommended the Suggested Amendments to APR 28 Regulations and New Regulations 13—20 to Appendix APR 28, and the Court having considered the amendments and comments submitted thereto;

Now, therefore, it is hereby

ORDERED:

(a) That pursuant to the provisions of GR 9(g), the proposed amendments as shown below are to be published for comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than 60 days from the published date. Comments may be sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or [supreme@courts.wa.gov](mailto:supreme@courts.wa.gov). Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 6th day of November, 2014.

For the Court

Madsen, C.J.

CHIEF JUSTICE

**GR 9 COVER SHEET**

**Suggested Amendments**

**ADMISSION AND PRACTICE RULES (APR)**

**Appendix APR 28. Regulations of the APR 28 Limited License Legal Technician Board**

**Submitted by the Limited License Legal Technician Board**

**Purpose:** The primary purpose for the suggested amendments and new regulations to Appendix APR 28 is to complete the basic regulatory framework for licensing LLLTs. Washington State Bar Association staff prepared the initial drafts of these proposed amendments and new regulations and presented them to the LLLT Board for discussion at two meetings. The initial drafts were modeled after either the corresponding lawyer rule or the corresponding LPO rule. Decisions as to which rule to use as a model depended on (1) the need to protect the public given the LLLT's scope of practice, (2) the preference of the LLLT Board and (3) the best way to administer the program. The Board discussed and then unanimously approved the amendments and new regulations as proposed by staff with only slight modification where necessary.

In addition to some technical amendments, the suggested amendments and new regulations will provide for the efficient administration of the LLLT program. The suggested amendments and new regulations to Appendix APR 28 set forth procedures for the administration of the program and

licensing of LLLTs, including procedures for character and fitness review; completing the core and professional responsibility examination; filing trust account declarations, reporting continuing education; administrative suspensions; inactive status; voluntary cancellation of the LLLT license; and reapplication for licensure after disciplinary revocation. The following describes each regulation and whether the proposed amendments to it are technical in nature, administrative, or substantive, or whether it is a new regulation:

**Regulation 1: In General**

The Board suggests a technical amendment to change the term "WSBA" to "Association" to make the regulations consistent with other court rules.

**Regulation 2: Practice Areas—Scope of Practice Authorized by Limited License Legal Technician Rule**

In subpart A to Regulation 2, the Board suggests an administrative amendment to delete the second to last sentence. After a client consults with an attorney for a matter beyond the LLLT's scope of practice and returns to the LLLT with written instructions from the attorney, the Board believes it was not the intent of the rules to imply LLLTs may follow those instructions for "final court orders" only. It is anticipated that LLLTs will perform other services not limited to final court orders and, thus, this provision is unnecessarily limiting. The Board believes that the paragraph accomplishes the same purpose without the sentence and without limiting the types of work the LLLT can do after written instructions are obtained from a lawyer. Additionally, in subpart B (3)(c)(v), the Board suggests changing the term "pseudo-community property" to "jointly acquired committed intimate relationship property" to reflect current case law.

**Regulation 3: Education Requirements for Applicants**

The Board suggests technical amendments to change the term "WSBA" to "Association" to make the regulations consistent with other court rules.

**Regulation 4: Limited Time Waivers**

In addition to technical amendments related to changing the term "WSBA" to "Association," the Board suggests an administrative amendment to allow the Board to set policies regarding approved national paralegal certification examinations that qualify for the limited time waiver, as an additional paralegal examination has been identified that qualifies for the waiver: the NALS Professional Paralegal Examination, an examination that is substantially equivalent to the other two qualifying examinations.

**Regulation 5: Applications**

In addition to technical amendments related to changing the term "WSBA" to "Association," the Board suggests the following administrative amendment to require applications and proof of education be provided "in a form and manner as prescribed by the Board." This will allow the Board to set policies on such matters consistent with technological and administrative resources available at the WSBA. Additionally, the Board suggests requiring applicants to provide proof of passage of the core examination prior to applying for the licensure consistent with the Board's recommendation that the core examination be a national paralegal certifying exam as described below under Regulation 8.

**Regulation 6: Approval or Denial of Application on Administrative Grounds**

The Board suggests technical amendments to change the term "WSBA" to "Association" to make the regulations consistent with other court rules.

**NEW Regulation 7: Character and Fitness**

The Board recommends that new Regulation 7 regarding character and fitness procedures mirror the lawyer system. However, a Character and Fitness Committee of the Board would preside over hearings and the Board would hear appeals. This is different from the lawyer system in which there is a Character and Fitness Board separate from and appointed by the Board of Governors.

**Regulation 8: Examinations; Notification of Results**

The Board recommends a substantive amendment to require that the core examination be satisfied by passing a national certifying paralegal examination approved by the Board. After thorough vetting, the LLLT Board believes that the National Federation of Paralegal Associations' (NFPA) Paralegal Core Competency (PCC) Exam will sufficiently test LLLT applicants on knowledge of the core subjects. The PCC Exam was developed in partnership with not-for-profit Professional Examination Services (PES), a testing organization that assists in the development and administration of licensing and certification exams. The NFPA and PES used job studies, statistics, scientific data, and psychometrics to develop the exam. For the PCC Exam, NFPA surveyed subject matter experts, including judges, Registered Paralegals, paralegal educators, and paralegal employers, to create the categories of core competencies to test for early career or entry level paralegals. The exam tests coursework in various paralegal programs, basic knowledge entry-level paralegals should possess, and skills essential to basic paralegal competency.

In addition, APR 28C (2)(c) requires the LLLT examination to cover LLLT ethical obligations. To ensure applicants demonstrate minimum competency in ethics prior to initial licensure, the Board recommends a substantive amendment that the professional responsibility portion of the exam be a one-time, multiple choice exam graded separately from the practice area examination. The professional responsibility exam will test on LLLT ethical duties as set forth in APR 28, the LLLT Rules of Professional Conduct, and LLLT scope of practice as set forth in APR 28F and H. Having a separate, multiple choice ethics exam is consistent with the lawyer professional responsibility exam, the Multistate Professional Responsibility Exam.

The additional administrative amendments to Regulation 8 clarify the requirements of the practice area examination.

**Regulation 9: Substantive Law-related Work Experience Requirement**

The Board suggests administrative amendments to Regulation 9 that reflect that the Board will issue results for practice area and professional responsibility examinations only, based on its recommendation that the core exam be administered by a national paralegal organization.

**Regulation 10: Certification of Results to Supreme Court; Oath**

In addition to one technical amendment to put in lower case the term "state" in the Oath, the Board suggests adminis-

trative amendments to Regulation 10 that reflect that the Board will issue results for practice area and professional responsibility examinations only, based on its recommendation that the core exam be administered by a national paralegal organization. Additionally, based on suggested changes to Regulation 11 regarding annual fees as described below, the Board recommends a technical amendment to subpart C that reflects the recommendation of a fee schedule.

**Regulation 11: Annual License Fees**

In order to simplify the fee structure for annual license fees, the Board recommends administrative amendments that would provide for a fee schedule<sup>1</sup> that would be approved by the Board and the Court rather than identifying unique practice area fees.

<sup>1</sup> A proposed fee schedule will be submitted to the Court at a later date.

Further, consistent with the timing of the limited practice officer continuing licensing period, the Board recommends that the LLLT annual licensing period be from July 1 to June 30. The deadlines for payment and showing proof of continuing licensing requirements would be August 1, as is reflected in the proposed new regulations related to continuing licensing.

**Regulation 12: Financial Responsibility**

The Board believes there is a strong likelihood LLLTs will be employed by governmental entities in the future and, as such, recommends an administrative amendment to Regulation 12 that would allow LLLTs to show proof of indemnification by their government employer in lieu of professional liability insurance. The Board further recommends an administrative amendment that reflects the proposed annual licensing period for LLLTs.

**NEW Regulation 13: Trust Account Declarations**

The Board suggests new Regulation 13 that would require the filing of annual trust account declarations, which is meant to ensure LLLTs comply with their trust account obligations under LLLT Rules of Professional Conduct 1.15A and 1.15B. The new regulation further reflects the proposed annual licensing period for LLLTs.

**NEW Regulation 14: Continuing Education**

The Board recommends suggested new Regulation 14 regarding continuing education requirements, which would require a minimum of ten hours of coursework similar to the requirements of limited practice officers. Under the proposed regulation, LLLTs would be required to complete a minimum two hours of legal ethics, and their courses must relate to their scope and area of practice or the core curriculum as set forth in Regulation 3. The Board further recommends that it be allowed to set its own continuing education policies that would not require Supreme Court approval for implementation. This would include LLLT reporting and sponsor application policies.

**NEW Regulation 15: Administrative Suspension from Limited Practice**

The Board recommends suggested new Regulation 15 relating to administrative suspensions. Like lawyers (see APR 17), the proposed regulation would subject LLLTs to suspension for failure to comply with their licensing requirements and for notification that the LLLT is six months delinquent on court-ordered child support obligations. Additionally, similarly to lawyers, under the proposed regulation, the

Court could enter an order at any time changing the administratively suspended LLLT to active status on a showing that the LLLT meets all other requirements for limited practice.

#### **NEW Regulation 16: Inactive Status**

The Board recommends suggested new Regulation 16 regarding LLLT transfers to inactive status. Like with limited practice officers, under the proposed regulation, LLLTs would be able to return to active status by filing an application with the Board after meeting all other licensing requirements.

#### **NEW Regulation 17: Voluntary Cancellation of License**

The Board recommends new Regulation 17, which would set forth procedures for voluntarily cancelling the LLLT license similar to procedures for limited practice officers; however, unique to the LLLT license, LLLTs would have the option of cancelling a single practice area license if the LLLT is licensed in more than one practice area.

#### **NEW Regulation 18: Reapplication for Licensure after Disciplinary Revocation**

The Board recommends new Regulation 18 that would allow reapplications for licensure after disciplinary revocation. Similar to lawyers, applicants for LLLT licensure would be required to wait five years after revocation to reapply. The Board chose to recommend a longer period for reapplication than the two years for limited practice officers given the broader scope of services LLLTs provide and the need to make the threat of disciplinary revocation a clear deterrent for misconduct by LLLTs.

#### **NEW Regulation 19: Notice and Filing**

Similar to instructions provided to limited practice officers in their relevant regulations, the Board recommends new Regulation 19 that would provide clear direction to applicants for limited licensure and LLLTs regarding where to direct notices and filings required by the Regulations.

#### **NEW Regulation 20: Amendment and Board Policies**

The Board recommends new Regulation 20, which would empower the Board to make changes to Appendix APR 28 with Supreme Court approval and implement policies for the administration of the program.

#### **Conclusion**

The LLLT Board believes that it is important that these proposed amendments be adopted and effective as soon as possible. Notably, if adopted, proof of passing the PCC exam will be required prior to sitting for the LLLT licensing exam in March 2015; as such, applicants will need sufficient lead time to prepare for, take the exam, and obtain their results from NFPA.

### **SUGGESTED AMENDMENTS AND NEW REGULATIONS 13-20 TO APPENDIX APR 28**

#### **APPENDIX APR 28. REGULATIONS OF THE APR 28 LIMITED LICENSE LEGAL TECHNICIAN BOARD**

##### **REGULATION 1: IN GENERAL**

Every person desiring to be licensed and to maintain licensure as a Limited License Legal Technician (LLLT) pursuant to Admission to Practice Rule (APR) 28 shall satisfy all of the requirements of APR 28 and Appendix APR 28.

To facilitate prompt administration of APR 28 and these regulations, designated staff of the Washington State Bar

Association (WSBA Association) may act on behalf of the LLLT Board under APR 28 and these regulations.

##### **REGULATION 2: PRACTICE AREAS—SCOPE OF PRACTICE AUTHORIZED BY LIMITED LICENSE LEGAL TECHNICIAN RULE**

In each practice area in which an LLLT is licensed, the LLLT shall comply with the provisions defining the scope of practice as found in APR 28 and as described herein.

#### **A. Issues Beyond the Scope of Authorized Practice.**

An LLLT has an affirmative duty under APR 28F to inform clients when issues arise that are beyond the authorized scope of the LLLT's practice. When an affirmative duty under APR 28F arises, then the LLLT shall inform the client in writing that:

1. the issue may exist, describing in general terms the nature of the issue;
2. the LLLT is not authorized to advise or assist on this issue;
3. the failure to obtain a lawyer's advice could be adverse to the client's interests; and,
4. the client should consult with a lawyer to obtain appropriate advice and documents necessary to protect the client's interests.

After an issue beyond the LLLT's scope of practice has been identified, an LLLT may prepare a document related to the issue only if a lawyer acting on behalf of the client has provided appropriate documents and written instructions for the LLLT as to whether and how to proceed with respect to the issue. ~~The LLLT shall then be required to follow the instructions and incorporate the terms of the necessary documents into the final court orders.~~ The LLLT may proceed in this manner only if no other defined prohibitions apply.

#### **B. Domestic Relations.**

1. Domestic Relations, Defined. For the purposes of these Regulations, domestic relations shall include only: (a) child support modification actions, (b) dissolution actions, (c) domestic violence actions, except as prohibited by Regulation 2B(3), (d) intimate domestic relationship actions only as they pertain to parenting and support issues, (e) legal separation actions, (f) major parenting plan modifications when the terms are agreed to by the parties before the onset of the representation by the LLLT, (g) minor parenting plan modifications, (h) parenting and support actions, (i) paternity actions, and (j) relocation actions, except as prohibited by Regulation 2B(3).

2. Scope of Practice for Limited License Legal Technicians—Domestic Relations. LLLTs in domestic relations may provide legal services to clients as provided in APR 28F, except as prohibited by APR 28H and Regulation 2B(3). Unless an issue beyond the scope arises or a prohibited act would be required, LLLTs may advise and assist clients (1) to initiate and respond to actions and (2) regarding motions, discovery, trial preparation, temporary and final orders, and modifications of orders.

3. Prohibited Acts. In addition to the prohibitions set forth in APR 28H, in the course of dealing with clients or prospective clients, LLLTs licensed to practice in domestic relations:

- a. shall not represent more than one party in any domestic relations matter;
- b. shall not provide legal services:

- i. in defacto parentage or nonparental custody actions; and
- ii. if 25 U.S.C. Chapter 21, the Indian Child Welfare Act, or RCW 13.38, the Washington State Indian Child Welfare Act, applies to the matter;
- c. shall not advise or assist clients regarding:
  - i. division of owned real estate, formal business entities, or retirement assets that require a supplemental order to divide and award, which includes division of all defined benefit plans and defined contribution plans;
  - ii. bankruptcy, including obtaining a stay from bankruptcy;
  - iii. disposition of debts and assets, if one party is in bankruptcy or files a bankruptcy during the pendency of the proceeding, unless: (a) the LLLT's client has retained a lawyer to represent him/her in the bankruptcy, (b) the client has consulted with a lawyer and the lawyer has provided written instructions for the LLLT as to whether and how to proceed regarding the division of debts and assets in the domestic relations proceeding, or (c) the bankruptcy has been discharged;
  - iv. anti-harassment orders, criminal no contact orders, anti-stalking orders, and sexual assault protection orders in domestic violence actions;
  - v. ~~pseudo-community~~ jointly acquired committed intimate relationship property issues in intimate domestic relationship actions;
  - vi. major parenting plan modifications unless the terms were agreed to by the parties before the onset of the representation by the LLLT;
  - vii. the determination of Uniform Child Custody Jurisdiction and Enforcement Act issues under RCW 26.27 or Uniform Interstate Family Support Act issues under RCW 26.21A unless and until jurisdiction has been resolved;
  - viii. objections to relocation petitions, responses to objections to relocation petitions, or temporary orders in relocation actions;
  - ix. final revised parenting plans in relocation actions except in the event of default or where the terms have been agreed to by the parties.
- d. shall not appear or participate at the taking of a deposition; and
- e. shall not initiate or respond to an appeal to an appellate court.

#### REGULATION 3: EDUCATION REQUIREMENTS FOR APPLICANTS

An applicant for licensure shall satisfy the following education requirements:

**A. Core Curriculum.** An applicant for licensure shall have earned the following course credits at an ABA approved law school or ABA approved paralegal program:

1. Civil Procedure, minimum 8 credits;
2. Contracts, minimum 3 credits;
3. Interviewing and Investigation Techniques, minimum 3 credits;
4. Introduction to Law and Legal Process, minimum 3 credits;
5. Law Office Procedures and Technology, minimum 3 credits;

6. Legal Research, Writing and Analysis, minimum 8 credits; and

7. Professional Responsibility, minimum 3 credits.

The core curriculum courses in which credit is earned shall satisfy the curricular requirements approved by the Board and published by the WSBA Association. If the required core curriculum courses completed by the applicant do not total 45 credits as required by APR 28D (3)(b), then the applicant may earn the remaining credits by taking legal or paralegal elective courses at an ABA approved law school or ABA approved paralegal program.

**B. Practice Area Curriculum.** An applicant for licensure in a defined practice area shall have completed the prescribed curriculum and earned course credits for that defined practice area, as set forth below and in APR 28D (3)(c). Each practice area curriculum course shall satisfy the curricular requirements approved by the Board and published by the WSBA Association.

1. Domestic Relations.

a. Prerequisites: Prior to enrolling in the domestic relations practice area courses, applicants shall complete the following core courses: Civil Procedure; Interviewing and Investigation Techniques; Introduction to Law and Legal Process; Legal Research, Writing, and Analysis; and Professional Responsibility.

b. Credit Requirements: Applicants shall complete five credit hours in basic domestic relations subjects and ten credit hours in advanced and Washington specific domestic relations subjects.

#### REGULATION 4: LIMITED TIME WAIVERS

**A. Limited Time Waiver, Defined.** For the limited time between the date the Board begins to accept applications and December 31, 2016, the Board shall grant a waiver of the minimum associate-level degree requirement and/or the core curriculum education requirement set forth in APR 28D(3) if an applicant meets the requirements set forth in Regulation 4B. The Board shall not grant waivers for applications filed after December 31, 2016. The Board shall not waive the practice area curriculum requirement. The limited time waiver application will be separate from the application process for licensure set forth in these regulations.

**B. Waiver Requirements and Applications.** To qualify for the limited time waiver, an applicant shall pay the required fee, submit the required waiver application form, and provide proof, in such form and manner as the Board requires, that he/she has:

1. Passed ~~the Certified Paralegal Exam conducted by the National Association of Legal Assistants (NALA) or the Paralegal Advanced Competency Exam (PACE) conducted by the National Federation of Paralegal Associations (NFPA)~~ a Board approved national paralegal certification examination;

2. Active certification ~~as a Certified Paralegal with NALA or as a PACE Registered Paralegal with NFPA~~ from a Board approved national paralegal certification organization; and

3. Completed 10 years of substantive law-related experience supervised by a licensed lawyer within the 15 years preceding the application for the waiver. Proof of 10 years of



substantive-law related experience supervised by a licensed lawyer shall include the following:

- a. the name and bar number of the supervising lawyer(s),
- b. certification by the lawyer that the work experience meets the definition of substantive law-related work experience as defined in APR 28, and
- c. the dates of employment or service.

**C. Review of Limited Time Waiver Application.** ~~WSBA staff~~ The Association shall review each limited time waiver application to determine if the application meets the waiver requirements. Any application that does not meet the limited time waiver requirements as established by this Regulation shall be denied by the ~~WSBA staff~~ Association on administrative grounds, with a written statement of the reason(s) for denial.

**D. Review of Denial.** An applicant whose application for waiver has been denied by ~~WSBA staff~~ the Association may request review by the Board chair. Such request shall be filed with ~~WSBA staff~~ the Association within 14 days of the date of the notification of denial. The applicant shall be provided with written notification of the chair's decision, which is not subject to review.

**E. Expiration of Limited Time Waiver Approval.** Approval of the limited time waiver application shall expire December 31, 2018. After expiration of the approval, any subsequent application for licensure by the applicant shall meet all of the standard requirements for licensure without waiver.

#### REGULATION 5: APPLICATIONS

**A. Fees.** All applications shall be accompanied by the required examination and application fee.

**B. Application for Licensure.** An applicant for licensure as an LLLT shall complete and file with the ~~WSBA~~ Association:

1. ~~a completed application for licensure to limited practice under APR 28 in a form and manner prescribed by the Board;~~
2. ~~all official transcripts~~ evidence in a form and manner prescribed by the Board demonstrating completion of a. at a minimum, an associate level degree, except applicants who have been approved for a limited time waiver pursuant to Regulation 4,
- b. the core curriculum required pursuant to Regulation 3A, except applicants who have been approved for a limited time waiver pursuant to Regulation 4, and
- c. the practice area curriculum required pursuant to Regulation 3B; ~~and~~
3. original proof of passing the Core Curriculum Examination as required by Regulation 8; and
4. a signed and notarized Authorization, Release and Affidavit of Applicant.

**C. Application for Additional Practice Area.** An LLLT seeking licensure in an additional practice area must complete and file with the ~~WSBA~~ Association:

1. ~~a completed practice area application for licensure to limited practice under APR 28 in a form and manner prescribed by the Board;~~
2. ~~an official transcript~~ evidence in a form and manner prescribed by the Board demonstrating completion of the practice area curriculum required under Regulation 3B; and

3. a signed and notarized Authorization, Release and Affidavit of Applicant.

**D. Background Check.** Each applicant for licensure shall submit a fingerprint card to the Federal Bureau of Investigation (FBI) for a criminal history record check and provide to the FBI a release for the results of the criminal history check to be sent directly to the ~~WSBA~~ Association. A Washington LLLT applying for licensure in an additional practice area shall not be required to submit a fingerprint card, unless it has been more than two years since the LLLT was last issued a license.

The applicant shall furnish whatever additional information or proof may be required in the course of investigating the applicant, and failure to furnish such information may be grounds for denial of licensure.

#### REGULATION 6: APPROVAL OR DENIAL OF APPLICATION ON ADMINISTRATIVE GROUNDS

**A. Review of Application.** ~~WSBA staff~~ The Association shall review each application to determine if the application meets the criteria for licensure established in APR 28. Any application that does not meet the initial criteria for licensure as established by APR 28 shall be denied by the ~~WSBA staff~~ Association on administrative grounds, except for those applications where there is a substantial question as to the applicant's good moral character or fitness to practice. The applicant will be notified whether the application has been approved or denied. If the application has been denied, the applicant will be notified of the grounds for the denial and the review process.

**B. Review of Denial.** Every applicant who has been denied licensure under APR 28 on administrative grounds may request review by the Board chair. To request review, an applicant shall submit a written request within 14 days of the date the denial of application was issued and state the reason for the request.

**C. Procedure for Review.** The Board chair shall consider the request for review on the written record only and shall hear no oral arguments. The chair shall enter a written decision which may affirm or reverse the denial of the application or direct further investigation.

#### REGULATION 7: CHARACTER AND FITNESS HEARINGS

**A. Question of Character and Fitness.** Each applicant for licensure as an LLLT shall establish good moral character and fitness to practice as defined in APR 21 and APR 22(a). When considering an applicant's good moral character and fitness to practice, the Board, Association staff, and Bar Counsel shall apply the factors set forth in APR 24.2. If there is a substantial question as to the good moral character or fitness to practice of an applicant for admission or admission after disciplinary revocation then the application will be referred to the Character and Fitness Committee of the Board for hearing.

**B. Character and Fitness Committee.** The Character and Fitness Committee shall be made up of three members of the Board appointed by the Board Chair. The Board Chair shall designate one member of the Board to act as chair of the Committee.

The Character and Fitness Committee shall have the power and authority to accept referrals from the Association concerning matters of character and fitness of applicants.

order further investigation of matters relevant to the applications, conduct hearings, perform such other functions as necessary and proper to carry out its duties, and make appropriate recommendations.

**C. Association Review.** The Association shall review each application to determine whether any of the factors set forth in APR 24.2 are present. The Association shall review the material evidence in a light most favorable to the Association's obligation to recommend the licensing or admission to the limited practice of law only those persons who possess good moral character and fitness to practice.

**D. Service.** Service of papers and documents shall be made by first class postage prepaid mail to the applicant's, LLLT's, or his or her counsel's, last known address on record with the Association. If properly made, service by mail is deemed accomplished on the date of the mailing. Any notice of change of address shall be submitted in writing to the Association.

**E. Duty of Applicant.** It shall be the duty of every applicant to cooperate in good faith and furnish whatever additional information or documentation may be required in the course of investigating the applicant. Failure to furnish such information may be grounds for denial of the application. Applicants shall not have direct contact with any member of the Committee or Board from the date of filing the application with the Association until the matter is resolved by the Board or Supreme Court, except to the extent direct contact is required during the hearing.

**F. Hearings.** APR 24.3 shall apply equally to character and fitness hearings conducted pursuant to this Regulation and is incorporated herein by reference, except that the Character and Fitness Board as referenced in APR 24.3 shall mean the Character and Fitness Committee of the LLLT Board. Reference to the chair or chairperson in APR 24.3, as applied in this rule, shall mean the Character and Fitness Committee Chair. Applicants shall appear in person at any hearing before the Character and Fitness Committee, unless the Committee waives the applicant's presence for good cause shown.

**G. Decisions and Recommendation of Character and Fitness Committee.**

1. Findings of Character and Fitness Committee. The Character and Fitness Committee will timely file with the Association written findings of fact, conclusions of law, and a recommendation or direct further investigation for the reasons stated in the written findings.

2. Action on Recommendation.

a. If the Committee recommends admission, the record, recommendation, and all exhibits shall be transmitted to the Supreme Court for disposition.

b. If the Committee recommends against licensure, the record and recommendation shall be retained in the office of the Association unless the applicant submits a written request for review by the Board within 15 days of service of the recommendation. If the applicant so requests, the Committee will transmit the record, recommendation, and all exhibits to the Board for a recommendation. No additional evidence, materials, or argument shall be considered by the Board.

**H. Review by the Board.**

1. Decision of the Board. After receipt of the record, the Board will enter a written decision and may affirm or reverse

the findings of the Character and Fitness Committee or direct further investigation for the reasons stated in the written decision.

2. Action on Recommendation.

a. If the Board recommends admission, the record, recommendation, and all exhibits shall be transmitted to the Supreme Court for disposition.

b. If the Board recommends against admission, the record and recommendation shall be retained in the office of the Association unless the applicant requests that it be submitted to the Supreme Court by filing a Notice of Appeal with the Board within 15 days of service of the recommendation of the Board. If the applicant so requests, the Board will transmit the record, including the transcript, exhibits, and recommendation to the Supreme Court for review and disposition. The applicant must pay to the Supreme Court any fee required by the Court in connection with appeal and review.

**I. Action on Supreme Court's Determination.**

1. Application Approved. If the application is approved by the Supreme Court, admission shall be subject to the applicant's taking and passing of the licensing examination and complying with all other requirements for licensure.

2. Application Denied. If the application is denied by the Supreme Court, the Board shall maintain a record of the application, hearing, and appeal in the Association records.

**J. Reapplication.**

No application for admission may be filed within a period of one year after a final decision of the Character and Fitness Committee, Board, or Supreme Court recommending against admission.

**REGULATION 8: EXAMINATIONS; NOTIFICATION OF RESULTS**

**A. Administration of Examinations.** The examinations will be administered at such times and locations as the Board may designate.

An applicant for initial licensure shall pass a core curriculum examination, ~~and~~ a practice area examination, ~~and~~ a professional responsibility examination.

An LLLT who applies for licensure in an additional practice area shall be required to take only the qualifying practice area examination in the practice area for which he or she is seeking licensure.

**B. Core Curriculum Examination.** The core curriculum examination shall be ~~comprised of three parts: a multiple choice section, an essay section, and a performance section.~~ The passing standard for the core curriculum examination is a score of 75 percent for each section of the exam. A failing grade in one section shall result in failure of the exam, in which case grading of any remaining sections shall not be ~~completed~~ satisfied by passing a national certifying paralegal examination as approved by the Board.

**C. Practice Area Examination.** The practice area examination will test applicants on one specific practice area and knowledge of LLLT scope specific to the practice area. All practice area examinations shall be comprised of three parts: a multiple choice section, an essay section, and a performance section. The duration, form, and manner of the exam shall be as prescribed by the Board. The passing standard for the practice area examination is a score of 75 percent for each section of the exam. A failing grade in one section

shall result in failure of the exam, in which case grading of any remaining sections shall not be completed.

**D. Professional Responsibility Examination.** The professional responsibility examination will test applicants on LLLT ethical duties as set forth in APR 28, the LLLT Rules of Professional Conduct, and knowledge of the LLLT scope of practice as set forth in APR 28F and H. The professional responsibility examination shall be comprised of one multiple choice section. The duration, form, and manner of the exam shall be as prescribed by the Board. The passing standard for the professional responsibility examination is a score of 75%.

**D E. Results and Reapplications.** Each applicant will be notified of the applicant's practice area and professional responsibility examination results. An applicant who fails the practice area examination may request a copy of the essay and performance sections. An applicant who passes the practice area exam will not receive a copy of the exam. An applicant may not request a copy of the professional responsibility examination. Those applicants who fail the examination will be informed of their score on each graded section of the examination. Examination scores shall not be disclosed to those applicants who pass the examination. Copies of the examination shall not be available to any applicant.

An applicant who passes the ~~core curriculum~~ practice area examination but fails the ~~practice area~~ professional responsibility examination or vice versa may retake the failed exam at the next two administrations of the exam. The passing score shall be valid for one year from the date the applicant is notified of passing the exam results. If the applicant does not pass the failed exam ~~after the next two administrations of the exam~~ within one year of such notification, the applicant shall be required to retake the exam he or she passed.

#### REGULATION 9: SUBSTANTIVE LAW-RELATED WORK EXPERIENCE REQUIREMENT

Each applicant for licensure as a limited license legal technician shall show proof of having completed 3,000 hours of substantive law-related work experience supervised by a licensed lawyer as required by APR 28E(2). The experience requirement shall be completed within three years before or after the date the applicant is notified of passing both the ~~core curriculum~~ and practice area and professional responsibility qualifying examinations. The proof shall be provided in such form as the Board requires, but shall include at a minimum:

1. the name and bar number of the supervising lawyer;
2. certification that the work experience meets the definition of substantive law-related work experience as defined in APR 28;
3. the total number of hours of substantive law-related work experience performed under the supervising lawyer; and
4. certification that the requisite work experience was acquired within the time period required by APR 28E(2).

#### REGULATION 10: CERTIFICATION OF RESULTS TO SUPREME COURT; OATH

**A. Recommendation for Licensure.** The Board shall recommend to the Washington State Supreme Court the licensure of all applicants who have met all licensing requirements set forth in APR 28 and these regulations, including

good moral character and fitness to practice. All recommendations of the Board shall be accompanied by the application for licensure and any other documents deemed pertinent by the Board or requested by the Supreme Court. The recommendation and all accompanying documents and papers shall not be public record.

**B. Pre-licensure Requirements.** Before an applicant who has passed the qualifying examinations may be licensed, the applicant shall:

1. furnish proof of completion of the requisite hours of substantive law-related work experience supervised by a licensed lawyer as required by Regulation 9;
2. furnish proof of financial responsibility as required by Regulation 12;
3. pay the annual license fee and any assessments for the current year as required by Regulation 11;
4. file any and all licensing forms required for active limited license legal technicians; and
5. take the Oath of Limited License Legal Technician.

The pre-licensure requirements shall be completed within three years of the date the applicant is notified of the practice area examination results. If an applicant fails to satisfy all the requirements for licensure within this period, the applicant shall not be eligible for licensure under APR 28 without submitting a new application for licensure and retaking the practice area and professional responsibility examinations.

**C. Additional Practice Area Pre-licensure Requirements.** An LLLT who is seeking licensure in an additional practice area shall:

1. take and pass the additional practice area examination;
2. pay the ~~additional practice area~~ annual license fee as stated in the fee schedule; and
3. file any and all licensing forms required for active limited license legal technicians.

The requirements above shall be completed within one year of the date the applicant is notified of the practice area examination results. If an LLLT fails to satisfy all the requirements for licensure in an additional practice area within this period, the LLLT shall not be eligible for licensure in the additional practice area without submitting a new application and retaking the practice area examination.

**D. Oath of Limited License Legal Technician.** The Oath of Limited License Legal Technician shall be taken before an elected or appointed judge, excluding judges pro tempore, sitting in open court in the state of Washington.

**E. Contents of Oath.** The oath which all applicants shall take is as follows:

#### OATH FOR LIMITED LICENSE LEGAL TECHNICIANS

STATE OF WASHINGTON

COUNTY OF

I, \_\_\_\_\_, do solemnly declare:

1. I am fully subject to the laws of the State state of Washington, the laws of the United States, Rule 28 of the Admission to Practice Rules, and APR 28 Regulations adopted by the Washington State Supreme Court and will abide by the same;

2. I will support the constitutions of the State of Washington and of the United States of America;

3. I will abide by the Limited License Legal Technician Rules of Professional Conduct approved by the Supreme Court of the State of Washington;

4. I will confine my activities as a Limited License Legal Technician to those activities allowed by law, rule and regulation and will only utilize documents approved pursuant to APR 28;

5. I will faithfully disclose the limitations of my services and that I am not a lawyer;

6. I will maintain the confidence and preserve inviolate the secrets of my client and will accept no compensation in connection with the business of my client, unless this compensation is from or with the knowledge and approval of the client or with the approval of the court;

7. I will abstain from all offensive personalities and advance no fact prejudicial to the honor or reputation of a party or witness unless required by the justice of the cause with which I am charged;

8. I will never reject, from any consideration personal to myself, the cause of the defenseless or oppressed, or delay unjustly the cause of any person.

\_\_\_\_\_  
Signature Limited License Legal Technician

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
JUDGE

**F. Order Admitting to Limited Practice as LLLT.**

After examining the recommendation and accompanying documents transmitted by the Board, the Supreme Court may enter such order in each case as it deems advisable. For those applicants it deems qualified, the Supreme Court shall enter an order admitting them to limited practice as LLLTs. Applicants shall be admitted under APR 28 only after the order has been entered by the Supreme Court.

**G. Order Admitting LLLT to Limited Practice in Additional Practice Area.** After examining the recommendation and accompanying documents transmitted by the Board, the Supreme Court may enter such order in each case as it deems advisable. For those LLLTs it deems qualified, the Supreme Court shall enter an order admitting them to limited practice in the additional practice area.

**REGULATION 11: ANNUAL LICENSE FEES**

**A.** Except as set forth in section B of this Regulation, every Limited License Legal Technician shall pay an annual license fee in an amount set by an established fee schedule approved by the Board with the approval of and the Supreme Court. ~~The annual license fee which is due July August 1 of each year and shall cover the annual license period of July 1 to June 30.~~ Annual license fees paid after ~~July August 1~~ shall be subject to a late fee equal to one half the annual license fee. ~~The annual license fee is for the limited license to practice in one defined practice area.~~

**B.** ~~The prorated annual license fee for LLLTs who pass the qualifying examination given in the spring after January 1 but before July 1 and who request active status prior to July 1 of that same calendar year shall be pay a prorated annual license fee of one half the amount of the annual license fee.~~ LLLTs shall pay the annual license fee set forth in Regulation

11A to retain their active status after June 30 of the calendar year of their licensure.

~~**C.** A LLLT shall pay an annual additional practice area fee for each additional practice area in which the LLLT is licensed. The annual additional practice area fee for each additional practice area shall be one half the amount of the annual license fee. The combined annual additional practice area fees and annual license fee shall not exceed the total cost of active lawyer annual license fees. Annual license fee payment due dates and late fees shall apply to additional practice area fees.~~

~~**D C.** An LLLT shall provide his or her residential and business addresses, telephone numbers, and business email address to the Board at the time of payment of the annual license fee. An LLLT whose address, telephone number, or email address changes shall notify the WSBA Association within 10 days after the change.~~

**REGULATION 12: FINANCIAL RESPONSIBILITY**

**A. Insurance Requirement.** Each limited license legal technician shall show proof of ability to respond in damages resulting from his or her acts or omissions in the performance of services permitted under APR 28 by:

1. Submitting an individual professional liability insurance policy in the amount of at least \$100,000 per claim and a \$300,000 annual aggregate limit; ~~or~~

2. Submitting a professional liability insurance policy of the employer or the parent company of the employer who has agreed to provide coverage for the LLLT's ability to respond in damages in the amount of at least \$100,000 per claim and a \$300,000 annual aggregate limit; ~~or~~

3. Submitting proof of indemnification by the LLLT's government employer.

**B. Continuing Requirement.** Each active LLLT ~~who is covered by insurance shall file with the WSBA an annual certificate of coverage. The certificate of coverage shall name the covered LLLT(s) and the policy limits and dates shall certify annually by August 1 financial responsibility in a form and manner as prescribed by the Board.~~ Each LLLT shall notify the Board of any cancellation or lapse in coverage.

**REGULATION 13: TRUST ACCOUNT DECLARATION**

Rules 15.4 (a) and (b) and 15.7 of the Rules for Enforcement of Lawyer Conduct (ELC) shall apply to LLLT IOLTA accounts. Annually, each active LLLT shall certify compliance with Rules 1.15A and 1.15B of the Limited License Legal Technician Rules of Professional Conduct. Such declaration shall be filed by August 1 in a form and manner as prescribed by the Board and shall include the bank where each account is held and the account number.

**REGULATION 14: CONTINUING EDUCATION**

**A. Minimum Requirement.** An LLLT shall complete a minimum of ten hours of approved continuing education each license year by June 30. A newly licensed LLLT shall be exempt for the first license year. The education must relate to the LLLT's area of practice, scope of practice or the subject matter covered in the required LLLT core curriculum and shall include a minimum of two hours in legal ethics and professional responsibility per license year.

Each continuing education course shall be approved in accordance with the procedures set forth in continuing education policies approved by the Board.

**B. Proof of Compliance.** An LLLT shall certify annually by August 1 compliance with the continuing education requirements in a form and manner as prescribed by the Board.

**C. Policies and Fees.** The Board shall establish continuing education policies for the efficient administration of this regulation and shall include, but not be limited to, standards for approval of continuing education courses, procedures for reporting attendance, and sponsor duties. The Board shall determine and adjust fees to defray the reasonably necessary costs of administering this regulation.

**REGULATION 15: ADMINISTRATIVE SUSPENSION FROM LIMITED PRACTICE**

**A. Basis for Suspension from Limited Practice.** The Board shall request that the Supreme Court suspend an LLLT from limited practice upon:

1. notification from the Department of Social and Health Services that an LLLT is more than six months delinquent in noncompliance with a valid and enforceable order entered by a court of competent jurisdiction requiring the LLLT to pay child support; or

2. failure of an LLLT to comply with licensing requirements under APR 28 and these Regulations. This includes but is not limited to an LLLT's:

a. failure to pay the annual license fee as set forth in Regulation 11A;

b. failure to comply with financial responsibility requirements as set forth in Regulation 12;

c. failure to file an annual trust account declaration as set forth in Regulation 13;

d. failure to comply with continuing education requirements as set forth in Regulation 14; and

e. failure to timely notify the Association of a change of address, telephone number, or email address pursuant to Regulation 11C.

**B. Notice and Order of Suspension.** The Board shall provide at least 30 days written notice of intent to seek suspension to an LLLT at the LLLT's address of record with the Board. Written notice shall be sent by certified mail. The Board shall establish procedures consistent with these Regulations. An LLLT shall have a right to submit proof that the grounds for suspension do not or no longer exist. After such notice, the Court may enter an order suspending the LLLT from limited practice.

**C. Change of Status after Suspension Pursuant to This Regulation.** An LLLT who has been administratively suspended under this rule shall have a right to submit proof in a manner and form prescribed by the Board that the grounds for suspension no longer exist. The Court may enter an order changing status upon determination said proof is satisfactory and so long as the LLLT meets all other requirements for limited practice under APR 28 and these regulations.

**REGULATION 16: INACTIVE STATUS**

An LLLT may request transfer to inactive status after being admitted. An LLLT who has been transferred to inactive status shall continue to meet all continuing requirements under APR 28 and these regulations except for the financial responsibility and trust account declaration requirements.

An LLLT on inactive status may return to active status by filing an application to return to active status with the

Board. To be granted active status, the LLLT shall be current on all licensing requirements, including payment of the annual fees, the continuing education requirements, and the financial responsibility requirements.

**REGULATION 17: VOLUNTARY CANCELLATION OF LICENSE**

**A. Voluntary Cancellation of LLLT License.** Any LLLT may request to voluntarily surrender the LLLT license by notifying the Board in writing of the desire to cancel the LLLT license. The Board may deny requests for voluntary cancellation from any LLLT who is the subject of a pending disciplinary investigation or proceeding. After entry of the cancellation order by the Supreme Court, the former LLLT shall not accept any new clients or engage in work as an LLLT in any matter. The Board will notify the LLLT of the effective date of the cancellation if approved. The former LLLT shall then promptly notify by registered or certified mail, return receipt request, all clients in pending matters of the license cancellation and the consequent inability to act as an LLLT.

**B. Voluntary Cancellation of Single Practice Area License.** An LLLT licensed in two or more practice areas may request to voluntarily surrender a single practice area license by notifying the Board in writing of the desire to cancel the LLLT single practice area license. The Board may deny requests for voluntary cancellation of a single practice area license from any LLLT who is the subject of a pending disciplinary investigation or proceeding. After entry of the cancellation order by the Supreme Court, the LLLT shall not accept any new clients or engage in work as an LLLT in any matter in the voluntarily cancelled practice area. The Board will notify the LLLT of the effective date of the cancellation if approved. The former LLLT shall then promptly notify by registered or certified mail, return receipt request, all clients with pending matters in the voluntarily cancelled practice area of the license cancellation and the consequent inability to act as an LLLT in the specific practice area.

**C. Reinstatement after Voluntary Cancellation.** In order to be reinstated, an LLLT who voluntarily cancels his or her license must reapply, pass the certifying examinations, and complete all other requirements for licensure pursuant to APR 28 and these Regulations.

**REGULATION 18: REAPPLICATION FOR LICENSURE AFTER DISCIPLINARY REVOCATION**

No application for licensure after disciplinary revocation shall be filed within a period of five years after revocation or within one year after an adverse decision of the Supreme Court upon a former application, or within one year after an adverse recommendation of the Board on a former application when that recommendation is not submitted to the Supreme Court. If prior to revocation the LLLT was suspended on an interim basis pending disciplinary proceedings, the period of suspension shall be credited toward the five years referred to above.

**REGULATION 19: NOTICE AND FILING**

All notices and filings required by these Regulations, including applications for licensure as a Limited License Legal Technician, shall be delivered to the headquarters of the Association.

**REGULATION 20: AMENDMENT AND BOARD POLICIES**

These Regulations may be altered, amended, or repealed by vote of the Board on approval of the Supreme Court. The Board has ongoing authority to adopt policies for the admin-

istration of the LLLT program consistent with APR 28 and these Regulations.

**WSR 14-23-042****NOTICE OF PUBLIC MEETINGS****UNIVERSITY OF WASHINGTON**

[Filed November 13, 2014, 8:36 a.m.]

**UW OPEN PUBLIC MEETINGS 2015**

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
American Ethnic Studies Faculty Meeting	January 7	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	February 4	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	March 4	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	April 8	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	May 6	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	June 3	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	October 7	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	November 4	Padelford B503	3:30-5:00
American Ethnic Studies Faculty Meeting	December 2	Padelford B503	3:30-5:00
Anthropology	January 6	Denny 401	12:30
Anthropology	February 3	Denny 401	12:30
Anthropology	March 3	Denny 401	12:30
Anthropology	April 7	Denny 401	12:30
Anthropology	May 5	Denny 401	12:30
Anthropology	June 0	Denny 401	12:30
Anthropology	July 7	Denny 401	12:30
Anthropology	August 4	Denny 401	12:30
Anthropology	September 8	Denny 401	12:30
Anthropology	October 6	Denny 401	12:30
Anthropology	November 10	Denny 401	12:30
Anthropology	December 8	Denny 401	12:30
Applied Mathematics	January 6	Lewis 208	12:00
Applied Mathematics	February 3	Lewis 208	12:00
Applied Mathematics	March 3	Lewis 208	12:00
Applied Mathematics	April 7	Lewis 208	12:00
Applied Mathematics	May 5	Lewis 208	12:00
Applied Mathematics	June 2	Lewis 208	12:00
Applied Mathematics	July 7	Lewis 208	12:00
Applied Mathematics	August 4	Lewis 208	12:00
Applied Mathematics	September 1	Lewis 208	12:00
Applied Mathematics	October 6	Lewis 208	12:00
Applied Mathematics	November 3	Lewis 208	12:00
Applied Mathematics	December 1	Lewis 208	12:00
Aquatic Fishery Sciences	January 6	Fisheries Building 203	11:30

Meeting Name	Meeting Date	Location	Time
Aquatic Fishery Sciences	January 20	Fisheries Building 203	11:30
Aquatic Fishery Sciences	February 3	Fisheries Building 203	11:30
Aquatic Fishery Sciences	February 17	Fisheries Building 203	11:30
Aquatic Fishery Sciences	March 3	Fisheries Building 203	11:30
Aquatic Fishery Sciences	March 17	Fisheries Building 203	11:30
Aquatic Fishery Sciences	April 14	Fisheries Building 203	11:30
Aquatic Fishery Sciences	April 28	Fisheries Building 203	11:30
Aquatic Fishery Sciences	May 12	Fisheries Building 203	11:30
Aquatic Fishery Sciences	May 26	Fisheries Building 203	11:30
Aquatic Fishery Sciences	June 9	Fisheries Building 203	11:30
Aquatic Fishery Sciences	October 13	Fisheries Building 203	11:30
Aquatic Fishery Sciences	October 27	Fisheries Building 203	11:30
Aquatic Fishery Sciences	November 10	Fisheries Building 203	11:30
Aquatic Fishery Sciences	December 8	Fisheries Building 203	11:30
Architecture Faculty	January 7	Gould 208J	12:00-1:30
Architecture Faculty	January 14	Gould 208J	12:00-1:30
Architecture Faculty	January 21	Gould 208J	12:00-1:30
Architecture Faculty	January 28	Gould 208J	12:00-1:30
Architecture Faculty	February 4	Gould 208J	12:00-1:30
Architecture Faculty	February 11	Gould 208J	12:00-1:30
Architecture Faculty	February 25	Gould 208J	12:00-1:30
Architecture Faculty	March 4	Gould 208J	12:00-1:30
Architecture Faculty	March 11	Gould 208J	12:00-1:30
Architecture Faculty	March 18	Gould 208J	12:00-1:30
Architecture Faculty	April 1	Gould 208J	12:00-1:30
Architecture Faculty	April 8	Gould 208J	12:00-1:30
Architecture Faculty	April 15	Gould 208J	12:00-1:30
Architecture Faculty	April 22	Gould 208J	12:00-1:30
Architecture Faculty	April 29	Gould 208J	12:00-1:30
Architecture Faculty	May 6	Gould 208J	12:00-1:30
Architecture Faculty	May 13	Gould 208J	12:00-1:30
Architecture Faculty	May 20	Gould 208J	12:00-1:30
Architecture Faculty	May 27	Gould 208J	12:00-1:30
Architecture Faculty	June 3	Gould 208J	12:00-1:30
Architecture Faculty	June 10	Gould 208J	12:00-1:30
Architecture Faculty	October 7	Gould 208J	12:00-1:30
Architecture Faculty	October 14	Gould 208J	12:00-1:30
Architecture Faculty	October 21	Gould 208J	12:00-1:30
Architecture Faculty	October 28	Gould 208J	12:00-1:30
Architecture Faculty	November 4	Gould 208J	12:00-1:30
Architecture Faculty	November 18	Gould 208J	12:00-1:30
Architecture Faculty	December 2	Gould 208J	12:00-1:30
Architecture Faculty	December 8	Gould 208J	12:00-1:30

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Architecture Faculty	December 16	Gould 208J	12:00-1:30
Art Council	November 12	Art 212	1:00-2:30
Art Council	November 26	Art 212	1:00-2:30
School of Art, Art History and Design	January 7	Art 212	12:00-1:30
School of Art, Art History and Design	January 21	Art 212	12:00-1:30
School of Art, Art History and Design	February 4	Art 212	12:00-1:30
School of Art, Art History and Design	February 18	Art 212	12:00-1:30
School of Art, Art History and Design	March 4	Art 212	12:00-1:30
School of Art, Art History and Design	March 18	Art 212	12:00-1:30
School of Art, Art History and Design	April 1	Art 212	12:00-1:30
School of Art, Art History and Design	April 15	Art 212	12:00-1:30
School of Art, Art History and Design	May 13	Art 212	12:00-1:30
School of Art, Art History and Design	May 27	Art 212	12:00-1:30
School of Art, Art History and Design	June 10	Art 212	12:00-1:30
School of Art, Art History and Design	October 7	Art 212	12:00-1:30
School of Art, Art History and Design	October 21	Art 212	12:00-1:30
School of Art, Art History and Design	November 4	Art 212	12:00-1:30
School of Art, Art History and Design	November 18	Art 212	12:00-1:30
School of Art, Art History and Design	December 2	Art 212	12:00-1:30
School of Art, Art History and Design	December 16	Art 212	12:00-1:30
School of Art, Art History and Design Faculty and Staff	February 13	Art 003	1:30-3:00
School of Art, Art History and Design Faculty and Staff	February 7	Art 003	1:30-3:00
School of Art, Art History and Design Faculty and Staff	May 15	Art 003	1:30-3:00
School of Art Council	January 9	Art 211	9:30-11:00
School of Art Council	January 23	Art 211	9:30-11:00
School of Art Council	February 6	Art 211	9:30-11:00
School of Art Council	February 20	Art 211	9:30-11:00
School of Art Council	March 6	Art 211	9:30-11:00
School of Art Council	April 14	Art 211	9:30-11:00
School of Art Council	April 28	Art 211	9:30-11:00
School of Art Council	May 12	Art 211	9:30-11:00
School of Art Council	June 9	Art 211	9:30-11:00
School of Art Council	October 1	Art 211	9:30-11:00
School of Art Council	October 29	Art 211	9:30-11:00
School of Art Council	November 12	Art 211	9:30-11:00
School of Art Council	November 26	Art 211	9:30-11:00
School of Art Council	December 10	Art 211	9:30-11:00
Associated Students University of Washington	January 8	Husky Union Building 303	
Associated Students University of Washington	January 15	Husky Union Building 303	
Associated Students University of Washington	January 22	Husky Union Building 303	



<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Associated Students University of Washington	January 29	Husky Union Building 303	
Associated Students University of Washington	February 5	Husky Union Building 303	
Associated Students University of Washington	February 12	Husky Union Building 303	
Associated Students University of Washington	February 19	Husky Union Building 303	
Associated Students University of Washington	February 26	Husky Union Building 303	
Associated Students University of Washington	March 5	Husky Union Building 303	
Associated Students University of Washington	March 12	Husky Union Building 303	
Associated Students University of Washington	March 19	Husky Union Building 303	
Associated Students University of Washington	April 2	Husky Union Building 303	
Associated Students University of Washington	April 9	Husky Union Building 303	
Associated Students University of Washington	April 16	Husky Union Building 303	
Associated Students University of Washington	April 23	Husky Union Building 303	
Associated Students University of Washington	April 30	Husky Union Building 303	
Associated Students University of Washington	May 7	Husky Union Building 303	
Associated Students University of Washington	May 14	Husky Union Building 303	
Associated Students University of Washington	May 21	Husky Union Building 303	
Associated Students University of Washington	May 28	Husky Union Building 303	
Associated Students University of Washington	June 4	Husky Union Building 303	
Associated Students University of Washington	June 11	Husky Union Building 303	
Astronomy Department Faculty	January 6	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	January 13	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	January 20	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	January 27	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	February 3	Physics and Astronomy Building C341	4:00

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Astronomy Department Faculty	February 10	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	February 17	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	February 24	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	March 3	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	March 10	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	March 17	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	March 31	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	April 7	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	April 14	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	April 28	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	May 5	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	May 12	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	May 10	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	May 26	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	June 2	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	June 9	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	September 22	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	September 29	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	October 6	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	October 13	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	October 20	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	October 27	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	November 3	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	November 10	Physics and Astronomy Building C341	4:00

Meeting Name	Meeting Date	Location	Time
Astronomy Department Faculty	November 17	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	November 24	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	December 1	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	December 8	Physics and Astronomy Building C341	4:00
Astronomy Department Faculty	December 15	Physics and Astronomy Building C341	4:00
Atmospheric Sciences Department Faculty	January 14	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	February 10	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	March 10	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	April 7	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	May 12	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	June 9	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	October 13	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	November 10	Atmospheric Sciences-Geophysics Building 310 C	3:45
Atmospheric Sciences Department Faculty	December 8	Atmospheric Sciences-Geophysics Building 310 C	3:45
Biology Faculty	January 6	Kincaid A023D	3:30-5:00
Biology Faculty	January 13	Kincaid A023D	3:30-5:00
Biology Faculty	January 20	Kincaid A023D	3:30-5:00
Biology Faculty	February 3	Kincaid A023D	3:30-5:00
Biology Faculty	February 10	Kincaid A023D	3:30-5:00
Biology Faculty	February 17	Kincaid A023D	3:30-5:00
Biology Faculty	February 24	Kincaid A023D	3:30-5:00
Biology Faculty	March 3	Kincaid A023D	3:30-5:00
Biology Faculty	March 10	Kincaid A023D	3:30-5:00
Biology Faculty	March 17	Kincaid A023D	3:30-5:00
Biology Faculty	April 7	Kincaid A023D	3:30-5:00

Meeting Name	Meeting Date	Location	Time
Biology Faculty	April 14	Kincaid A023D	3:30-5:00
Biology Faculty	April 21	Kincaid A023D	3:30-5:00
Biology Faculty	April 28	Kincaid A023D	3:30-5:00
Biology Faculty	May 5	Kincaid A023D	3:30-5:00
Biology Faculty	May 12	Kincaid A023D	3:30-5:00
Biology Faculty	May 19	Kincaid A023D	3:30-5:00
Biology Faculty	May 26	Kincaid A023D	3:30-5:00
Biology Faculty	June 2	Kincaid A023D	3:30-5:00
Biology Faculty	June 9	Kincaid A023D	3:30-5:00
Biology Faculty	October 6	Kincaid A023D	3:30-5:00
Biology Faculty	October 13	Kincaid A023D	3:30-5:00
Biology Faculty	October 20	Kincaid A023D	3:30-5:00
Biology Faculty	October 27	Kincaid A023D	3:30-5:00
Biology Faculty	November 3	Kincaid A023D	3:30-5:00
Biology Faculty	November 10	Kincaid A023D	3:30-5:00
Biology Faculty	November 17	Kincaid A023D	3:30-5:00
Biology Faculty	November 24	Kincaid A023D	3:30-5:00
Biology Faculty	December 1	Kincaid A023D	3:30-5:00
Biology Faculty	December 8	Kincaid A023D	3:30-5:00
Biology Faculty	December 15	Kincaid A023D	3:30-5:00
Biostatistics	November 6	Health Sciences Building F643	12:00-1:30
Biostatistics	November 20	Health Sciences Building F643	12:00-1:30
Biostatistics	December 11	Health Sciences Building F643	12:00-1:30
Biostatistics	January 8	Health Sciences Building F643	12:00-1:30
Biostatistics	January 22	Health Sciences Building F643	12:00-1:30
Biostatistics	February 12	Health Sciences Building F643	12:00-1:30
Biostatistics	February 26	Health Sciences Building F643	12:00-1:30
Biostatistics	March 12	Health Sciences Building F643	12:00-1:30
Biostatistics	March 26	Health Sciences Building F643	12:00-1:30
Biostatistics	April 9	Health Sciences Building F643	12:00-1:30
Biostatistics	April 23	Health Sciences Building F643	12:00-1:30
Biostatistics	May 14	Health Sciences Building F643	12:00-1:30
Biostatistics	May 28	Health Sciences Building F643	12:00-1:30

Meeting Name	Meeting Date	Location	Time
Biostatistics	June 4	Health Sciences Building F643	12:00-1:30
Bothell Academic Council	January 23	Founders Hall 211b	1:00-3:00
Bothell Academic Council	January 30	Founders Hall 211b	1:00-3:00
Bothell Academic Council	February 13	Founders Hall 211b	1:00-3:00
Bothell Academic Council	February 27	Founders Hall 211b	1:00-3:00
Bothell Academic Council	March 13	Founders Hall 211b	1:00-3:00
Bothell Academic Council	March 27	Founders Hall 211b	1:00-3:00
Bothell Academic Council	April 10	Founders Hall 211b	1:00-3:00
Bothell Academic Council	April 24	Founders Hall 211b	1:00-3:00
Bothell Academic Council	May 14	Founders Hall 211b	1:00-3:00
Bothell Academic Council	May 28	Founders Hall 211b	1:00-3:00
Bothell Academic Council	June 12	Founders Hall 211b	1:00-3:00
Bothell Academic Council	June 26	Founders Hall 211b	1:00-3:00
Bothell Academic Council	July 10	Founders Hall 211b	1:00-3:00
Bothell Academic Council	July 24	Founders Hall 211b	1:00-3:00
Bothell Academic Council	August 13	Founders Hall 211b	1:00-3:00
Bothell Academic Council	August 27	Founders Hall 211b	1:00-3:00
Bothell Academic Council	September 11	Founders Hall 211b	1:00-3:00
Bothell Academic Council	September 25	Founders Hall 211b	1:00-3:00
Bothell Academic Council	October 9	Founders Hall 211b	1:00-3:00
Bothell Academic Council	October 23	Founders Hall 211b	1:00-3:00
Bothell Academic Council	November 13	Founders Hall 211b	1:00-3:00
Bothell Academic Council	December 11	Founders Hall 211b	1:00-3:00
Bothell Associated Students	November 4	UW1 280	8:00-10:00
Bothell Associated Students	November 13	UW1 280	8:00-10:00
Bothell Associated Students	November 18	UW1 280	8:00-10:00
Bothell Associated Students	November 25	UW1 280	8:00-10:00
Bothell Associated Students	December 2	UW1 280	8:00-10:00
Bothell Associated Students	December 9	UW1 280	8:00-10:00
Bothell Associated Students	January 6	UW1 280	8:00-10:00
Bothell Associated Students	January 13	UW1 280	8:00-10:00
Bothell Associated Students	January 20	UW1 280	8:00-10:00
Bothell Associated Students	January 27	UW1 280	8:00-10:00
Bothell Associated Students	February 3	UW1 280	8:00-10:00
Bothell Associated Students	February 10	UW1 280	8:00-10:00
Bothell Associated Students	February 17	UW1 280	8:00-10:00
Bothell Associated Students	February 24	UW1 280	8:00-10:00
Bothell Associated Students	March 3	UW1 280	8:00-10:00
Bothell Associated Students	March 10	UW1 280	8:00-10:00
Bothell Associated Students	March 17	UW1 280	8:00-10:00
Bothell Associated Students	March 24	UW1 280	8:00-10:00
Bothell Associated Students	March 31	UW1 280	8:00-10:00

Meeting Name	Meeting Date	Location	Time
Bothell Associated Students	April 7	UW1 280	8:00-10:00
Bothell Associated Students	April 14	UW1 280	8:00-10:00
Bothell Associated Students	April 21	UW1 280	8:00-10:00
Bothell Associated Students	April 28	UW1 280	8:00-10:00
Bothell Associated Students	May 5	UW1 280	8:00-10:00
Bothell Associated Students	May 12	UW1 280	8:00-10:00
Bothell Associated Students	May 19	UW1 280	8:00-10:00
Bothell Associated Students	May 26	UW1 280	8:00-10:00
Bothell Associated Students	June 2	UW1 280	8:00-10:00
Bothell Associated Students	June 9	UW1 280	8:00-10:00
Bothell Associated Students	June 16	UW1 280	8:00-10:00
Bothell Associated Students	June 23	UW1 280	8:00-10:00
Bothell Associated Students	June 30	UW1 280	8:00-10:00
Bothell School of Business	January 30	Rose Room	12:00-3:00
Bothell School of Business	February 27	Rose Room	12:00-3:00
Bothell Computing and Software Systems Division	January 6	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	January 20	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	February 3	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	February 17	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	March 3	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	March 31	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	April 14	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	April 28	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	May 12	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	May 26	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	June 9	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	September 29	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	October 13	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	October 27	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	November 10	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	November 24	UW1 361	1:00-2:30
Bothell Computing and Software Systems Division	December 8	UW1 361	1:00-2:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	January 16	UW1 280	5:00-6:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	February 18	UW1 280	5:00-6:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	February 20	Library 203	9:00-11:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	March 13	Library 203	9:00-11:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	April 10	Library 203	9:00-11:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	May 4	UW1 280	10:00-11:30

Meeting Name	Meeting Date	Location	Time
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	May 13	UW1 280	5:00-6:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	May 15	Library 203	9:00-10:30
Bothell Educational Studies Faculty & Professional Educators' Advisory Boards	June 5	Library 203	9:00-10:30
Bothell Engineering and Mathematics Division	January 16	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	February 13	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	February 27	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	March 13	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	April 10	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	April 24	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	May 8	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	May 22	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	June 5	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	September 25	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	October 9	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	October 23	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	November 6	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	November 20	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	December 4	BB 260	11:00-12:30
Bothell Engineering and Mathematics Division	December 18	BB 260	11:00-12:30
Bothell Faculty Oversight Committee University Studies	January 12	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	February 9	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	March 9	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	April 13	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	May 11	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	June 8	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	July 13	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	August 10	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	September 14	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	October 12	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	November 9	UW1 211b	2:00-4:00
Bothell Faculty Oversight Committee University Studies	December 14	UW1 211b	2:00-4:00
Bothell General Faculty Organization Executive Council	November 4	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	November 18	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	December 2	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	December 9	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	January 13	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	January 27	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	February 10	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	February 24	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	March 10	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	March 17	UW2 327	8:45-10:45

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Bothell General Faculty Organization Executive Council	April 7	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	April 21	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	May 6	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	May 19	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	June 2	UW2 327	8:45-10:45
Bothell General Faculty Organization Executive Council	June 9	UW2 327	8:45-10:45
Bothell Group 10 Health and Safety	January 13	UW1 103	10:00
Bothell Group 10 Health and Safety	February 10	UW1 103	10:00
Bothell Group 10 Health and Safety	March 10	UW1 103	10:00
Bothell Group 10 Health and Safety	April 14	UW1 103	10:00
Bothell Group 10 Health and Safety	May 12	UW1 103	10:00
Bothell Group 10 Health and Safety	June 0	UW1 103	10:00
Bothell Group 10 Health and Safety	July 14	UW1 103	10:00
Bothell Group 10 Health and Safety	August 11	UW1 103	10:00
Bothell Group 10 Health and Safety	September 8	UW1 103	10:00
Bothell Group 10 Health and Safety	October 13	UW1 103	10:00
Bothell Group 10 Health and Safety	November 10	UW1 103	10:00
Bothell Group 10 Health and Safety	December 8	UW1 103	10:00
Bothell School of Nursing & Health Studies	January 7	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	February 4	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	March 4	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	April 1	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	May 6	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	June 3	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	October 7	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	November 4	UW1 211b	9:30-11:30
Bothell School of Nursing & Health Studies	December 2	UW1 211b	9:30-11:30
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	January 16	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	January 30	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	February 13	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	February 27	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	March 12	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	April 3	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	April 10	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	April 24	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	May 8	Discovery Hall 452F	2:00-3:00



Meeting Name	Meeting Date	Location	Time
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	May 22	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	June 5	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	October 2	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	October 16	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	October 30	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	November 13	Discovery Hall 452F	2:00-3:00
Bothell School of Science, Technology, Engineering and Mathematics Faculty Council	December 11	Discovery Hall 452F	2:00-3:00
Bothell Services and Activities Fee Committee	November 21	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	December 5	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	December 12	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	January 9	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	January 16	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	January 30	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	February 6	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	February 13	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	February 27	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	March 6	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	March 13	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	April 3	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	April 10	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	April 17	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	April 24	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	May 1	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	May 8	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	May 15	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	May 22	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	May 29	UW1-103	8:30-12:00
Bothell Services and Activities Fee Committee	June 5	UW1-103	8:30-12:00
Bothell School of Interdisciplinary Arts and Sciences Faculty	January 6	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	February 3	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	March 3	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	April 7	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	May 5	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	June 2	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	October 6	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	November 3	UW1-280	1:15-3:15
Bothell School of Interdisciplinary Arts and Sciences Faculty	December 1	UW1-280	1:15-3:15

Meeting Name	Meeting Date	Location	Time
Bothell Student Technology Fee	January 2	UW1 260b	9:00-11:00
Bothell Student Technology Fee	January 16	UW1 260b	9:00-11:00
Bothell Student Technology Fee	February 6	UW1 260b	9:00-11:00
Bothell Student Technology Fee	February 20	UW1 260b	9:00-11:00
Bothell Student Technology Fee	March 6	UW1 260b	9:00-11:00
Bothell Student Technology Fee	March 20	UW1 260b	9:00-11:00
Bothell Student Technology Fee	April 3	UW1 260b	9:00-11:00
Bothell Student Technology Fee	April 17	UW1 260b	9:00-11:00
Bothell Student Technology Fee	May 1	UW1 260b	9:00-11:00
Bothell Student Technology Fee	May 15	UW1 260b	9:00-11:00
Bothell Student Technology Fee	June 5	UW1 260b	9:00-11:00
Bothell Student Technology Fee	June 19	UW1 260b	9:00-11:00
Bothell Student Technology Fee	October 2	UW1 260b	9:00-11:00
Bothell Student Technology Fee	October 16	UW1 260b	9:00-11:00
Bothell Student Technology Fee	November 6	UW1 260b	9:00-11:00
Bothell Student Technology Fee	November 20	UW1 260b	9:00-11:00
Bothell Student Technology Fee	December 4	UW1 260b	9:00-11:00
Bothell Student Technology Fee	December 18	UW1 260b	9:00-11:00
Chemistry Faculty Meeting	November 13	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	November 20	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 4	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 11	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 18	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	January 8	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	January 15	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	January 22	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	January 29	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	February 5	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	February 12	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	February 19	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	February 26	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	March 5	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	March 12	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	March 19	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	March 26	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	April 2	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	April 9	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	April 16	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	April 23	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	April 30	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	May 7	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	May 14	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	May 21	102 Chemistry	3:30-5:30

Meeting Name	Meeting Date	Location	Time
Chemistry Faculty Meeting	May 28	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	June 4	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	June 11	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	June 18	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	June 25	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	July 2	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	July 9	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	July 16	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	July 23	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	July 30	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	August 6	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	August 13	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	August 20	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	August 27	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	September 3	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	September 10	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	September 17	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	September 24	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	October 1	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	October 8	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	October 15	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	October 22	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	October 29	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	November 5	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	November 12	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	November 19	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 3	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 10	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 17	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 24	102 Chemistry	3:30-5:30
Chemistry Faculty Meeting	December 31	102 Chemistry	3:30-5:30
Civil and Environmental Engineering Faculty	January 13	More Hall 221	12:30
Civil and Environmental Engineering Faculty	February 10	More Hall 221	12:30
Civil and Environmental Engineering Faculty	March 10	More Hall 221	12:30
Civil and Environmental Engineering Faculty	April 14	More Hall 221	12:30
Civil and Environmental Engineering Faculty	May 12	More Hall 221	12:30
Civil and Environmental Engineering Faculty	June 9	More Hall 221	12:30
Civil and Environmental Engineering Faculty	October 13	More Hall 221	12:30
Civil and Environmental Engineering Faculty	November 10	More Hall 221	12:30
Civil and Environmental Engineering Faculty	December 8	More Hall 221	12:30
Classics Department Faculty	January 6	Denny 210	12:30
Classics Department Faculty	February 20	Denny 210	12:30
Classics Department Faculty	March 3	Denny 210	12:30

Meeting Name	Meeting Date	Location	Time
Classics Department Faculty	April 7	Denny 210	12:30
Classics Department Faculty	May 5	Denny 210	12:30
Classics Department Faculty	June 2	Denny 210	12:30
Classics Department Faculty	October 6	Denny 210	12:30
Classics Department Faculty	November 3	Denny 210	12:30
Classics Department Faculty	December 1	Denny 210	12:30
Comparative History of Ideas Faculty	February 27	Padelford C101	3:00-5:00
Comparative History of Ideas Faculty	May 15	Padelford C101	3:00-5:00
Comparative History of Ideas Faculty	November 20	Padelford C101	3:00-5:00
Communications Faculty Meeting	November 12	Communication 126	3:30-5:00
Communications Faculty Meeting	December 3	Communication 126	3:30-5:00
Communications Faculty Meeting	January 7	Communication 126	3:30-5:00
Communications Faculty Meeting	February 4	Communication 126	3:30-5:00
Communications Faculty Meeting	April 1	Communication 126	3:30-5:00
Communications Faculty Meeting	May 6	Communication 126	3:30-5:00
Communications Faculty Meeting	June 3	Communication 126	3:30-5:00
Construction Management Department	October 14	Architecture Hall 110	10:00-11:30
Construction Management Department	November 18	Architecture Hall 110	10:00-11:30
Construction Management Department	December 2	Architecture Hall 110	10:00-11:30
Construction Management Department	January 12	Architecture Hall 110	10:00-11:30
Construction Management Department	February 2	Architecture Hall 110	10:00-11:30
Construction Management Department	February 23	Architecture Hall 110	10:00-11:30
Construction Management Department	March 9	Architecture Hall 110	10:00-11:30
Construction Management Department	September 15	Architecture Hall 110	10:00-11:30
Construction Management Department	September 29	Architecture Hall 110	10:00-11:30
Construction Management Department	October 13	Architecture Hall 110	10:00-11:30
Construction Management Department	November 3	Architecture Hall 110	10:00-11:30
Construction Management Department	December 7	Architecture Hall 110	10:00-11:30
Drama Faculty Meeting	January 14	Hutchinson 154	1:30-2:30
Drama Faculty Meeting	February 11	Hutchinson 154	1:30-2:30
Drama Faculty Meeting	March 18	Hutchinson 154	10:30-12:30
Drama Faculty Meeting	April 15	Hutchinson 154	1:30-2:30
Drama Faculty Meeting	May 13	Hutchinson 154	1:30-2:30
Drama Faculty Meeting	June 10	Hutchinson 154	10:30-12:30
Drama Faculty Meeting	September 22	Hutchinson 303	12:00-5:00
Drama Faculty Meeting	November 4	Hutchinson 303	1:30-2:30
Drama Faculty Meeting	December 15	Hutchinson 154	10:30-12:30
Economics Department Faculty Meeting	January 6	Savery 410	12:20
Economics Department Faculty Meeting	January 13	Savery 410	12:20
Economics Department Faculty Meeting	January 20	Savery 410	12:20
Economics Department Faculty Meeting	January 27	Savery 410	12:20
Economics Department Faculty Meeting	February 3	Savery 410	12:20
Economics Department Faculty Meeting	February 10	Savery 410	12:20

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Economics Department Faculty Meeting	February 17	Savery 410	12:20
Economics Department Faculty Meeting	February 24	Savery 410	12:20
Economics Department Faculty Meeting	March 3	Savery 410	12:20
Economics Department Faculty Meeting	March 10	Savery 410	12:20
Economics Department Faculty Meeting	March 17	Savery 410	12:20
Economics Department Faculty Meeting	March 24	Savery 410	12:20
Economics Department Faculty Meeting	March 31	Savery 410	12:20
Economics Department Faculty Meeting	April 7	Savery 410	12:20
Economics Department Faculty Meeting	April 14	Savery 410	12:20
Economics Department Faculty Meeting	April 21	Savery 410	12:20
Economics Department Faculty Meeting	April 28	Savery 410	12:20
Economics Department Faculty Meeting	May 5	Savery 410	12:20
Economics Department Faculty Meeting	May 12	Savery 410	12:20
Economics Department Faculty Meeting	May 19	Savery 410	12:20
Economics Department Faculty Meeting	May 26	Savery 410	12:20
Economics Department Faculty Meeting	June 2	Savery 410	12:20
Economics Department Faculty Meeting	June 9	Savery 410	12:20
Economics Department Faculty Meeting	June 16	Savery 410	12:20
Economics Department Faculty Meeting	June 23	Savery 410	12:20
Economics Department Faculty Meeting	June 30	Savery 410	12:20
Economics Department Faculty Meeting	July 7	Savery 410	12:20
Economics Department Faculty Meeting	July 14	Savery 410	12:20
Economics Department Faculty Meeting	July 21	Savery 410	12:20
Economics Department Faculty Meeting	July 28	Savery 410	12:20
Economics Department Faculty Meeting	August 4	Savery 410	12:20
Economics Department Faculty Meeting	August 11	Savery 410	12:20
Economics Department Faculty Meeting	August 18	Savery 410	12:20
Economics Department Faculty Meeting	August 25	Savery 410	12:20
Economics Department Faculty Meeting	September 1	Savery 410	12:20
Economics Department Faculty Meeting	September 8	Savery 410	12:20
Economics Department Faculty Meeting	September 15	Savery 410	12:20
Economics Department Faculty Meeting	September 22	Savery 410	12:20
Economics Department Faculty Meeting	September 29	Savery 410	12:20
Economics Department Faculty Meeting	October 6	Savery 410	12:20
Economics Department Faculty Meeting	October 13	Savery 410	12:20
Economics Department Faculty Meeting	October 20	Savery 410	12:20
Economics Department Faculty Meeting	October 27	Savery 410	12:20
Economics Department Faculty Meeting	November 3	Savery 410	12:20
Economics Department Faculty Meeting	November 10	Savery 410	12:20
Economics Department Faculty Meeting	November 17	Savery 410	12:20
Economics Department Faculty Meeting	November 24	Savery 410	12:20
Economics Department Faculty Meeting	December 1	Savery 410	12:20
Economics Department Faculty Meeting	December 8	Savery 410	12:20

Meeting Name	Meeting Date	Location	Time
Economics Department Faculty Meeting	December 15	Savery 410	12:20
Economics Department Faculty Meeting	December 22	Savery 410	12:20
Economics Department Faculty Meeting	December 29	Savery 410	12:20
College of Education Faculty Meeting	January 23	Miller 104	1:00
College of Education Faculty Meeting	March 6	Miller 104	1:00
College of Education Faculty Meeting	April 24	Miller 104	1:00
College of Education Faculty Meeting	May 22	Miller 104	1:00
College of Education Faculty Meeting	October 23	Miller 104	1:00
College of Education Faculty Meeting	November 20	Miller 104	1:00
College of Education Faculty Meeting	December 18	Miller 104	1:00
School of Environmental and Forest Sciences Faculty	January 13	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	January 27	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	February 10	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	February 24	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	March 10	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	March 31	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	April 14	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	April 28	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	May 12	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	May 26	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	June 9	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	June 23	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	October 6	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	October 20	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	November 3	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	November 17	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	December 1	Anderson 22	10:30
School of Environmental and Forest Sciences Faculty	December 15	Anderson 22	10:30
Environmental and Occupational Health Sciences Faculty	January 9	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	February 13	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	March 13	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	April 10	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	May 8	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	June 12	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	July 10	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	September 11	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	October 9	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	November 13	Roosevelt 229	12:15-2:15
Environmental and Occupational Health Sciences Faculty	December 11	Roosevelt 229	12:15-2:15
Evans School of Public Affairs Faculty	December 10	Parrington 309	11:30-1:30
Evans School of Public Affairs Faculty	January 21	Parrington 309	11:30-1:30
Evans School of Public Affairs Faculty	February 18	Parrington 309	11:30-1:30
Evans School of Public Affairs Faculty	March 18	Parrington 309	11:30-1:30

Meeting Name	Meeting Date	Location	Time
Evans School of Public Affairs Faculty	April 15	Parrington 309	11:30-1:30
Evans School of Public Affairs Faculty	May 27	Parrington 309	11:30-1:30
Germanics Faculty	January 16	Denny 308	1:30
Germanics Faculty	February 6	Denny 308	1:30
Germanics Faculty	March 6	Denny 308	1:30
Germanics Faculty	April 3	Denny 308	1:30
Germanics Faculty	May 1	Denny 308	1:30
Germanics Faculty	June 5	Denny 308	1:30
Germanics Faculty	October 2	Condon 711f	1:30
Germanics Faculty	November 6	Condon 711f	1:30
Germanics Faculty	December 4	Condon 711f	1:30
College of Engineering College Council	November 12	Loew 355	3:30
College of Engineering College Council	December 10	Loew 355	3:30
College of Engineering College Council	January 14	Loew 355	3:30
College of Engineering College Council	February 11	Loew 355	3:30
College of Engineering College Council	March 11	Loew 355	3:30
College of Engineering College Council	April 8	Loew 355	3:30
College of Engineering College Council	May 13	Loew 355	3:30
College of Engineering College Council	June 10	Loew 355	3:30
College of Engineering Council on Educational Policy	November 18	Loew 355	3:30-5:00
College of Engineering Council on Educational Policy	December 2	Loew 355	3:30
College of Engineering Council on Educational Policy	December 16	Loew 355	3:30
College of Engineering Council on Educational Policy	January 6	Loew 355	3:30
College of Engineering Council on Educational Policy	January 20	Loew 355	3:30
College of Engineering Council on Educational Policy	February 3	Loew 355	3:30
College of Engineering Council on Educational Policy	February 17	Loew 355	3:30
College of Engineering Council on Educational Policy	March 3	Loew 355	3:30
College of Engineering Council on Educational Policy	March 17	Loew 355	3:30
College of Engineering Council on Educational Policy	April 7	Loew 355	3:30
College of Engineering Council on Educational Policy	April 21	Loew 355	3:30
College of Engineering Council on Educational Policy	May 5	Loew 355	3:30
College of Engineering Council on Educational Policy	May 19	Loew 355	3:30
College of Engineering Council on Educational Policy	June 2	Loew 355	3:30
College of Engineering Executive Committee	November 12	EEB 403	3:30
College of Engineering Executive Committee	December 17	Loew 355	3:30
College of Engineering Executive Committee	January 28	Wilcox 243	3:30
College of Engineering Executive Committee	February 18	Loew 355	3:30
College of Engineering Executive Committee	March 18	Loew 355	3:30
College of Engineering Executive Committee	April 15	Loew 355	3:30
College of Engineering Executive Committee	May 2	Loew 355	3:30
College of Engineering Executive Committee	June 17	Loew 355	3:30
Faculty Senate	December 4	Savery 260	2:30
Faculty Senate	January 29	Savery 260	2:30

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Faculty Senate	February 26	Savery 260	2:30
Faculty Senate	April 23	Savery 260	2:30
Faculty Senate	May 21	Savery 260	2:30
Faculty Senate Executive Committee	November 17	Gerberding 142	2:30
Faculty Senate Executive Committee	January 12	Gerberding 142	2:30
Faculty Senate Executive Committee	February 9	Gerberding 142	2:30
Faculty Senate Executive Committee	April 6	Gerberding 142	2:30
Faculty Senate Executive Committee	May 4	Gerberding 142	2:30
Foster School of Business Faculty Council	December 2	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	January 6	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	February 3	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	March 3	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	April 7	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	May 5	PACCAR 456	3:30-5:00
Foster School of Business Faculty Council	June 2	PACCAR 456	3:30-5:00
Foster School of Business Master Program	November 25	Dempsey 333	12:30
Foster School of Business Master Program	December 18	Dempsey 333	12:30
Foster School of Business Master Program	January 27	Dempsey 333	12:30
Foster School of Business Master Program	February 19	Dempsey 333	12:30
Foster School of Business Master Program	March 31	Dempsey 333	12:30
Foster School of Business Master Program	April 23	Dempsey 333	12:30
Foster School of Business Master Program	May 21	Dempsey 333	12:30
Gender, Women and Sexuality Studies Department Meeting	January 7	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	February 11	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	March 4	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	April 8	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	May 6	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	June 3	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	October 7	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	November 4	Padelford B110G	3:30-5:00
Gender, Women and Sexuality Studies Department Meeting	December 2	Padelford B110G	3:30-5:00
Geography Faculty	January 6	Smith 409	3:30
Geography Faculty	January 13	Smith 409	3:30
Geography Faculty	January 30	Smith 409	3:30
Geography Faculty	February 3	Smith 409	3:30
Geography Faculty	February 10	Smith 409	3:30
Geography Faculty	February 17	Smith 409	3:30
Geography Faculty	February 24	Smith 409	3:30
Geography Faculty	March 3	Smith 409	3:30
Geography Faculty	March 10	Smith 409	3:30
Geography Faculty	March 17	Smith 409	3:30
Geography Faculty	March 24	Smith 409	3:30
Geography Faculty	April 7	Smith 409	3:30



Meeting Name	Meeting Date	Location	Time
Geography Faculty	April 14	Smith 409	3:30
Geography Faculty	April 21	Smith 409	3:30
Geography Faculty	April 28	Smith 409	3:30
Geography Faculty	May 5	Smith 409	3:30
Geography Faculty	May 12	Smith 409	3:30
Geography Faculty	May 19	Smith 409	3:30
Geography Faculty	May 26	Smith 409	3:30
Geography Faculty	June 2	Smith 409	3:30
Geography Faculty	June 9	Smith 409	3:30
Geography Faculty	October 6	Smith 409	3:30
Geography Faculty	October 13	Smith 409	3:30
Geography Faculty	October 20	Smith 409	3:30
Geography Faculty	October 27	Smith 409	3:30
Geography Faculty	November 3	Smith 409	3:30
Geography Faculty	November 10	Smith 409	3:30
Geography Faculty	November 17	Smith 409	3:30
Geography Faculty	November 24	Smith 409	3:30
Geography Faculty	December 1	Smith 409	3:30
Geography Faculty	December 8	Smith 409	3:30
Geography Faculty	December 15	Smith 409	3:30
Harborview Board of Trustees Finance Committee	January 22	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	February 26	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	March 26	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	April 23	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	May 28	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	June 25	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	July 23	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	September 24	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Finance Committee	October 22	325 Ninth Avenue GCT72A	7:30-9:00 a.m.
Harborview Board of Trustees Governance Committee	January 22	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Governance Committee	March 26	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Governance Committee	May 28	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Governance Committee	July 23	325 Ninth Avenue GCT72A	11:00

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Harborview Board of Trustees Governance Committee	September 24	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	January 9	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	February 13	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	March 13	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	April 10	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	May 8	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	June 12	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	July 10	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	September 11	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Facilities Ad Hoc Committee	October 9	325 Ninth Avenue GCT72A	11:00
Harborview Board of Trustees Executive Committee	January 14	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	February 18	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	March 18	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	April 15	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	May 20	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	June 17	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	July 15	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	August 19	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	September 16	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Executive Committee	October 14	325 Ninth Avenue GCT72A	9:00-10:30
Harborview Board of Trustees Healthcare/Strategic Planning Committee	February 26	325 Ninth Avenue GCT72A	11:00-12:30
Harborview Board of Trustees Healthcare/Strategic Planning Committee	April 23	325 Ninth Avenue GCT72A	11:00-12:30
Harborview Board of Trustees Healthcare/Strategic Planning Committee	June 25	325 Ninth Avenue GCT72A	11:00-12:30
Harborview Board of Trustees Healthcare/Strategic Planning Committee	October 22	325 Ninth Avenue GCT72A	11:00-12:30

Meeting Name	Meeting Date	Location	Time
Harborview Board of Trustees	January 22	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	February 26	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	March 26	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	April 23	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	May 28	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	June 25	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	July 23	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	September 24	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	October 22	325 Ninth Avenue GCT72A	9:00-11:00
Harborview Board of Trustees	December 3	325 Ninth Avenue GCT72A	9:00-11:00
Human Centered Design & Engineering Faculty	November 5	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	November 19	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	December 3	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	January 14	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	January 28	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	February 11	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	February 25	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	March 11	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	April 1	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	April 15	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	April 29	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	May 14	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	May 13	Sieg 233	10:00-11:30
Human Centered Design & Engineering Faculty	May 27	Sieg 233	10:00-11:30
Information School Faculty Meetings	January 30	Bloedel 070	9:00-12:00
Information School Faculty Meetings	February 20	UW Waterfront Activities Center	8:30-4:30
Information School Faculty Meetings	March 6	Bloedel 070	9:00-12:00
Information School Faculty Meetings	March 20	HUB 250	9:00-12:00
Information School Faculty Meetings	May 8	Bloedel 070	9:00-12:00
Information School Faculty Meetings	May 29	Bloedel 070	9:00-12:00
Information School Faculty Meetings	June 12	Bloedel 070	9:00-12:00
Information School Faculty Meetings	October 16	Bloedel 070	9:00-12:00
Information School Faculty Meetings	November 13	Bloedel 070	9:00-12:00
Information School Faculty Meetings	December 11	Bloedel 070	9:00-12:00

Meeting Name	Meeting Date	Location	Time
Institute of Health Metrics and Evaluation Board	June 15	2301 5th Avenue Suite 600	9:00-5:00
Institute of Health Metrics and Evaluation Board	June 16	2301 5th Avenue Suite 600	9:00-1:00
Institutional Animal Care and Use Committee	January 22	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	February 19	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	March 19	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	April 23	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	May 21	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	June 18	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	July 23	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	August 20	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	September 17	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	October 22	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	November 19	T239, Teleconference Studio A	2:30
Institutional Animal Care and Use Committee	December 17	T239, Teleconference Studio A	2:30
Institutional Biosafety Committee	January 21	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	February 18	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	March 18	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	April 15	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	May 20	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	June 17	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	July 15	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	August 19	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	September 16	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	October 21	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	November 18	Health Sciences T260	10:00-12:00
Institutional Biosafety Committee	December 16	Health Sciences T260	10:00-12:00
UWorld Meeting of the Directors	May 22	Gerberding 142	3:30-5:00
UWorld Meeting of the Directors	November 20	Gerberding 142	3:30-5:00
I Tech Botswana Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Botswana Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Ethiopia Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Ethiopia Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00

Meeting Name	Meeting Date	Location	Time
I Tech Guyana Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Guyana Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Haiti Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Haiti Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech India Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech India Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Kenya Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Kenya Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Malawai Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Malawai Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Mozambique Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Mozambique Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Namibia Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Namibia Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech South Africa Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech South Africa Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Tanzania Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00
I Tech Tanzania Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
I Tech Botswana Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Botswana Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Ethiopia Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Ethiopia Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Guyana Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Guyana Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Haiti Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Haiti Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech India Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech India Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Malawi Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Malawi Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Mozambique Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Mozambique Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Namibia Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Namibia Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech South Africa Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech South Africa Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Tanzania Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Tanzania Meeting of Directors	November 20	Gerberding 142	3:30-5:00
I Tech Ukraine Meeting of Directors	May 22	Gerberding 142	3:30-5:00
I Tech Ukraine Meeting of Directors	November 20	Gerberding 142	3:30-5:00
UW China Research and Development Enterprise Annual Meeting of Sole Member	May 22	Gerberding 142	3:30-5:00

Meeting Name	Meeting Date	Location	Time
UW China Research and Development Enterprise Annual Meeting of Sole Member	November 20	Gerberding 142	3:30-5:00
UW China Research and Development Enterprise Annual Meeting of Sole Member	December 4	Gerberding 142	3:30-5:00
Landscape Architecture Faculty	January 7	Gould 102	12:00-1:30
Landscape Architecture Faculty	January 14	Gould 102	12:00-1:30
Landscape Architecture Faculty	January 21	Gould 102	12:00-1:30
Landscape Architecture Faculty	January 28	Gould 102	12:00-1:30
Landscape Architecture Faculty	February 4	Gould 102	12:00-1:30
Landscape Architecture Faculty	February 11	Gould 102	12:00-1:30
Landscape Architecture Faculty	February 18	Gould 102	12:00-1:30
Landscape Architecture Faculty	February 25	Gould 102	12:00-1:30
Landscape Architecture Faculty	March 4	Gould 102	12:00-1:30
Landscape Architecture Faculty	March 11	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 1	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 8	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 15	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 22	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 29	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 6	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 13	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 27	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 1	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 8	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 15	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 22	Gould 102	12:00-1:30
Landscape Architecture Faculty	April 29	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 6	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 13	Gould 102	12:00-1:30
Landscape Architecture Faculty	May 27	Gould 102	12:00-1:30
Landscape Architecture Faculty	June 3	Gould 102	12:00-1:30
Landscape Architecture Faculty	September 16	Gould 102	12:00-1:30
Landscape Architecture Faculty	September 23	Gould 102	12:00-1:30
Landscape Architecture Faculty	September 30	Gould 102	12:00-1:30
Landscape Architecture Faculty	October 7	Gould 102	12:00-1:30
Landscape Architecture Faculty	October 14	Gould 102	12:00-1:30
Landscape Architecture Faculty	October 21	Gould 102	12:00-1:30
Landscape Architecture Faculty	October 28	Gould 102	12:00-1:30
Landscape Architecture Faculty	November 4	Gould 102	12:00-1:30
Landscape Architecture Faculty	November 11	Gould 102	12:00-1:30
Landscape Architecture Faculty	November 18	Gould 102	12:00-1:30
Landscape Architecture Faculty	December 2	Gould 102	12:00-1:30
School of Law Faculty	January 14	William H. Gates 117	12:30

Meeting Name	Meeting Date	Location	Time
School of Law Faculty	January 21	William H. Gates 117	12:30
School of Law Faculty	January 28	William H. Gates 117	12:30
School of Law Faculty	February 4	William H. Gates 117	12:30
School of Law Faculty	February 11	William H. Gates 117	12:30
School of Law Faculty	March 4	William H. Gates 117	12:30
School of Law Faculty	March 11	William H. Gates 117	12:30
School of Law Faculty	April 1	William H. Gates 117	12:30
School of Law Faculty	April 8	William H. Gates 117	12:30
School of Law Faculty	April 15	William H. Gates 117	12:30
School of Law Faculty	April 22	William H. Gates 117	12:30
School of Law Faculty	April 29	William H. Gates 117	12:30
School of Law Faculty	May 6	William H. Gates 117	12:30
School of Law Faculty	May 13	William H. Gates 117	12:30
School of Law Faculty	June 3	William H. Gates 117	12:30
School of Law Faculty	September 30	William H. Gates 117	12:30
School of Law Faculty	October 7	William H. Gates 117	12:30
School of Law Faculty	October 14	William H. Gates 117	12:30
School of Law Faculty	October 21	William H. Gates 117	12:30
School of Law Faculty	October 28	William H. Gates 117	12:30
School of Law Faculty	November 18	William H. Gates 117	12:30
School of Law Faculty	December 2	William H. Gates 117	12:30
School of Law Faculty Retreat	December 8	Rainier Club	8:00 a.m.- 8:00 p.m.
School of Law Faculty Retreat	December 9	Rainier Club	8:00-3:30
Linguistics Faculty	January 9	Guggenheim 415L	1:30
Linguistics Faculty	April 3	Guggenheim 415L	1:30
School of Marine and Environmental Affairs Faculty	February 5	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	March 5	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	April 2	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	May 7	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	June 4	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	October 1	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	November 5	Marine Studies 168	12:00-1:30
School of Marine and Environmental Affairs Faculty	December 3	Marine Studies 168	12:00-1:30
Mathematics Faculty	January 6	Padelford C36	3:30
Mathematics Faculty	February 3	Padelford C36	3:30
Mathematics Faculty	March 3	Padelford C36	3:30
Mathematics Faculty	April 7	Padelford C36	3:30
Mathematics Faculty	May 5	Padelford C36	3:30
Mathematics Faculty	June 2	Padelford C36	3:30
Mathematics Faculty	September 29	Padelford C36	3:30
Mathematics Faculty	October 13	Padelford C36	3:30
Mathematics Faculty	November 3	Padelford C36	3:30

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Mathematics Faculty	December 1	Padelford C36	3:30
Medicinal Chemistry Faculty	January 13	Health Sciences H164D	2:00
Medicinal Chemistry Faculty	April 7	Health Sciences H164D	2:00
Medicinal Chemistry Faculty	August 18	Health Sciences H164D	2:00
Medicinal Chemistry Faculty	October 13	Health Sciences H164D	2:00
Near Eastern Languages and Civilization Faculty	January 5	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	February 2	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	March 2	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	April 6	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	May 4	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	June 1	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	October 5	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	November 2	Denny 215	12:30
Near Eastern Languages and Civilization Faculty	December 7	Denny 215	12:30
School of Nursing All Faculty	January 26	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	February 23	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	March 30	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	April 27	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	May 18	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	June 8	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	October 26	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	November 23	Health Sciences T661	12:30-2:20
School of Nursing All Faculty	December 28	Health Sciences T661	12:30-2:20
School of Nursing Biobehavioral Nursing and Health Systems Faculty	January 5	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	February 2	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	March 2	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	March 16	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	April 6	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	April 20	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	May 4	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	May 18	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	June 1	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	October 5	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	October 19	Health Sciences T612	12:30-2:15



<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
School of Nursing Biobehavioral Nursing and Health Systems Faculty	November 2	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	November 16	Health Sciences T612	12:30-2:15
School of Nursing Biobehavioral Nursing and Health Systems Faculty	December 7	Health Sciences T612	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	January 5	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	January 12	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	February 2	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	February 9	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	March 2	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	March 16	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	April 6	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	April 20	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	May 4	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	May 18	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	June 1	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	October 5	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	October 19	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	November 2	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	November 16	Health Sciences T404	12:30-2:15
School of Nursing Family and Child Nursing Department Faculty	December 7	Health Sciences T404	12:30-2:15
School of Nursing Psychosocial and Community Health Department Faculty	January 5	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	February 2	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	March 2	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	March 16	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	April 6	Health Sciences T513	12:30-2:20

Meeting Name	Meeting Date	Location	Time
School of Nursing Psychosocial and Community Health Department Faculty	April 20	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	May 4	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	May 18	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	June 1	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	October 5	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	October 19	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	November 2	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	November 16	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	December 7	Health Sciences T513	12:30-2:20
School of Nursing Psychosocial and Community Health Department Faculty	December 21	Health Sciences T513	12:30-2:20
School of Oceanography Faculty	December 10	Marine Sciences 123	10:30
School of Oceanography Faculty	January 7	Marine Sciences 123	10:30
School of Oceanography Faculty	February 4	Marine Sciences 123	10:30
School of Oceanography Faculty	March 11	Marine Sciences 123	10:30
School of Oceanography Faculty	April 1	Marine Sciences 123	10:30
School of Oceanography Faculty	May 6	Marine Sciences 123	10:30
School of Oceanography Faculty	June 3	Marine Sciences 123	10:30
School of Oceanography Faculty	June 10	Marine Sciences 123	10:30
School of Oceanography Faculty	June 17	Marine Sciences 123	10:30
Oral Health Sciences Faculty	January 12	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	February 9	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	March 9	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	April 13	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	May 18	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	June 8	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	July 13	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	August 10	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	September 14	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	October 12	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	November 9	Health Sciences B508	2:30-4:00
Oral Health Sciences Faculty	December 14	Health Sciences B508	2:30-4:00
Department of Pharmaceutics Faculty	December 12	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	January 9	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	February 13	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	March 13	Health Sciences H272G	1:00-3:00

Meeting Name	Meeting Date	Location	Time
Department of Pharmaceutics Faculty	April 10	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	May 8	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	June 12	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	July 10	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	August 14	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	September 11	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	October 9	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	November 13	Health Sciences H272G	1:00-3:00
Department of Pharmaceutics Faculty	December 11	Health Sciences H272G	1:00-3:00
Department of Pharmacy Faculty	January 26	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	February 23	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	March 16	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	April 20	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	May 18	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	June 15	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	September 28	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	October 19	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	November 16	Health Sciences H371	9:00-10:30
Department of Pharmacy Faculty	December 14	Health Sciences H371	9:00-10:30
Physics Department Faculty	January 7	Physics and Astronomy C520	3:30
Physics Department Faculty	February 4	Physics and Astronomy C520	3:30
Physics Department Faculty	March 4	Physics and Astronomy C520	3:30
Physics Department Faculty	April 1	Physics and Astronomy C520	3:30
Physics Department Faculty	May 6	Physics and Astronomy C520	3:30
Physics Department Faculty	June 3	Physics and Astronomy C520	3:30
Physics Department Faculty	October 7	Physics and Astronomy C520	3:30
Physics Department Faculty	November 4	Physics and Astronomy C520	3:30
Physics Department Faculty	December 2	Physics and Astronomy C520	3:30
Political Science Faculty	January 9	Gowen Hall 1A	1:30-3:00
Political Science Faculty	January 16	Gowen Hall 1A	1:30-3:00
Political Science Faculty	January 23	Gowen Hall 1A	1:30-3:00
Political Science Faculty	January 30	Gowen Hall 1A	1:30-3:00
Political Science Faculty	February 6	Gowen Hall 1A	1:30-3:00
Political Science Faculty	February 13	Gowen Hall 1A	1:30-3:00
Political Science Faculty	February 20	Gowen Hall 1A	1:30-3:00
Political Science Faculty	February 27	Gowen Hall 1A	1:30-3:00

<b>Meeting Name</b>	<b>Meeting Date</b>	<b>Location</b>	<b>Time</b>
Political Science Faculty	March 6	Gowen Hall 1A	1:30-3:00
Political Science Faculty	March 13	Gowen Hall 1A	1:30-3:00
Political Science Faculty	April 3	Gowen Hall 1A	1:30-3:00
Political Science Faculty	April 10	Gowen Hall 1A	1:30-3:00
Political Science Faculty	April 17	Gowen Hall 1A	1:30-3:00
Political Science Faculty	April 24	Gowen Hall 1A	1:30-3:00
Political Science Faculty	May 1	Gowen Hall 1A	1:30-3:00
Political Science Faculty	May 8	Gowen Hall 1A	1:30-3:00
Political Science Faculty	May 15	Gowen Hall 1A	1:30-3:00
Political Science Faculty	May 22	Gowen Hall 1A	1:30-3:00
Political Science Faculty	May 29	Gowen Hall 1A	1:30-3:00
Political Science Faculty	June 5	Gowen Hall 1A	1:30-3:00
Political Science Faculty	October 2	Gowen Hall 1A	1:30-3:00
Political Science Faculty	October 9	Gowen Hall 1A	1:30-3:00
Political Science Faculty	October 16	Gowen Hall 1A	1:30-3:00
Political Science Faculty	October 23	Gowen Hall 1A	1:30-3:00
Political Science Faculty	October 30	Gowen Hall 1A	1:30-3:00
Political Science Faculty	November 6	Gowen Hall 1A	1:30-3:00
Political Science Faculty	November 13	Gowen Hall 1A	1:30-3:00
Political Science Faculty	November 20	Gowen Hall 1A	1:30-3:00
Political Science Faculty	December 4	Gowen Hall 1A	1:30-3:00
Political Science Faculty	December 11	Gowen Hall 1A	1:30-3:00
School of Public Health Faculty Council	January 16	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	February 20	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	March 20	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	April 17	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	May 15	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	June 19	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	July 17	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	August 21	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	September 18	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	October 16	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	November 20	Health Sciences F348	11:00-1:00
School of Public Health Faculty Council	December 18	Health Sciences F348	11:00-1:00
School of Public Health Department of Biostatistics	January 8	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	January 22	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	February 12	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	February 26	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	March 12	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	March 26	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	April 9	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	April 23	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	May 14	Health Sciences F643	12:00-1:30

Meeting Name	Meeting Date	Location	Time
School of Public Health Department of Biostatistics	May 28	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	June 4	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	September 10	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	September 24	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	October 8	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	October 22	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	November 5	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	November 19	Health Sciences F643	12:00-1:30
School of Public Health Department of Biostatistics	December 17	Health Sciences F643	12:00-1:30
School of Public Health Department of Environmental Health and Occupational Sciences	January 9	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	February 13	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	March 13	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	April 10	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	May 8	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	June 12	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	July 10	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	September 11	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	October 9	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	November 13	Roosevelt 229	12:15-2:15
School of Public Health Department of Environmental Health and Occupational Sciences	December 11	Roosevelt 229	12:15-2:15
School of Public Health Department of Epidemiology	January 6	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	February 3	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	March 3	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	April 7	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	May 5	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	June 2	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	July 7	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	September 1	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	October 6	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	November 3	Health Sciences F257	2:15
School of Public Health Department of Epidemiology	December 1	Health Sciences F257	2:15
School of Public Health Department of Health Sciences	January 21	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	February 18	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	March 18	Health Sciences H670	3:00-5:00

Meeting Name	Meeting Date	Location	Time
School of Public Health Department of Health Sciences	April 15	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	May 20	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	June 17	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	July 15	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	August 19	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	September 16	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	October 21	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	November 18	Health Sciences H670	3:00-5:00
School of Public Health Department of Health Sciences	December 16	Health Sciences H670	3:00-5:00
School of Public Health Department of Global Health	February 3	Foege S110	3:00-5:00
School of Public Health Department of Global Health	April 7	Foege S110	3:00-5:00
School of Public Health Department of Global Health	June 2	Foege S110	3:00-5:00
School of Public Health Department of Global Health	August 4	Foege S110	3:00-5:00
School of Public Health Department of Global Health	October 6	Foege S110	3:00-5:00
School of Public Health Department of Global Health	December 1	Foege S110	3:00-5:00
Radiation Safety Committee	February 10	Health Sciences E202	2:00
Radiation Safety Committee	May 19	Health Sciences E202	2:00
Radiation Safety Committee	August 25	Health Sciences E202	2:00
Radiation Safety Committee	November 17	Health Sciences E202	2:00
Department of Slavic Languages and Literatures	January 16	Smith M261	2:30
Department of Slavic Languages and Literatures	March 13	Smith M261	2:30
Department of Slavic Languages and Literatures	April 10	Smith M261	2:30
Department of Slavic Languages and Literatures	June 5	Smith M261	2:30
Department of Slavic Languages and Literatures	October 9	Smith M261	2:30
Department of Slavic Languages and Literatures	December 11	Smith M261	2:30
School of Social Work Faculty	January 6	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	February 3	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	March 3	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	April 7	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	May 5	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	June 2	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	October 13	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	November 3	Social Work 305 A/B	3:00-4:30
School of Social Work Faculty	December 1	Social Work 305 A/B	3:00-4:30
Speech and Hearing Sciences Faculty	January 7	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	February 4	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	March 4	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	April 1	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	May 6	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	June 3	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	October 7	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	November 4	Eagleson 211	3:00-4:30
Speech and Hearing Sciences Faculty	December 2	Eagleson 211	3:00-4:30

Meeting Name	Meeting Date	Location	Time
Tacoma Educational Administration Field	January 21	Cherry Parkes 206C	9:00 p.m.- 11:30 a.m.
Tacoma Educational Administration Field	April 1	Cherry Parkes 206C	9:00 p.m.- 11:30 a.m.
Tacoma Educational Administration Field	May 13	Cherry Parkes 206C	9:00 p.m.- 11:30 a.m.
Tacoma Educational Administration Professional Educators Advisory Board	February 5	Cherry Parkes 206C	8:00-10:00
Tacoma Educational Administration Professional Educators Advisory Board	April 16	Cherry Parkes 206C	8:00-10:00
Tacoma Educational Administration Professional Educators Advisory Board	June 4	Cherry Parkes 206C	8:00-10:00
Tacoma Education Program Faculty	November 18	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	November 25	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	December 2	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	December 9	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	December 16	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	December 23	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	December 30	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	January 6	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	January 13	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	January 20	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	January 27	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	February 3	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	February 10	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	February 17	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	February 24	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	March 3	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	March 10	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	March 17	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	March 24	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	March 31	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	April 7	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	April 14	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	April 21	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	April 28	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	May 5	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	May 12	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	May 19	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	May 26	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	June 2	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	June 9	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Faculty	June 16	West Coast Grocery 322	9:00-12:00
Tacoma Education Program Teacher Certification	January 15	Pinkerton 212	10:00-12:00

Meeting Name	Meeting Date	Location	Time
Tacoma Education Program Teacher Certification	March 19	West Coast Grocery 322	10:00-12:00
Tacoma Education Program Teacher Certification	May 28	West Coast Grocery 322	10:00-12:00
Tacoma Education Program Teacher Certification Field Supervisor Meetings	January 15	West Coast Grocery 322	1:30-3:30
Tacoma Education Program Teacher Certification Field Supervisor Meetings	February 19	West Coast Grocery 322	1:30-3:30
Tacoma Education Program Teacher Certification Field Supervisor Meetings	March 19	West Coast Grocery 322	1:30-3:30
Tacoma Education Program Teacher Certification Field Supervisor Meetings	April 16	West Coast Grocery 322	1:30-3:30
Tacoma Education Program Teacher Certification Field Supervisor Meetings	May 21	West Coast Grocery 322	1:30-3:30
Tacoma Education Program Teacher Certification Professional Educator Advisory Board	January 15	Pinkerton 212	10:00-12:00
Tacoma Education Program Teacher Certification Professional Educator Advisory Board	March 19	Pinkerton 212	10:00-12:00
Tacoma Education Program Teacher Certification Professional Educator Advisory Board	May 28	Pinkerton 212	10:00-12:00
Tacoma Educational Administration Professional Educator Advisory Board	February 5	Cherry Parkes 206C	8:00-10:00
Tacoma Educational Administration Professional Educator Advisory Board	April 16	Cherry Parkes 206C	8:00-10:00
Tacoma Educational Administration Professional Educator Advisory Board	June 4	Cherry Parkes 206C	6:00 p.m.-7:30 p.m.
Urban Design and Planning Faculty	January 13	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	January 27	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	February 10	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	February 24	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	March 10	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	April 7	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	April 10	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	May 5	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	May 19	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	June 2	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	October 6	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	October 20	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	November 3	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	November 17	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	December 1	Gould 208J	12:00-1:20
Urban Design and Planning Faculty	December 15	Gould 208J	12:00-1:20

**Reviser's note:** The typographical errors in the above section occurred in the copy filed by the agency and appear in the Register pursuant to the requirements of RCW 34.08.040.

**Reviser's note:** The spelling error in the above section occurred in the copy filed by the agency and appears in the Register pursuant to the requirements of RCW 34.08.040.



**WSR 15-01-002**  
**NOTICE OF PUBLIC MEETINGS**  
**HEALTH BENEFIT EXCHANGE**  
 [Filed December 3, 2014, 1:26 p.m.]

**Board [Meetings] for 2015**

Date and Time	Location
Thursday, January 22 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, February 26 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, March 26 9 a.m.-3 p.m.	Seattle Airport DoubleTree 18740 International Boulevard Seattle, WA 98188
Thursday, April 23 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, May 21 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, June 25 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA

Date and Time	Location
Thursday, July 23 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, August 27 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, September 24 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, October 22 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, November 19 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA
Thursday, December 17 9 a.m.-3 p.m.	Seattle Airport Marriott Hotel 3201 South 176th Street Seattle, WA

If you need further information contact Jenna Mannigan, P.O. Box 657, Olympia, WA 98507, (360) 688-7767, (360) 688-7332, Jenna.Mannigan@wabhexchange.org, www.wabhexchange.org.

**WSR 15-01-003**

**AGENDA**

**BOARD OF ACCOUNTANCY**

[Filed December 3, 2014, 2:00 p.m.]

Semi-Annual Rule-Making Agenda  
 January through June 2015

Following is the Washington state board of accountancy's semi-annual rule-making agenda for publication in the Washington State Register pursuant to RCW 34.05.314.

This agenda is for information purposes, and the noted dates of anticipated rule-making actions are estimates. There may be additional rule-making activity not on the agenda as conditions warrant.

If you have questions about this rule-making agenda, please contact Richard C. Sweeney, CPA, Executive Director, P.O. Box 9131, Olympia, WA 98507-9131, phone (360) 586-0163, fax (360) 664-9190, e-mail ricks@cpaboard.wa.gov.

WAC Citation	Subject Matter	Current Activity		
		Preproposal (CR-101)	Proposed (CR-102) or Expedited (CR-105)	Permanent (CR-103)
Examples Below				
WAC 4-30-060	What are the education requirements to qualify to apply for the CPA examination?	CR-101 Expected January 2015	CR-102 Expected April 2015	CR-103 Expected July 2015

WAC Citation	Subject Matter	Current Activity		
		Preproposal (CR-101)	Proposed (CR-102) or Expedited (CR-105)	Permanent (CR-103)
WAC 4-30-092	How do I apply for a Washington state CPA license if I hold a valid CPA license in another state?	CR-101 Expected January 2015	CR-102 Expected April 2015	CR-103 Expected July 2015

Richard C. Sweeney, CPA  
Executive Director

**WSR 15-01-010**  
**NOTICE OF PUBLIC MEETINGS**  
**WASHINGTON STATE UNIVERSITY**  
[Filed December 4, 2014, 1:07 p.m.]

**BOARD OF REGENTS MEETING NOTICE**  
December 11-12, 2014

The Washington State University board of regents will hold its next official meetings on Thursday and Friday, December 11-12, 2014, in Spokane, Washington, pursuant to the schedule below.

All meetings will take place at the Washington State University Health Sciences Spokane, College of Nursing Building, Room 205, as outlined in the schedule below, unless noted otherwise.

The meetings will begin at 1:00 p.m. on Thursday. Unless otherwise indicated, committee meetings also are board of regents meetings and will run consecutively throughout the afternoon; starting times following the first committee meeting are estimates only. If a session ends earlier than expected, the next scheduled session may convene immediately. Committee meetings may be attended by all members of the board of regents and all members may participate.

<b>Thursday, December 11, 2014</b>		<b>Location</b>
12:00 p.m.	Board of Regents Lunch	Nursing Building 119
1:00 p.m.*	Finance and Audit Committee	Nursing Building 205
2:45 p.m.*	Academic and Student Affairs Committee	Nursing Building 205
3:30 p.m.*	External Affairs Committee	Nursing Building 205
4:15 p.m.*	Executive Session, if needed	Nursing Building 205
6:15 p.m.	Board of Regents Dinner	Churchill's Steakhouse Spokane, Washington

\*or upon conclusion of previous session

<b>Friday, December 12, 2014</b>		<b>Location</b>
7:00 a.m.	Board of Regents Breakfast	Nursing Building 119
8:00 a.m.	Board of Regents Meeting	Nursing Building 205

In addition, on Thursday, December 11, the regents will attend a reception held at 4:30 p.m., WSU Health Sciences Spokane, Pharmaceutical Biomedical Sciences Building, Lobby, Spokane, Washington.

Questions about the board of regents meeting and schedule may be directed to Desiree Jacobsen, (509) 335-6662.

**WSR 15-01-011**  
**DEPARTMENT OF CORRECTIONS**

[Filed December 4, 2014, 1:08 p.m., effective January 4, 2015]

**Reviser's note:** The following material has *not* been adopted under the Administrative Procedure Act, chapter 34.05 RCW, but has been filed in the office of the code reviser and is published in the Register exactly as filed.

Following are amendments to WAC 137-48-060, inmate mail and communications. This amendment is submitted for publication in the Washington State Register and the Washington Administrative Code. Pertinent information follows:

1. The amendment to chapter 137-48 WAC, Inmate mail and communications, is adopted as of December 4, 2014.
2. The effective date of this amendment shall be January 4, 2015.
3. I certify pursuant to RCW 34.05.030 that the rule as stated above is excluded from the Administrative Procedure Act.

Bernard Warner  
Secretary

**AMENDATORY SECTION** (Amending WSR 10-11-057, filed 5/13/10, effective 5/17/10)

**WAC 137-48-060 Mail costs.** (1) Except as otherwise stated in this section, mail costs shall be the responsibility of the inmate.

(2) Mail which arrives at the institution with postage due may, at the option of the superintendent, be delivered to the inmate. The institution may pay the postage due in accordance with subsection (3) of this section, or hold the mail for a reasonable period of time so as to allow the inmate to arrange for payment of the postage due. If such arrangements are not made within the time provided, the package/mail may be donated to charity or discarded.

(3) Indigent inmates shall be authorized to receive postage up to the equivalent to the mailing cost of ~~((five))~~ ten standard first class letters per ~~((week))~~ month. This indigent postage provision shall cover ~~((both legal and/or))~~ regular let-

ters. Indigent offenders will be allowed additional postage for legal mail as identified by the department.

(4) The department shall recoup any expenditures made by the institution for postage due on incoming mail and/or indigent postage for letters, (as identified in subsection (3) of this section) may be recouped by the institution whenever such indigent inmate has ten dollars or more of disposable income in his/her trust fund account.

**WSR 15-01-012**  
**NOTICE OF PUBLIC MEETINGS**  
**OLYMPIC REGION**  
**CLEAN AIR AGENCY**  
 [Filed December 4, 2014, 3:47 p.m.]

Following is the schedule of regular meetings for the Olympic Region Clean Air Agency's regular board meetings for 2015:

Date	Time	Location
January 14, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
February 11, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
March 11, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
April 8, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
May 13, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
June 10, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
July 8, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
August 12, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
September 9, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
October 14, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502
November – no meeting		2940 Limited Lane N.W. Olympia, WA 98502
December 9, 2015	10:00 a.m.	2940 Limited Lane N.W. Olympia, WA 98502

If you need further information contact Francea McNair, Director, 2940 Limited Lane N.W., Olympia, WA 98502, (360) 539-7610, fax (360) 491-6308, fran.mcnair@orcaa.org, www.orcaa.org.

**WSR 15-01-013**  
**NOTICE OF PUBLIC MEETINGS**  
**NOXIOUS WEED**  
**CONTROL BOARD**  
 [Filed December 5, 2014, 7:18 a.m.]

The meeting schedule of the Washington state noxious weed control board for January – December 2015 is as follows:

**WA State Noxious Weed Control Board Special Meeting**

Thursday, January 15, 2015  
 9:00 a.m.

Teleconference/online meeting via WebEx and hosted in Room 259, Natural Resources Building, 1111 Washington Street S.E., Olympia, WA 98504

**WA State Noxious Weed Control Board Meeting**

Wednesday, March 11, 2015  
 9:00 a.m.

Campbell's Inn, 104 West Woodin Avenue, Chelan, WA 98816

**WA State Noxious Weed Control Board Meeting**

Thursday, May 21, 2015  
 9:00 a.m.

Teleconference/online meeting via WebEx and hosted in Room 259, Natural Resources Building, 1111 Washington Street S.E., Olympia, WA 98504

**WA State Noxious Weed Control Board Meeting**

Thursday, July 16, 2015  
 9:00 a.m.

Teleconference/online meeting via WebEx and hosted in Room 259, Natural Resources Building, 1111 Washington Street S.E., Olympia, WA 98504

**WA State Noxious Weed Control Board Meeting**

Thursday, September 17, 2015  
 9:00 a.m.

Teleconference/online meeting via WebEx and hosted in Room 269, Natural Resources Building, 1111 Washington Street S.E., Olympia, WA 98504

**WA State Noxious Weed Control Board Meeting - Public Hearing**

Tuesday, November 3, 2015  
 1:00 p.m.

The Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801

**WA State Noxious Weed Control Board Meeting**

Wednesday, November 4, 2015  
 9:00 a.m.

The Confluence Technology Center, 285 Technology Center Way, Wenatchee, WA 98801

WSR 15-01-014
NOTICE OF PUBLIC MEETINGS
STATE RECORDS COMMITTEE

[Filed December 5, 2014, 9:34 a.m.]

MEETINGS, POWERS AND DUTIES

FOR STATE GOVERNMENT AGENCIES: There is created a committee, to be known as the records committee, composed of the archivist, an appointee of the state auditor, an appointee of the attorney general, and an appointee of the director of financial management.

The records committee shall meet at least once every quarter or oftener as business dictates. Action by the committee shall be by majority vote and records shall be kept of all committee business.

It shall be the duty of the records committee to approve, modify or disapprove the recommendations on retention schedules of all files of public records and to act upon requests to destroy any public records: PROVIDED, that any modification of a request or recommendation must be approved by the head of the agency originating the request or recommendation. (RCW 40.14.050.)

You may verify meeting cancellations by visiting our web site at http://www.sos.wa.gov/archives/RecordsManagement/StateRecordsCommitteeNew.aspx or call Washington state archives at (360) 586-4901.

The 2015 meeting dates are as follows:

10 a.m.

1129 Washington Street S.E.

Olympia

March 4

June 3

September 2

December 2

WSR 15-01-015
RULES OF COURT
STATE SUPREME COURT

[December 3, 2014]

IN THE MATTER OF THE EXPEDITED ) ORDER
ADOPTION OF PROPOSED AMEND- ) NO. 25700-A-1087
MENTS TO CrR 6.2—JURORS' ORIEN- )
TATION )

The Superior Court Judges' Association, having recommended the expedited adoption of the proposed amendments to CrR 6.2—Jurors' Orientation, and the Court having considered the amendments and comments submitted thereto, and having determined that the proposed amendments will aid in the prompt and orderly administration of justice;

Now, therefore, it is hereby

ORDERED:

(a) That the amendments as shown below are adopted.

(b) That the amendments will be published in the Washington Reports and will become effective upon publication.

DATED at Olympia, Washington this 3rd day of December, 2014.

Madsen, C.J.
C. Johnson, J.
Owens, J.
Fairhurst, J.
Stephens, J.
Wiggins, J.
Gonzalez, J.
Gordon McCloud, J.
Yu, J.

Suggested Amendment CrR 6.2 JURORS' ORIENTATION

All jurors will be given a general orientation when they report for duty.

(a) Juror Handbook. A copy of the Jurors Handbook to Washington Courts prepared by the Superior Court Judges' Association of the State of Washington and the Washington State Magistrates Association District and Municipal Court Judges' Association shall be provided to all petit jurors by the court in which they are to serve.

(b) Juror Information Sheet. Prior to the commencement of a petit jurors term of service, a juror information sheet shall be furnished to the juror by the court in which the person is to serve. The format of the information sheet shall be consistent with recommendations of the Administrator for the Courts.

Comment: cleaning up an obsolete reference with the current name.

WSR 15-01-016
RULES OF COURT
STATE SUPREME COURT
[December 3, 2014]

IN THE MATTER OF THE PROPOSED ) ORDER
AMENDMENTS TO JISCR 13—ELEC- ) NO. 25700-A-1088
TRONIC COURT RECORD SYSTEMS )

The Judicial Information System Committee, having recommended the adoption of the proposed amendments to JISCR 13—Electronic Court Record Systems, and the Court having considered the amendments and comments submitted thereto, and having determined that the proposed amendments will aid in the prompt and orderly administration of justice;

Now, therefore, it is hereby

ORDERED:

(a) That pursuant to the provisions of GR 9(g), the proposed amendments as shown below are to be published for comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than 30 days from the published date. Comments may be

sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or [supreme@courts.wa.gov](mailto:supreme@courts.wa.gov). Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 3rd day of December, 2014.

For the Court

Madsen, C.J.

CHIEF JUSTICE

#### GR 9 COVER SHEET

### Proposal to Amend Judicial Information System Committee Rule 13 Concerning Local Court Systems

#### Purpose:

JISCR 13 (effective May 15, 1976) requires counties or cities wishing to establish automated court record systems to provide 90 days' notice of the proposed development to the Judicial Information System Committee (JISC) and the Administrative Office of the Courts (AOC) for review and approval.

The proposed rule defines "electronic court record system," clarifies that JISC approval is required for all electronic court record systems, provides for increased notice of proposed systems, and requires courts with alternative electronic court record systems to comply with the JIS Data Standards for Alternative Electronic Court Record Systems.

#### HISTORY

On March 28, 2011, the JISC and the State Court Administrator received a letter from Spokane Municipal Court requesting approval to purchase *JustWare* software from New Dawn Technologies (see attached letter from Judge Tracy Staab, March 28, 2011).

The District Court Information System (DISCIS) is the current statewide person-centric court case management system used at the Courts of Limited Jurisdiction (CLJ) level. DISCIS is used for initiating case filing for well-identified persons and CLJ cases. It is also used to manage persons, case-related financial activities, CLJ calendaring and to perform other functions including delinquent payment processing.

The JIS is the designated statewide repository for criminal and domestic violence case histories. A complete case and person history is essential to the business of the courts for judicial decisions regarding public safety. Therefore, all Washington State Municipal, District, and Superior Courts are required to enter cases into JIS for the purpose of providing a central, statewide data repository for criminal and domestic violence related information.

References: RCW 26.50.070(5), 7.90.120, 10.95.045.

The JISC first discussed Spokane Municipal Court's request at their May 6, 2011 meeting (see attached JISC History on Spokane Municipal Request and JIS Local CMS Policy, 2011-2012). The JISC agreed to consider Spokane's request at its next meeting, June 24, 2011. AOC provided key

questions for discussion and responses from Spokane in areas including: the alternate system's unique functionality, data sharing, data integrity, security, and technical requirements (see attached Spokane Municipal Court Request for Approval to Implement a Local Automated Court Record System, May 11, 2011). AOC also provided an analysis and cost estimates for three options for data transfer from Spokane's system to the statewide system (see attached Spokane Municipal Court to Implement a Local Court Management System Options, June 24, 2011).

#### Option One:

AOC would prioritize the creation of a nightly batch transfer for Spokane, ahead of previously approved and prioritized IT Governance projects. This was estimated to take 1,400 hours of AOC staff time, 6-12 months to complete, and at a cost to AOC of \$100,000.

#### Option Two:

Spokane would continue its implementation of JustWare, and commit to continuing to enter the full set of required data separately into JIS (which may grow and change over time) until an expanded data transfer was available.

#### Option Three:

Spokane would defer implementation of its separate JustWare system until expanded data transfer was complete.

AOC recommended Option Two or Option Three, and not Option One, as it would prioritize this over other projects that had already been approved through the IT Governance process, and would provide limited data to other courts in the state, updated once every 24 hours, which could pose a safety risk.

AOC also outlined unanswered policy questions:

1. Who bears the cost of taking the court off JIS?
2. Who bears the cost of putting the court back on if it decides to come back later?
3. If there are differences of opinion as to fee splits or other things, whose opinion rules?

The JISC voted to defer a decision until its August 5, 2011 meeting, and also to form an ad hoc workgroup to propose a draft policy on implementation of local court systems for JISC approval.

The JISC Policy Workgroup on Implementation of Local Court Systems met twice in August, but was not prepared to propose a policy to the JISC in August. The decision on the policy and on Spokane's request was deferred until October 7, 2011. In the interim, AOC had numerous meetings with Spokane to understand their data exchange issues and how to make it work.

On August 16, 2011, Spokane Municipal Court sent a letter to Justice Mary E. Fairhurst stating that they had chosen to proceed with Option Two, and that they planned to proceed with implementation of their own local system. Option Two: Commit to continuing to enter the *full set of required data* (emphasis added) separately into JIS (which may grow and change over time) until the generic expanded data transfer (ITG #27) is available for use (see attached letter from Judge Mary Logan, August 16, 2011).

At their September 9, 2011 meeting, the JISC decided to send Spokane a letter clarifying the JISC position on Spokane's request.

On September 21, 2011 Justice Fairhurst, on behalf of the JISC, sent a letter to Judge Mary Logan, Spokane Municipal Court Presiding Judge, acknowledging that the JISC was not in a position to approve or deny Spokane's request because "there is not currently a corresponding policy in place to provide the necessary guidance and conditions to support an individual court's efforts to implement a non-JIS system, while ensuring the integrity of data and information upon which all courts depend." The letter went on to state, "the JISC feels it is prudent to inform you of the possible risks associated with implementing a local court system that has not been vetted in advance by the AOC to certify that it meets a predetermined set of business and technical standards. If problems are discovered at a later time, it could potentially be quite costly to you to make the needed corrections." (See attached letter to Judge Mary Logan, September 21, 2011).

On December 14, 2011, Pierce County opted out of the Superior Court Case Management System (SC-CMS) project, opting to retain their existing separate case management system, LINX (see attached letter to Judge Bryan Chushcoff, December 14, 2011).

In November 2012, AOC became aware that Spokane Municipal Court did not plan to enter complete data into JIS, as they had agreed in their August 18, 2011 letter. Justice Fairhurst and Callie Dietz, the State Court Administrator, sent a letter to Spokane Municipal Court on December 3, 2012, warning that "this decision can have significant consequences, including jeopardizing the Administrative Office of the Court's ability to produce consistent statewide caseload reports and to provide estimates of judicial need." (See attached letter to Judge Mary Logan, December 3, 2012). Spokane responded December 13, 2012, stating that the court intended to do double-data entry, but not each event, citing as an example the limited case information sent from Seattle Municipal Court to JIS (see attached letter to Justice Fairhurst and Callie Dietz, December 13, 2012). Since Spokane Municipal implemented its JustWare system in 2013, Spokane has entered significantly less than the full set of data into JIS. In particular, hearing date information and accounting information are missing. Subsequently, AOC received information from Spokane District Court indicating numerous difficulties created because Spokane Municipal Court was not entering hearing information.

The JISC Policy Workgroup on Implementation of Local Court Systems continued to meet through 2011 and 2012 with the purpose of developing first a policy and then amendments to JISCR 13, but could not come to consensus. The draft policy contained references to an AOC data standard that would detail the data elements required for courts on local systems to share with the statewide system. On June 22, 2012, the workgroup brought majority and minority drafts to the JISC, declared it had reached an impasse, and requested direction from the JISC. The JISC gave the workgroup direction as to several questions, but did not approve either draft. The JISC ordered the workgroup to continue its work and bring a revised draft back to the committee (see attached summary of JISC minutes). The workgroup met through November 2012, but still could not reach consensus. The workgroup then became dormant, until it was finally dis-

banded in 2014. Having been unable to reach consensus on the policy, the workgroup never addressed the planned amendments to JISCR 13. Because a policy was never passed, the accompanying AOC data standards were also never passed.

In late 2013, AOC became aware that several other courts were pursuing independent local systems, including King County District Court, Yakima County District Court, and Federal Way Municipal Court, in addition to Seattle Municipal Court and Spokane Municipal Court, which already had separate local systems. Representatives of the District and Municipal Court Judges' Association, the District and Municipal Court Management Association, and AOC met on January 24, 2014, to discuss the courts' future plans for independent systems, and the impact on the statewide court information database. If all of these courts of limited jurisdiction leave the statewide system, there must be data standards in place so that their information is visible to other courts and justice partners.

On January 27, 2014, AOC received a letter from King County Superior Court declaring that they were withdrawing from the SC-CMS project (see attached letter from Judge Craighead, January 27, 2014). When King County Superior Court implements its own case management system, there will be a need for King County Superior Court's information to continue to be in the statewide system. Without it, there will be a significant gap in the case information available statewide.

In the 2014 Supplemental Budget, the legislature attached the following proviso to AOC's funding for the Superior:

The administrative office of the courts and the judicial information systems committee shall develop statewide superior court data collection and exchange standards. Upon implementation, these standards must be met by each superior court in order to continue to receive judicial information systems account funding or equipment and services funded by the account.

For those courts that do not use the statewide superior court vendor solution as chosen by the judicial information systems committee, judicial information systems account funds may not be allocated for (a) the costs to meet the data collection and exchange standards developed by administrative office of the courts and judicial information systems committee, and (b) the costs to develop and implement local court case management systems.

Responding to the legislature's direction for superior courts, as well as the growing need to ensure the integrity of statewide information for courts of limited jurisdiction, the JISC passed JIS Data Standards for Alternative Court Record Systems and the accompanying Implementation Plan on October 24, 2014 (see attached data standards and implementation plan).

The proposed amended JISC Rule 13 was distributed to JISC members and stakeholders on August 25, 2014, for consideration at the September 5 JISC meeting. Justice Fairhurst received numerous requests to delay consideration of the proposed rule. At the September 5th meeting, the JISC agreed to delay the decision until their October 24th meeting, and had a

lengthy discussion about the proposed rule. Justice Fairhurst requested written comments from members.

After receiving suggestions and comments, Justice Fairhurst sent a revised version of the rule to JISC members on September 29, with a request for comments by October 7. More comments were received from members and court stakeholders. A final proposed version of the rule was sent to JISC members and stakeholders on October 13, 2014 for the October 24 JISC meeting. Shortly before the meeting, Justice Fairhurst again received requests to delay a decision on JISCR 13. When the JISC member requesting more time was asked how much more time would be needed, the response was six months.

On October 24, 2014, the JISC approved the proposed amendment to JISCR 13 to include the language in the first paragraph of the legislative proviso above, and made it applicable to both superior and limited jurisdiction courts. The JISC's rationale is to give the JISC authority to enforce the new data standards for courts with independent systems by tying compliance with JIS funding, as the legislature did in its 2014 budget proviso. As more limited jurisdictions contemplate using alternative systems, it is also necessary to ensure the integrity of statewide information for all courts (see attached excerpt from draft minutes, JISC October 24, 2014 meeting).

On October 24, the JISC also added the second paragraph of the legislative proviso to its JIS General Policies, ensuring that JIS funds would not be used for costs for local systems or for those systems to meet the data standards. (See attached JIS General Policy 10.2).

**Proposed Change to JISCR 13**

The proposed rule defines "electronic court record system," clarifies that JISC approval is required for all electronic court record systems, provides for increased notice of proposed systems, and requires courts with alternative electronic court record systems to comply with the JIS Data Standards for Alternative Electronic Court Record Systems.

**RULE 13 ELECTRONIC LOCAL COURT RECORD SYSTEMS**

(a) An "electronic court record system" is any electronic court records technology system that is the source of statewide court data identified in the JIS Data Standards for Alternative Electronic Court Record Systems.

**Comment:** The JIS Data Standards for Alternative Electronic Court Record Systems define "Statewide court data" as "data needed for sharing between courts, judicial partners, public dissemination, or is required for statewide compilation in order to facilitate the missions of the Washington Courts, justice system partners, and the AOC."

(b) All electronic court record systems must receive the approval of the Judicial Information System Committee. Notice of the proposed development must be provided to the Judicial Information System Committee and the Administrative Office of the Courts 12 months prior to the purchase or acquisition of software or services.

(c) Alternative electronic court record systems must comply with the JIS Data Standards for Alternative Electronic Court Record Systems. These standards must be met in order for a court with an alternative electronic court record

system to continue to receive Judicial Information Systems (JIS) account funding or equipment and services funded by the account.

~~Counties or cities wishing to establish automated court record systems shall provide advance notice of the proposed development to the Judicial Information System Committee and the Office of the Administrator for the Courts 90 days prior to the commencement of such projects for the purpose of review and approval.~~

JISCR 13 ~~ELECTRONIC LOCAL COURT RECORD SYSTEMS~~

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**Comment:** The JIS Data Standards for Alternative Electronic Court Record Systems define "Statewide court data" as "data needed for sharing between courts, judicial partners, public dissemination, or is required for statewide compilation in order to facilitate the missions of the Washington Courts, justice system partners, and the AOC."

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~~Counties or cities wishing to establish automated court record systems shall provide advance notice of the proposed development to the Judicial Information System Committee and the Office of the Administrator for the Courts 90 days prior to the commencement of such projects for the purpose of review and approval.~~

**Reviser's note:** The typographical errors in the above material occurred in the copy filed by the State Supreme Court and appear in the Register pursuant to the requirements of RCW 34.08.040.

**WSR 15-01-020**  
**NOTICE OF PUBLIC MEETINGS**  
**UNIVERSITY OF WASHINGTON**  
 [Filed December 5, 2014, 11:08 a.m.]

**UW OPEN PUBLIC MEETINGS 2015**  
**SECOND ADDENDUM**

Meeting Name	Meeting Date	Location	Time
Academic Policy and Curriculum Committee	January 21	West Coast Grocery 322	12:30-2:00
Academic Policy and Curriculum Committee	February 18	West Coast Grocery 322	12:30-2:00
Academic Policy and Curriculum Committee	March 18	West Coast Grocery 322	12:30-2:00

Meeting Name	Meeting Date	Location	Time
Academic Policy and Curriculum Committee	April 15	West Coast Grocery 322	12:30-2:00
Academic Policy and Curriculum Committee	May 20	West Coast Grocery 322	12:30-2:00
Academic Policy and Curriculum Committee	June 10	West Coast Grocery 322	12:30-2:00

**WSR 15-01-023**  
**NOTICE OF PUBLIC MEETINGS**  
**COMMISSION ON**  
**ASIAN PACIFIC AMERICAN AFFAIRS**

[Filed December 5, 2014, 4:04 p.m.]

Following is the schedule of regular meetings for the commission on Asian Pacific American affairs for 2015:

Date	Time	Location
January 17, 2015	10:00 a.m. to 2:00 p.m.	North Bellevue Community Center 4063 148th Avenue N.E. Bellevue, WA 98007
March 21, 2015	10:00 a.m. - 2:00 p.m.	City of Lacey Maintenance Service Center 1200 College Street S.E. Lacey, WA 98503
June 20, 2015	10:00 a.m. - 2:00 p.m.	The Verdant Community Wellness Center Cedar Room 4710 196th Street S.W. Lynnwood, WA 98036
September 19, 2015	10:00 a.m. - 2:00 p.m.	Korean Women's Association 123 East 96th Street Tacoma, WA 98445
November 21, 2015	10:00 a.m. - 2:00 p.m.	Filipino Community Center of Seattle 5740 Martin Luther King Jr. Way Seattle, WA 98188

If you need further information contact Amy Van, 210 11th Avenue S.W., 301A, Olympia, WA 98504, (360) 725-5667, (360) 586-9501, amy.van@capaa.wa.gov, www.capaa.wa.gov.

**WSR 15-01-024**  
**NOTICE OF PUBLIC MEETINGS**  
**FOREST PRACTICES BOARD**

[Filed December 8, 2014, 8:00 a.m.]

Notice of 2015 Regular Meetings

Per RCW 42.30.075, the forest practices board will hold meetings on:

<b>February 10</b> 9 a.m. Regular Meeting – rescheduled from February 12	Natural Resources Building 1111 Washington Street S.E. Room 172 Olympia
<b>May 12</b> 9 a.m. Regular Meeting – rescheduled from May 14	Natural Resources Building 1111 Washington Street S.E. Room 172 Olympia
<b>August 11</b> 9 a.m. Regular Meeting – rescheduled from August 13	Natural Resources Building 1111 Washington Street S.E. Room 172 Olympia
<b>November 10</b> 9 a.m. Regular Meeting	Natural Resources Building 1111 Washington Street S.E. Room 172 Olympia

**WSR 15-01-026**  
**NOTICE OF PUBLIC MEETINGS**  
**ALFALFA SEED COMMISSION**

[Filed December 8, 2014, 9:06 a.m.]

Following is the schedule of regular meetings for the Washington alfalfa seed commission for 2015:

Date	Time	Location
Thursday February 5	11:00 a.m.	Magill's Restaurant Pasco, Washington
Tuesday May 5	Noon	Applebee's Kennewick, Washington
Tuesday September 29	Noon	Applebee's Kennewick, Washington
Tuesday December 8	Noon	Applebee's Kennewick, Washington

If you need further information contact Shane Johnson, 100 North Fruitland Street, Suite B, Kennewick, WA 99336, (509) 585-5460, (509) 585-2671, shanej@agmgt.com.

**WSR 15-01-027**  
**NOTICE OF PUBLIC MEETINGS**  
**WASHINGTON STATE**  
**REHABILITATION COUNCIL**

[Filed December 8, 2014, 9:09 a.m.]

The following is the schedule of regular meetings for the Washington state rehabilitation council (SILC) [(WSRC)] for 2015.



Once specific locations have been determined, an updated notice will be sent.

Date	Time	Location
January 22, 2015	9 a.m.-5 p.m.	Olympia, Washington
January 23, 2015	9 a.m.-4 p.m.	Olympia, Washington
April 23, 2015	9 a.m.-5 p.m.	Seattle, Washington
April 24, 2015	9 a.m.-4 p.m.	Seattle, Washington
July 23, 2015	9 a.m.-5 p.m.	Spokane, Washington
July 24, 2015	9 a.m.-4 p.m.	Spokane, Washington
October 22, 2015	9 a.m.-5 p.m.	Vancouver, Washington
October 23, 2015	9 a.m.-4 p.m.	Vancouver, Washington

ASL interpreters will be available upon request. For other accommodation requests, please contact the WSRC at (866) 252-2939.

WSRC is appointed by the governor to guide development of and promote access to independent living services for individuals with disabilities statewide. The council works to increase opportunities for self-determination and empowerment of people with disabilities, and to create awareness of people with disabilities as a valuable human resource. We welcome your feedback concerning your experiences and concerns.

If you need further information contact WSRC, (866) 252-2939.

**WSR 15-01-028**

**NOTICE OF PUBLIC MEETINGS  
LOTTERY COMMISSION**

[Filed December 8, 2014, 10:02 a.m.]

**Meeting Dates and Locations 2015**

Work session meetings will start at 8:30 a.m. Formal meetings will follow the work session after a short break.

February 26, 2015	Lottery Headquarters Drawing Studio	Olympia, Washington
April 23, 2015	Lottery Headquarters Drawing Studio	Olympia, Washington
June 25, 2015	Lottery Headquarters Drawing Studio	Eastern Washington
August 27, 2015	Lottery Headquarters Drawing Studio	Olympia, Washington
October 22, 2015	Lottery Headquarters Drawing Studio	Olympia, Washington
December 17, 2015	Lottery Headquarters Drawing Studio	Olympia, Washington

**WSR 15-01-029**

**NOTICE OF PUBLIC MEETINGS  
EXECUTIVE ETHICS BOARD**

[Filed December 8, 2014, 10:04 a.m.]

**2015 Meeting Schedule**

The following is the executive ethics board meeting schedule for the year 2015. The executive ethics board will hold regular monthly meetings on the second Friday of each month with the exception of August and December, when no meetings are scheduled, or indicated otherwise. All meetings will begin at 9:00 a.m. and be held at 2425 Bristol Court S.W., 4th Floor Conference Room, Olympia, WA.

Meeting dates for 2015 are:

- January 9
- February - no meeting
- March 13
- April - no meeting
- May 8
- June - no meeting
- July 10
- August - no meeting
- September 11
- October - no meeting
- November 13
- December - no meeting

Meeting agendas and other information may be accessed five to seven days prior to the meeting at <http://www.ethics.wa.gov>.

For additional information or reasonable accommodations to attend meetings, please contact board staff at (360) 664-0871. Reasonable accommodation requests should be made at least ten working days prior to the scheduled meeting date.

**WSR 15-01-030**

**RULES OF COURT  
STATE SUPREME COURT**

[December 3, 2014]

IN THE MATTER OF SUGGESTED ) ORDER  
 AMENDMENTS TO CR 28—PERSONS ) NO. 25700-A-1089  
 BEFORE WHOM DEPOSITIONS MAY )  
 BE TAKEN, CR 80—COURT REPORT- )  
 ERS AND RAP 9.2—VERBATIM )  
 REPORT OF PROCEEDINGS )

The Washington Court Reporters Association, having recommended the suggested amendments to CR 28—Persons before whom Depositions may be taken, CR 80—Court Reporters, and RAP 9.2—Verbatim Report of Proceedings, and the Court having considered the amendments and comments submitted thereto;

Now, therefore, it is hereby

ORDERED:

(a) That pursuant to the provisions GR 9(g), the proposed amendments as shown below are to be published for comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than April 30, 2015. Comments may be sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or supreme@courts.wa.gov. Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 3rd day of December, 2014.

For the Court

Madsen, C.J.

CHIEF JUSTICE

#### GR 9 COVER SHEET

#### Suggested Changes to

#### CIVIL RULE 28, CIVIL RULE 80, and RULE OF APPELLATE PROCEDURE 9.2

#### Purpose:

##### 1. Suggested Change to Civil Rule 28

The purpose of amending CR 28 as proposed is to maintain the neutrality and impartiality of the certified court reporter, to ensure that deposition transcripts are prepared by disinterested persons, and to ensure that deposition transcripts are offered to all parties on equal terms.

Unlike attorneys, court reporters are intended to be neutral officers of the court in our judicial system. At its core, their job is to create an accurate record of testimony given during depositions and court or administrative proceedings. But court reporting is also a business. And like all businesses, competitors are constantly looking for a leg up. In recent years some reporting agencies—particularly national firms—have resorted to what is called "third party contracting" to achieve that advantage.

Third party contracting refers to the situation in which a court reporting firm enters into multi-case contracts that provide preferred pricing and create advocacy relationships. The contracts are typically with insurance companies, large corporations and law firms and they provide discounted service in exchange for the former's promise to use the court reporting firm. National firms are very aggressive in marketing these multi-case contracts. One national reporting firm, the subject of a lawsuit in Arizona, has apparently offered 20% to 30% discounts off its regular rates for contracted parties. These agreements create a long-term contractual relationship between the reporting agency and party or counsel. Both WCRA and the National Court Reporters Association (NCRA) strongly oppose the practice, but it continues to grow.

When reporting agencies, subject to these contracts, are asked to report a Washington deposition, they hire a Washington certified court reporter as an independent contractor to report the deposition. However, the reporter is often required to relinquish control of the original final deposition to the "contracted" reporting firm, which then formats and/or edits the transcript and delivers the final product. This common scenario allows the advocacy court reporting agency to take control of the billing, distribution, and archiving of the official record. It also shifts control of the record from licensed and regulated officers of the court to partial interests, leaving the public vulnerable to what are now becoming, unfortunately, common abuses within the court reporting industry. An entity whose interests are so closely tied to and interdependent with one party to the litigation should not be in control of the official record.

WCRA believes this very common scenario effectively eviscerates the Court's mandates for fair dealing and equitable treatment, reduces and/or restricts the court reporter's accountability to the public and the courts, jeopardizes the security and confidentiality of the official record, and removes any meaningful avenue of redress, undermining the purpose of CR 28 in two critical ways.

A court reporting agency that has a long-term contract with one of the parties is not a disinterested person under CR 28(c). Second, there is no mechanism for ensuring that all parties are actually receiving the deposition transcript on equal terms as the current CR 28(d) envisions. Instead, whether parties are treated equally is left to the discretion of the court reporting agency that invoices each party. As a practical matter, lawyers rarely inquire whether the reporting firm they used for a deposition is actually offering the transcript to the other side on equal terms. Even more troubling, the court reporting agency may not be regulated by the Department of Licensing and may or may not be aware of Rule 28 (c) and (d). But it has a significant financial interest in not offering the same discounted terms to all parties.

##### 2. Suggested Change to Civil Rule 80

The purpose of adding a new paragraph to Rule 80 is to allow a party to choose a court reporter at its expense in the event the superior court elects to use only an electronic recording device.

WCRA recommends that Civil Rule 80 be changed to allow parties to engage certified court reporters where a superior court has elected to use only an electronic recording. WCRA appreciates that electronic recordings can be a less expensive method of recording oral proceedings in the first instance. However, electronic recordings have several significant drawbacks. First, the recording system can fail, which in the worst case may require a new trial, a hugely expensive risk for litigants. Second, even if the system functions properly, an appellant will often have to pay more for a verbatim report of proceedings based on an electronic recording than one derived from stenographic notes. The reason is that a court reporter (or transcriptionist) must spend significantly more time transcribing recorded testimony than live testimony. Third, in multiday trials, litigants often want same day transcripts in order to prepare for subsequent days. If a proceeding is only recorded electronically, that recording must be obtained and then transcribed by the court reporter after

the trial day has ended, doubling the time required for a party to receive a transcript. Thus, while electronic recordings may reduce court costs they can significantly increase costs for litigants.

Therefore, if a party is willing to bear the cost of engaging a court reporter, Rule 80 should not prevent that party from doing so.

**3. Suggested Change to Rule of Appellate Procedure 9.2**

This proposed addition is needed because some courts may interpret the addition of transcriptionists in RAP 9.2 as giving them discretion to prevent certified court reporters from preparing verbatim reports of proceedings. That would be a mistake and fundamentally inconsistent with the Court Reporting Practice Act (CRPA). However, at least one superior court—Clark County—is already preventing certified court reporters from preparing verbatim reports of proceedings from electronically recorded trials. If the practice in Clark County is allowed to spread, it will turn the CRPA on its head by preventing the individuals specifically licensed by the State to create verbatim records from actually doing so.

**AMENDED SUGGESTED CHANGE TO CIVIL RULE 28**

**(c) Disqualification for Interest.** No deposition shall be taken before a person ~~who is a relative or employee or attorney or counsel of any of the parties, or is a relative or employee of such attorney or counsel, or is financially interested in the action, with an interest in the action in which the deposition is being taken.~~ For purposes of this rule, interested persons include:

- (1) any person who is a family member or employee of a party or a party's counsel;
- (2) any person who is counsel for a party;
- (3) any person who could receive a financial benefit, or incur a financial loss, based on the outcome of the action;
- (4) any person who has contracted with a party or a party's counsel to provide court reporting services across multiple actions; and
- (5) any person who is employed or hired, directly or indirectly, by a court reporting firm, consortium or organization that has contracted with a party or a party's counsel to provide court reporting services across multiple actions.

**(d) Equal Terms Required.** Any arrangement concerning court reporting services or fees in a case shall be offered to all parties on equal terms. This rule applies to any arrangement or agreement between the person before whom a deposition is taken or a court reporting firm, consortium or other organization providing a court reporter, and any party or any person arranging or paying for court reporting services in the case, including any attorney, law firm, person or entity with a financial interest in the outcome of the litigation, or person or entity paying for court reporting services in the case. At the discretion of the judicial officer before whom the deposition is taken, counsel for all parties and the court reporter who reported the deposition may be required to sign an affidavit that all court reporting services in the case have been offered to all parties on Equal Terms.

**(e) Control of the Transcript.** The court reporter reporting a deposition shall not relinquish control of the deposition transcript in a manner that would prevent the court

reporter from reviewing the production, distribution, charges and invoicing for the transcript before the transcript is certified and delivered to the custodial attorney.

**SUGGESTED CHANGE TO CIVIL RULE 80**

**(d) Supplemental Stenographic Record.** If the superior court elects to record a proceeding solely by means of an electronic recording device, any party may, at its own expense, engage a certified court reporter to record the proceeding stenographically. Where a proceeding has been recorded both electronically and by a certified court reporter, either form of record, or both, may be used to create the verbatim report of proceedings for appellate review under RAP 9.2.

**SUGGESTED CHANGE TO RULE OF APPELLATE PROCEDURE 9.2**

**(g) Persons Authorized to Prepare the Verbatim Report of Proceedings.** When a proceeding has been recorded stenographically by a court reporter, the verbatim report of proceedings must be prepared by the official reporter for the trial court or a Washington certified court reporter. When a proceeding has been recorded by electronic device, the verbatim report of proceedings must be prepared by the official reporter for the trial court, a Washington certified court reporter, or a transcriptionist approved by the trial court.

**WSR 15-01-031**

**RULES OF COURT**

**STATE SUPREME COURT**

[December 3, 2014]

IN THE MATTER OF SUGGESTED	)	ORDER
AMENDMENTS TO SPRC 3—COURT	)	NO. 25700-A-1090
REPORTERS; FILING OF NOTES,	)	
CrR_—ELECTRONIC RECORDING	)	
LOG, RAP 9.2—VERBATIM REPORT OF	)	
PROCEEDINGS, RAP 9.3—NARRATIVE	)	
REPORT OF PROCEEDINGS, RAP 9.4—	)	
AGREED REPORT OF PROCEEDINGS,	)	
RAP 9.5—FILING AND SERVICE OF	)	
REPORT OF PROCEEDINGS, OBJEC-	)	
TIONS, RAP 9.8—TRANSMITTING	)	
RECORD ON REVIEW, RAP 9.9—COR-	)	
RECTING OR SUPPLEMENTING	)	
REPORT OF PROCEEDINGS—BEFORE	)	
TRANSMITTAL TO APPELLATE	)	
COURT [RESERVED], RAP 9.10—COR-	)	
RECTING OR SUPPLEMENTING	)	
RECORD AFTER TRANSMITTAL TO	)	
APPELLATE COURT, RAP 10.2—TIME	)	
FOR FILING BRIEFS, RAP 18.9—VIO-	)	
LATION OF RULES, CR 43—TAKING	)	
OF TESTIMONY, CR 80—COURT	)	
REPORTERS, CR_—ELECTRONIC	)	
RECORDING LOG, ARLJ 13—LIMITED	)	
JURISDICTION COURTS ARE	)	

REQUIRED TO RECORD ALL PRO- )  
CEEDINGS ELECTRONICALLY, ARLJ )  
5.3—LOG, CRLJ 75—RECORD ON )  
TRIAL DE NOVO, NEW GR—OFFI- )  
CIAL SUPERIOR COURT TRAN- )  
SCRIPTS )

The Court Management Council, having recommended the suggested amendments to SPRC 3—Court reporters; filing of notes, CrR—Electronic recording log, RAP 9.2—Verbatim report of proceedings, RAP 9.3—Narrative report of proceedings, RAP 9.4—Agreed report of proceedings, RAP 9.5—Filing and service of report of proceedings, objections, RAP 9.8—Transmitting record on review, RAP 9.9—Correcting or supplementing report of proceedings—before transmittal to appellate court [reserved], RAP 9.10—Correcting or supplementing record after transmittal to appellate court, RAP 10.2—Time for filing briefs, RAP 18.9—Violation of rules, CR 43—Taking of testimony, CR 80—Court reporters, CR—Electronic recording log, ARLJ 13—Limited jurisdiction courts are required to record all proceedings electronically, ARLJ 5.3—Log, CRLJ 75—Record on trial de novo, NEW GR—Official superior court transcripts, and the Court having considered the amendments and comments submitted thereto;

Now, therefore, it is hereby

ORDERED:

(a) That pursuant to the provisions of GR 9(g), the proposed amendments as shown below are to be published for comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than April 30, 2015. Comments may be sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or supreme@courts.wa.gov. Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 3rd day of December, 2014.

For the Court

Madsen, C.J.

CHIEF JUSTICE

**Reviser's note:** The material contained in this filing exceeded the page-count limitations of WAC 1-21-040 for appearance in this issue of the Register. It will appear in the 15-02 issue of the Register.

**WSR 15-01-032**  
**RULES OF COURT**  
**STATE SUPREME COURT**

[December 3, 2014]

IN THE MATTER OF SUGGESTED ) ORDER  
AMENDMENTS TO CrR 3.2— ) NO. 25700-A-1091  
RELEASE OF ACCUSED )

The Superior Court Judges' Association, having recommended the suggested amendments to CrR 3.2—Release of Accused, and the Court having considered the amendments and comments submitted thereto;

Now, therefore, it is hereby

ORDERED:

(a) That pursuant to the provisions of GR 9(g), the proposed amendments as shown below are to be published for comment in the Washington Reports, Washington Register, Washington State Bar Association and Administrative Office of the Court's websites expeditiously.

(b) The purpose statement as required by GR 9(e), is published solely for the information of the Bench, Bar and other interested parties.

(c) Comments are to be submitted to the Clerk of the Supreme Court by either U.S. Mail or Internet E-Mail by no later than April 30, 2015. Comments may be sent to the following addresses: P.O. Box 40929, Olympia, Washington 98504-0929, or supreme@courts.wa.gov. Comments submitted by e-mail message must be limited to 1500 words.

DATED at Olympia, Washington this 3rd Day of December, 2014.

For the Court

Madsen, C.J.

CHIEF JUSTICE

**GR 9 COVER SHEET**  
Suggested Amendment  
CrC 3.2 Release of Accused

**Submitted by the Superior Court Judges' Association**

**Purpose:** To bring CrR 3.2 into compliance with *State v. Barton*, \_\_\_ Wn.2d \_\_\_ (July 31, 2014) (No. 89390-0).

Suggested Amendment CrR 3.2 RELEASE OF ACCUSED

If the court does not find, or a court has not previously found, probable cause, the accused shall be released without conditions.

(a) Presumption of Release in Noncapital Cases. Any person, other than a person charged with a capital offense, shall at the preliminary appearance or reappearance pursuant to rule 3.2.1 or CrRLJ 3.2.1 be ordered released on the accused's personal recognizance pending trial unless:

(1) the court determines that such recognizance will not reasonably assure the accused's appearance, when required, or

(2) there is shown a likely danger that the accused:

(a) will commit a violent crime, or

(b) will seek to intimidate witnesses, or otherwise unlawfully interfere with the administration of justice.

For the purpose of this rule, "violent crimes" are not limited to crimes defined as violent offenses in RCW 9.94A.030.

In making the determination herein, the court shall, on the available information, consider the relevant facts including, but not limited to, those in subsections (c) and (e) of this rule.

(b) Showing of Likely Failure to Appear-Least Restrictive Conditions of Release. If the court determines that the accused is not likely to appear if released on personal recognizance, the court shall impose the least restrictive of the following conditions that will reasonably assure that the accused will be present for later hearings, or, if no single condition gives that assurance, any combination of the following conditions:

(1) Place the accused in the custody of a designated person or organization agreeing to supervise the accused;

(2) Place restrictions on the travel, association, or place of abode of the accused during the period of release;

(3) Require the execution of an unsecured bond in a specified amount;

~~(4) Require the execution of a bond in a specified amount and the deposit in the registry of the court in cash or other security as directed, of a sum not to exceed 10 percent of the amount of the bond, such deposit to be returned upon the performance of the conditions of release or forfeited for violation of any condition of release;~~

~~(5)~~ (4) Require the execution of a bond with sufficient solvent sureties, or the deposit of cash in lieu thereof;

~~(6)~~ (5) Require the accused to return to custody during specified hours or to be placed on electronic monitoring, if available; or

~~(7)~~ (6) Impose any condition other than detention deemed reasonably necessary to assure appearance as required.

If the court determines that the accused must post a secured or unsecured bond, the court shall consider, on the available information, the accused's financial resources for the purposes of setting a bond that will reasonably assure the accused's appearance.

(Remainder of rule unchanged)

*Comment: Rule changed to comply with State v. Barton, ---Wn2d ---- (7/31/14)*

**Reviser's note:** The typographical errors in the above material occurred in the copy filed by the state supreme court and appear in the Register pursuant to the requirements of RCW 34.08.040.

**WSR 15-01-034**  
**HEALTH CARE AUTHORITY**  
 [Filed December 8, 2014, 12:04 p.m.]

**NOTICE**

Title or Subject: Medicaid State Plan Amendment (SPA) 15-0003 Alternative Benefit Plan.  
 Effective Date: January 1, 2015.

Description: The health care authority intends to submit medicaid SPA 15-0003 to align the state's alternative benefit plan with the sections regarding categorically or medically needy eligible services in the medicaid state plan. That information includes:

- Adding applied behavior analysis/intensive behavior services that are provided by lead behavior analysis therapists and therapy assistants to early and periodic screening, diagnosis, and treatment services and "other licensed practitioners."
- Adding naturopathic physicians and licensed social workers as "other licensed practitioners."
- Adding screening, brief intervention, and referral to treatment as a preventive service, without cost-sharing.
- Adding a reference to Individuals with Disabilities Education Act Part C services provided under the school-based healthcare services program.
- Adding telemedicine as a delivery system for fee-for-service.

At this time, the agency is unable to determine an effect on annual aggregate expenditures.

For additional information, contact Gail Kreiger, Health Care Services, 626 8th Avenue S.E., Olympia, WA 98501, phone (360) 725-1681, TDD/TTY (800) 848-5429, fax (360) 725-1328, e-mail gailkreiger@hca.wa.gov.

**WSR 15-01-035**  
**NOTICE OF PUBLIC MEETINGS**  
**PUBLIC WORKS BOARD**

[Filed December 8, 2014, 1:16 p.m.]

**NOTICE OF PUBLIC MEETINGS 2015**

The public works board will be holding regularly scheduled meetings on the following dates at 9:00 a.m.:

- January 22, 2015
- February 6, 2015
- March 6, 2015
- April 3, 2015
- May 8, 2015
- June 5, 2015
- July 10, 2015
- August 7, 2015
- August 21, 2015
- September 11, 2015
- October 22, 2015
- November 6, 2015
- December 4, 2015

Please contact the public works board at (360) 725-2744 for any further information.

**WSR 15-01-036**  
**NOTICE OF PUBLIC MEETINGS**  
**EASTERN WASHINGTON UNIVERSITY**  
 [Filed December 8, 2014, 3:39 p.m.]

Following is the schedule of regular meetings for the Eastern Washington University (EWU) board of trustees for 2015:

Date	Location and Time	Meeting
Thursday, January 29, 2015	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
	EWU Cheney Campus Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Friday, January 30, 2015	EWU Cheney Campus Hargreaves Hall 223 7:30 a.m. Tawanka 215 9:00 a.m. Tawanka 215 1:00 p.m.	Business and finance Committee of the whole  Board meeting
	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
Thursday, March 19, 2015	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
	Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Friday, March 20, 2015	EWU Spokane Campus SCLS, Phase I, First Floor 7:30 a.m. SCLS, Phase I, First Floor 9:00 a.m. SCLS, Phase I, First Floor Gallery 1:00 p.m.	Business and finance Committee of the whole  Board meeting
	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
Wednesday, May 13, 2015	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
	EWU Cheney Campus Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Thursday, May 14, 2015	EWU Cheney Campus Hargreaves Hall 223 7:30 a.m. Tawanka 215 9:00 a.m. Tawanka 215 1:00 p.m.	Business and finance Committee of the whole  Board meeting
	EWU Cheney Campus Hargreaves Hall 223 8:00 a.m. – 5:00 p.m.	Retreat
Thursday, June 25, 2015	EWU Cheney Campus Hargreaves Hall 223 8:00 a.m. – 5:00 p.m.	Retreat
	EWU Cheney Campus Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Friday, June 26, 2015	EWU Cheney Campus Hargreaves Hall 223 7:30 a.m., Tawanka 215 9:00 a.m., Tawanka 215 1:00 p.m.	Business and finance Committee of the whole  Board meeting

Date	Location and Time	Meeting
Thursday, September 24, 2015	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
	EWU Cheney Campus Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Friday, September 25, 2015	EWU Cheney Campus Hargreaves Hall 223 7:30 a.m., Tawanka 215 9:00 a.m., Tawanka 215 1:00 p.m.	Business and finance Committee of the whole  Board meeting
	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
Thursday, November 19, 2015	EWU Cheney Campus Hargreaves Hall 223 3:00 – 5:00 p.m.	Board work session
	EWU Cheney Campus Hargreaves Hall 223 5:00 – 7:00 p.m.	Dinner
Friday, November 20, 2015	EWU Cheney Campus Hargreaves Hall 223 7:30 a.m., Tawanka 215 9:00 a.m., Tawanka 215 1:00 p.m.	Business and finance Committee of the whole  Board meeting

Additionally, the EWU services and activities fee committee will meet on the Cheney Campus at 2 p.m. in the Pence Union Building (PUB) Room 307 on the following dates:

- January 5, 12, and 26
- February 2, 9, and 23
- March 2, 9, 16, and 30
- April 6, 13, 20, and 27

The Cheney campus is located at 526 5th Street, Cheney, WA. The Spokane campus is located at 668 North Riverpoint Boulevard, Spokane, WA.

If you need further information, please contact Catherine Moss at (509) 359-6362, [cmoss4@ewu.edu](mailto:cmoss4@ewu.edu).

**WSR 15-01-038**  
**NOTICE OF PUBLIC MEETINGS**  
**PUBLIC DISCLOSURE COMMISSION**  
 [Filed December 8, 2014, 4:26 p.m.]

The following is a list of the regular meetings currently scheduled for the public disclosure commission (PDC) for the year 2015:

- Thursday, January 22
- Thursday, February 26
- Thursday, March 26
- Thursday, April 23
- Thursday, May 28

Thursday, June 25  
 Thursday, July 23  
 Thursday, August 27  
 Thursday, September 24  
 Thursday, October 22  
 Thursday, December 3 (Nov./Dec. mtg)

All regular meetings begin at the time and at the location described in WAC 390-12-010. The meeting location is typically the PDC Office, 711 Capitol Way, Room 203, Olympia, WA. More information about PDC meetings is available on the PDC web site at [www.pdc.wa.gov](http://www.pdc.wa.gov).

For more information, contact the PDC at (360) 753-1111, 1-877-601-2828 (toll free) or by e-mail [pdcc@pdc.wa.gov](mailto:pdcc@pdc.wa.gov).

**WSR 15-01-040**  
**NOTICE OF PUBLIC MEETINGS**  
**HUMAN RIGHTS COMMISSION**

[Filed December 9, 2014, 8:44 a.m.]

The following date is for the January 22, 2015, commission meeting: Revised commission meeting, on January 22, 2015, at 10:00 a.m., 711 South Capitol Way, Suite 402, Olympia, WA 98504.

**WSR 15-01-043**  
**NOTICE OF PUBLIC MEETINGS**  
**POTATO COMMISSION**

[Filed December 9, 2014, 10:22 a.m.]

Following is the schedule of regular meetings for the Washington state potato commission for 2015:

Date	Time	Location
March 18, 2015	9:00 a.m.	Moses Lake, Washington
May 28, 2015	9:00 a.m.	Moses Lake, Washington
June 22, 2015	9:00 a.m.	Airway Heights, Washington
September 3, 2015	9:00 a.m.	Moses Lake, Washington
December 10, 2015	8:00 a.m.	Moses Lake, Washington

If you need further information contact the Washington State Potato Commission, 108 South Interlake Road, Moses Lake, WA 98837, phone (509) 765-8845, fax (509) 765-4853, <mailto:office@potatoes.com>, web site <http://www.potatoes.com>.

**WSR 15-01-047**

**NOTICE OF PUBLIC MEETINGS**  
**BELLEVUE COLLEGE**

[Filed December 9, 2014, 12:36 p.m.]

Notice of Public Meetings for 2015

The following is the schedule of regular meetings for the board of trustees of Community College District VIII for Bellevue College. The meetings will be held in the Board Room (B201) at Bellevue College, 3000 Landerholm Circle S.E., Bellevue, WA, on the following dates:

Date	Time	Location
January 9, 2015	12:30 p.m.	Bellevue College
February 4, 2015	12:30 p.m.	Bellevue College
March 4, 2015	12:30 p.m.	Bellevue College
April 29, 2015	12:30 p.m.	Bellevue College
June 10, 2015	12:30 p.m.	Bellevue College
June 24, 2015 (tentative)	12:30 p.m.	Bellevue College
September 9, 2015	12:30 p.m.	Bellevue College
October 21, 2015 (tentative)	9:00 a.m. – All day retreat	Bellevue College
November 18, 2015	12:30 p.m.	Bellevue College

If you need any further information, please contact Lisa Corcoran, 3000 Landerholm Circle S.E., Bellevue, WA 98007, voice (425) 564-2302, fax (425) 564-2261, [lisa.corcoran@bellevuecollege.edu](mailto:lisa.corcoran@bellevuecollege.edu), [www.bellevuecollege.edu](http://www.bellevuecollege.edu).

**WSR 15-01-048**  
**HEALTH CARE AUTHORITY**

[Filed December 9, 2014, 1:17 p.m.]

**NOTICE**

Title or Subject: Medicaid State Plan Amendment (SPA) 15-0005 Dental Services.

Effective Date: January 8, 2015.

Description: The health care authority intends to submit Medicaid SPA 15-0005 to add the following inadvertently omitted information under dental services, preventive care for clients age twenty and younger:

- Fluoride (per client, per provider/clinic)

The agency anticipates no effect on annual aggregate expenditures since this is not a change in existing coverage – it is merely a clarification.

For additional information, contact Dianne Baum, Dental Program Manager, Health Care Services, 626 8th Avenue S.E., Olympia, WA 98501, phone (360) 725-1590, TDD/TTY 800-848-5429, fax (360) 725-1328, e-mail [dianne.baum@hca.wa.gov](mailto:dianne.baum@hca.wa.gov).

**WSR 15-01-050  
NOTICE OF PUBLIC MEETINGS  
LIFE SCIENCES  
DISCOVERY FUND AUTHORITY**

[Filed December 9, 2014, 4:34 p.m.]

Please note updates to life sciences discovery fund's 2014 scheduled board meeting information below. Note as well that we will post our public meeting agenda and any call-in information (if the meeting is telephonic only) as appropriate on our web site <http://www.lsdfa.org/about/staff/meetings.html> prior to each meeting.

**2014 Public Board Meeting Dates**

*(times are approximate and subject to change)*

Monday, December 15	<b>Public Sessions: 8:30 a.m. - 8:35 a.m.;</b> <b>11:30 a.m. - 12:00 p.m.;</b> <b>Break for lunch and restart meet- ing at 12:45 p.m. - 2:00 p.m.</b>	LSDFA Office 1551 Eastlake Avenue East Seattle, WA 98102 (first floor Agora Conference Room)
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**WSR 15-01-051  
NOTICE OF PUBLIC MEETINGS  
RED RASPBERRY COMMISSION**

[Filed December 9, 2014, 5:53 p.m.]

Following is the schedule of regular meetings for the Washington red raspberry commission for 2015:

Date	Time	Location
January 21	1-5 p.m.	Lynden
April 8	11 a.m. - 3 p.m.	Puyallup
September 9	1-5 p.m.	Lynden
October 28	1-5 p.m.	Lynden
December 2 Annual Meeting	7 p.m.	Lynden

If you need further information contact Henry Bierlink, 1796 Front Street, Lynden, WA 98264, (360) 354-8767, fax (360) 354-0948, [henry@red-raspberry.org](mailto:henry@red-raspberry.org), [www.red-raspberry.org](http://www.red-raspberry.org).

**WSR 15-01-052  
NOTICE OF PUBLIC MEETINGS  
DEPARTMENT OF HEALTH**

(Certified Counselors and Hypnotherapist Advisory Committee)

[Filed December 10, 2014, 7:25 a.m.]

In accordance with the Open Public Meeting[s] Act (chapter 42.30 RCW) and the Administrative Procedures

[Procedure] Act (chapter 34.05 RCW), the following is the schedule of regular meetings for the department of health, certified counselors and hypnotherapist advisory committee for the year 2015. The certified counselors and hypnotherapist advisory committee meetings are open to the public and access for persons with disabilities may be arranged with advance notice; please contact the staff person below for more information.

Agendas for the meetings listed below are made available in advance via listserv and the department of health web site (see below). Every attempt is made to ensure that the agenda is up-to-date. However, the certified counselors and hypnotherapist advisory committee reserve the right to change or amend agendas at the meeting.

Date	Time	Location
January 15, 2015	9:30 a.m.	Department of Health Town Center 2 Room 158 111 Israel Road S.E. Tumwater, WA 98501
April 23, 2015	9:30 a.m.	Department of Health Town Center 2 Room 158 111 Israel Road S.E. Tumwater, WA 98501
July 9, 2015	9:30 a.m.	Department of Health Town Center 3 Room 265 243 Israel Road S.E. Tumwater, WA 98501
October 15, 2015	9:30 a.m.	Department of Health Town Center 2 Room 158 111 Israel Road S.E. Tumwater, WA 98501

If you need further information, please contact Kim-Boi Shadduck, Health Service Consultant 4, Washington Department of Health, Certified Counselors and Hypnotherapist Advisory Committee, P.O. Box 47852, Olympia, WA 98504-7852, phone (360) 236-2912, fax (360) 236-2901, e-mail [kimboi.shadduck@doh.wa.gov](mailto:kimboi.shadduck@doh.wa.gov), web [www.doh.wa.gov](http://www.doh.wa.gov).

Please be advised the certified counselors and hypnotherapist advisory committee is required to comply with the Public Disclosure Act, chapter 42.56 RCW. This act establishes a strong state mandate in favor of disclosure of public records. As such, the information you submit to the committee, including personal information, may ultimately be subject to disclosure as a public record.



**WSR 15-01-060**

**NOTICE OF PUBLIC MEETINGS  
HOP COMMISSION**

[Filed December 10, 2014, 9:34 p.m.]

Following is the schedule of regular meetings for the Washington hop commission for 2015:

Date	Time	Location
February 18, 2015		Moxee, Washington
April 8, 2015		Moxee, Washington
June 17, 2015		Prosser, Washington
October 14, 2015		Sunnyside, Washington

Interested individuals may contact the Washington hop commission prior to each scheduled date for the specific time and location of each meeting. Contact Ann E. George, P.O. Box 1207, Moxee, WA 98936, phone (509) 453-4749, fax (509) 457-8561, e-mail ageorge@wahops.org.

**WSR 15-01-070**

**NOTICE OF PUBLIC MEETINGS  
DEPARTMENT OF ECOLOGY**

(Natural Resource Damage Assessment Committee)

[Filed December 12, 2014, 9:42 a.m.]

**January - December 2015 Meeting Schedule**

The Washington state natural resource damage assessment (NRDA) committee, which is chaired by the department of ecology, includes representatives of the state departments of fish and wildlife, natural resources, health, archaeology and historic preservation, and the parks and recreation commission. The committee makes decisions regarding the most appropriate damage assessment to pursue for oil spills in state waters, and evaluates restoration projects proposed by responsible parties in lieu of monetary claims.

Meetings for January through December 2015 will be held on the second Wednesday of each month. All meetings will be held in Room ROA-09.

Meetings start at 9:00 a.m. at the Department of Ecology, Headquarters Building, 300 Desmond Drive S.E., Lacey, WA.

For more information, contact Dale Davis at (360) 407-6972, dale.davis@ecy.wa.gov.

**WSR 15-01-072**

**NOTICE OF PUBLIC MEETINGS  
SEED POTATO COMMISSION**

[Filed December 12, 2014, 10:03 a.m.]

**2015**

**COMMISSION MEETING SCHEDULE**

The Washington seed potato commission meetings have been scheduled as follows:

Tuesday, January 27	1:00 p.m.	Kennewick, Board Room Three Rivers Convention Center
Thursday, April 2	12:00 p.m.	Homestead Farms Lynden
Thursday, June 4	12:00 p.m.	Homestead Farms Lynden
Thursday, August 6	12:00 p.m.	Homestead Farms Lynden
Thursday, October 1	12:00 p.m.	Homestead Farms Lynden
Thursday, December 3	12:00 p.m.	Homestead Farms Lynden

Homestead Farms address: 115 East Homestead Boulevard, Lynden, WA 98264.

**WSR 15-01-073**

**NOTICE OF PUBLIC MEETINGS  
CHARTER SCHOOL COMMISSION**

[Filed December 12, 2014, 10:12 a.m.]

Following is the schedule of regular meetings for the charter school commission for 2015:

Date	Time	Location
Wednesday, January 14, 2015	10:00 a.m. - 5:00 p.m.	TAF Bethday Community Learning Space Multipurpose Room 605 S.W. 108th Street Seattle, WA 98146
Thursday, February 12, 2015	10:00 a.m. - 5:00 p.m.	South Seattle Community College Georgetown Campus Colin Educational Hall C122 6737 Corson Avenue South Seattle, WA 98108
Thursday, March 19, 2015	10:00 a.m. - 5:00 p.m.	Clark College Gaiser Hall Room 213 1933 Fort Vancouver Way Vancouver, WA 98663
Thursday, April 16, 2015	10:00 a.m. - 5:00 p.m.	STAR Center Voyage Studio 3873 South 66th Street Tacoma, WA 98409
Thursday, May 21, 2015	10:00 a.m. - 5:00 p.m.	Skagit Valley College Mount Vernon Campus Northwest Career and Technical Academy Auditorium 2405 East College Way Mount Vernon, WA 98273- 5899

Date	Time	Location
Thursday, June 18, 2015	10:00 a.m. - 5:00 p.m.	South Seattle Community College Georgetown Campus Colin Educational Hall C122 6737 Corson Avenue South Seattle, WA 98108
Thursday, July 16, 2015	10:00 a.m. - 5:00 p.m.	ESD 123 Blue Mountain Room 3918 West Court Street Pasco, WA 99301
Thursday, August 13, 2015	10:00 a.m. - 5:00 p.m.	South Seattle Community College Georgetown Campus Colin Educational Hall C122 6737 Corson Avenue South Seattle, WA 98108
Thursday, September 17, 2015	10:00 a.m. - 5:00 p.m.	STAR Center 3873 South 66th Street Tacoma, WA 98409
Thursday, October 15, 2015	10:00 a.m. - 5:00 p.m.	Yakima Valley Community College Deccio Higher Education Center Parker Room South 16th Avenue and Nob Hill Boulevard Yakima, WA 98902
Monday, November 9, 2015	10:00 a.m. - 5:00 p.m.	Spokane Public Schools Warehouse 2815 East Garland Spokane, WA 99208
Thursday, December 10, 2015	10:00 a.m. - 5:00 p.m.	STAR Center Voyage Studio 3873 South 66th Street Tacoma, WA 98409

If you need further information contact Colin Pippin-Timco, P.O. Box 40996, Olympia, WA 98504-0996, (360) 725-5511, colin.pippin-timco@charterschool.wa.gov, www.charterschool.wa.gov.

**WSR 15-01-074**  
**NOTICE OF PUBLIC MEETINGS**  
**COMMUNITY ECONOMIC**  
**REVITALIZATION BOARD**  
 [Filed December 12, 2014, 11:52 a.m.]

**2015 Meeting Schedule**

The community economic revitalization board (CERB) will be having regularly scheduled meetings on the following dates:

Meetings	Location
January 15, 2015	Olympia, Commerce
March 19, 2015	Olympia, Commerce
May 21, 2015	Olympia, Commerce

Meetings	Location
July 16, 2015	Olympia, Commerce
September 17, 2015	Olympia, Commerce
November 19, 2015	Olympia, Commerce

The meetings will begin at 9:00 a.m.  
 Meetings are held at the Department of Commerce, 1011 Plum Street S.E., Building 5, First Floor, Columbia River Room, Olympia, WA 98504.  
 Please contact the CERB main line at (360) 725-2744, for additional information.

**WSR 15-01-078**  
**NOTICE OF PUBLIC MEETINGS**  
**DEPARTMENT OF LICENSING**  
 (Geologist Licensing Board)  
 (Board for Architects)  
 (Board of Licensure for Landscape Architects)  
 (Funeral and Cemetery Board)  
 (Collection Agency Board)  
 [Filed December 15, 2014, 10:36 a.m.]

**2015 Design, Funeral and Collections Board Meetings**

Geologist Licensing Board

Date	Location	Start Time
March 3, 2015	University of Puget Sound Tacoma	9:00 a.m.
June 30, 2015	LOTT Clean Water Alliance Olympia	8:00 a.m.
September 22, 2015	ESD 113 Capital Event Center Tumwater	8:00 a.m.
December 15, 2015	ESD 113 Capital Event Center Tumwater	8:00 a.m.

Washington State Board for Architects

Date	Location	Start Time
January 23, 2015	Department of Licensing Olympia	9:00 a.m.
April 24, 2015	TBD Olympia or UW	9:00 a.m.
July 17, 2015	LOTT Clean Water Alliance Olympia	9:00 a.m.
October 22, 2015	Washington State University Pullman	9:00 a.m.

Board of Licensure for Landscape Architects

Date	Location	Start Time
January 23, 2015	Department of Licensing Olympia	9:30 a.m.
April 17, 2015	University of Washington Seattle	10:00 a.m.
July 24, 2015	LOTT Clean Water Alliance Olympia	9:30 a.m.

Date	Location	Start Time
October 23, 2015	Washington State University Pullman	TBD

**Funeral and Cemetery Board**

Date	Location	Start Time
February 3, 2015	ESD 113 Capital Event Center Tumwater	9:00 a.m.
May 5, 2015	ESD 113 Capital Event Center Tumwater	9:00 a.m.
August 4, 2015	ESD 113 Capital Event Center Tumwater	9:00 a.m.
November 3, 2015	ESD 113 Capital Event Center Tumwater	9:00 a.m.

**Collection Agency Board**

Date	Location	Start Time
March 17, 2015	Department of Licensing Olympia	9:00 a.m.
September 15, 2015	Department of Licensing Olympia	9:00 a.m.

We are committed to providing equal access to our services. If you need accommodation, please call (360) 664-6597 or TTY (360) 664-0116.

**WSR 15-01-079**

**NOTICE OF PUBLIC MEETINGS  
DAIRY PRODUCTS COMMISSION**

[Filed December 15, 2014, 11:44 a.m.]

Following is the schedule of regular meetings for the Washington state dairy products commission for 2015:

DATE	LOCATION	TIME
January 27-28	WA State Grange 924 Capitol Way South Olympia, WA	27th - 8:30 a.m. 28th - 8:30 a.m.
March 17-18	Washington Dairy Center 4201 198th Street S.W. Suite 101 Lynnwood, WA 98036	17th - 9:30 a.m. 18th - 8:30 a.m.
April 22-23	Yakima, Washington <i>Location TBD</i>	TBD
June 25-26	WA Dairy Center Lynnwood, Washington	25th - 9:30 26th - 8:30
August 5-6	WA Dairy Center Lynnwood, Washington	5th - 9:30 6th - 8:30
September 22-23	Location TBD	TBD
November 10	Wenatchee Convention Center 121 North Wenatchee Avenue Wenatchee, WA 98801	8:00 a.m.

DATE	LOCATION	TIME
December 9-10	WA Dairy Center Lynnwood, Washington	9th - 9:30 10th - 8:30

NOTE: Please confirm all final meeting start times with the Washington dairy products commission at (425) 672-0687.

**WSR 15-01-081**

**NOTICE OF PUBLIC MEETINGS  
ASPARAGUS COMMISSION**

[Filed December 16, 2014, 7:24 a.m.]

Following is the schedule of regular meetings for the Washington asparagus commission for 2015:

Date	Time	Location
January 8, 2015	8:30 a.m.	Prosser, Washington
April 7, 2015	1:00 p.m.	Eltopia, Washington
July 14, 2015	11:00 a.m.	Sunnyside, Washington
November 4, 2015	1:00 p.m.	Eltopia, Washington

If you need further information contact Vanessa Hileman, 2621 Ringold Road, Eltopia, WA 99330, phone (509) 266-4348, fax (509) 266-4317, e-mail v.hileman@centurytel.net [v.hileman@centurytel.net].

**WSR 15-01-082**

**NOTICE OF PUBLIC MEETINGS  
BLUEBERRY COMMISSION**

[Filed December 16, 2014, 7:27 a.m.]

Following is the schedule of regular meetings for the Washington blueberry commission for 2015:

Date	Time	Location
January 22, 2015	11:00 a.m.	Lynden, Washington
April 11, 2015	11:00 a.m.	Mt. Vernon, Washington
June 11, 2015	10:00 a.m.	Teleconference
October 15, 2015	11:00 a.m.	Yakima, Washington

If you need further information contact Vanessa Hileman, 2621 Ringold Road, Eltopia, WA 99330, phone (509) 266-4348, fax (509) 266-4317, e-mail v.hileman@centurytel.net.

**WSR 15-01-086**  
**NOTICE OF PUBLIC MEETINGS**  
**CLOVER PARK**  
**TECHNICAL COLLEGE**  
 [Filed December 16, 2014, 9:54 a.m.]

The board of trustees of Clover Park Technical College (CPTC), at their regularly scheduled meeting on December 10, 2014, identified the dates on the list below for their monthly meetings in the year 2015, in compliance with RCW 42.30.075.

Most meetings will begin at 3 p.m. in the Rotunda, Building 3, on the Clover Park Technical College campus at 4500 Steilacoom Boulevard S.W., Lakewood, WA 98499-4098. The April meeting will begin at 3 p.m. at the South Hill Campus, 17214 110th Avenue East, Puyallup, WA 98374. The June meeting will begin [begin] at 3 p.m. at the Tacoma Dome, 2727 East D Street, Tacoma, WA 98421, just prior to the CPTC graduation.

July 8, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
August 12, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
September 2015	<i>No Meeting</i>		
October 7, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
November 4, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
December 9, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3

**2015 Meeting Calendar**

January 14, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
February 4, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
March 4, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
April 8, 2015	Study Session	3 p.m.	South Hill Campus
	Business Agenda	4 p.m.	South Hill Campus
May 20, 2015	Study Session	3 p.m.	Rotunda, Building 3
	Business Agenda	4 p.m.	Rotunda, Building 3
Friday, June 19, 2015	Study Session	3 p.m.	Tacoma Dome
	Business Agenda	4 p.m.	Tacoma Dome

**WSR 15-01-089**

**AGENDA**

**DEPARTMENT OF CORRECTIONS**

[Filed December 17, 2014, 8:28 a.m.]

Following is the department of corrections' semi-annual rule development agenda for publication in the Washington State Register pursuant to RCW 34.05.314.

There may be additional rule-making activity not on the agenda as conditions warrant.

**RULE DEVELOPMENT CALENDAR**

JANUARY 1 - JUNE 30, 2015

WAC Chapter or Section	Purpose
137-30	Earned release time.
137-80	Institutional industries.

John Nispel  
 Rules Coordinator

**WSR 15-01-090**

**AGENDA**

**UTILITIES AND TRANSPORTATION**

**COMMISSION**

[Filed December 17, 2014, 8:39 a.m.]

The Washington utilities and transportation commission (UTC) submits its semi-annual rule development agenda report for publication in the Washington State Register pursuant to RCW 34.05.314. This report also includes the rule development agenda for the energy facility site evaluation council (EFSEC).

Please direct any questions to Kippi Walker at (360) 664-1139 or kwalker@utc.wa.gov.

**Semi-Annual Rules Development Agenda  
(January 1 - June 30, 2015)**

Additional rule making activity not on the agenda may be undertaken to meet conditions not now anticipated.

Dates that are in "bold" print, indicate that filing has occurred. All other dates are projected. The commission maintains a schedule of rule-making activity that is updated several times per month. See <www.utc.wa.gov>.

WAC CHAPTER	TITLE	AGENCY CONTACT	PROPOSED TIMELINE AND STATUS			DESCRIPTION OF POSSIBLE CHANGES
			CR-101	CR-102 or CR-105	CR-103 HEARING	
<b>CURRENT:</b>						
480-07	Procedural rules.	Greg Kopta (360) 664-1355	<b>3/20/13</b>	To be determined	To be determined	Examine the need to revise and clarify rules in chapter 480-07 WAC, Procedural rules.
480-70	Solid waste and/or refuse collection companies.	Danny Kermode (360) 664-1253	<b>7/17/13</b>	To be determined	To be determined	Consider whether to adopt rules governing the methodology for establishing the rate of return for solid waste collection companies (Lurito-Gallagher).
480-109	Energy Independence Act (EIA) revisions.	Dave Nightingale (360) 664-1154	<b>10/2/13</b>	<b>9/3/14</b>	<b>11/5/14</b>	Modify current rules to reflect statutory changes adopted in 2012 in ESB [ESSB] 5575 and new changes from 2013 session, including SB 5297, HB 1154, and SSB 5400, as well as other issues involving implementation of the EIA.
480-120 480-121 480-122 480-123 480-140 480-143	Telephone companies.	William Weinman (360) 664-1109	<b>5/7/14</b>	<b>12/2/14</b>	2/12/15	Consider amending or repealing rules governing telecommunications companies to streamline regulations.
480-54	Pole attachments rule making.	Greg Kopta (360) 664-1355	<b>4/22/14</b>	To be determined	To be determined	Consider adoption of rules to implement chapter 80.54 RCW relating to attachments to transmission facilities.
480-110	Water companies rule making.	Chris Rose (360) 664-1303	<b>9/17/14</b>	7/2015	9/2015	Consider whether to adopt rules within chapter 480-110 WAC to improve the financial and management capacity of water companies, provide incentives for companies to make appropriate investments and for viable companies or public

WAC CHAPTER	TITLE	AGENCY CONTACT	PROPOSED TIMELINE AND STATUS			DESCRIPTION OF POSSIBLE CHANGES
			CR-101	CR-102 or CR-105	CR-103 HEARING	
						entities to acquire struggling water systems that have the potential to be stabilized and improved through consolidation and investment.
"999" sections in various chapters of Title 480 WAC	Adoption by reference expedited rule making.	Juliana Williams (360) 664-1311		(CR-105) <b>12/10/14</b>	N/A	Annual update of the citations to material that's incorporated by reference.
<b>PROPOSED:</b>						
480-90 480-100	Correcting gas and electric meter and billing problems.	Roger Kouchi (360) 664-1101	To be determined	To be determined	To be determined	Consider the need to modify existing rules in chapters 480-90 WAC (gas) and 480-100 WAC (electric) to establish standard timeframes in which energy companies must correct meter and billing problems.
480-100-238 480-90-238	Integrated resource planning (IRP).	Deborah Reynolds (360) 664-1255	To be determined	To be determined	To be determined	Consider modifying current electric IRP rules to reflect statutory changes adopted in 2013 in EHB 1826. Further consider modifying gas IRP rules to match electric IRP rules.
463-78	Air quality permitting.	Stephen Posner (360) 664-1903		(CR-105) To be determined	N/A	Amend existing rule: <ol style="list-style-type: none"> <li>1. In response to EPA rule revisions in 40 C.F.R. Parts 51, 52, 70 and 71 - Greenhouse gas permitting deferment for biomass-fired emission sources.</li> <li>2. To be consistent with department of ecology rule revisions addressing new source review and additional prevention of significant deterioration issues in chapters 173-400 and 173-301 WAC.</li> </ol>

WAC CHAPTER	TITLE	AGENCY CONTACT	PROPOSED TIMELINE AND STATUS			DESCRIPTION OF POSSIBLE CHANGES
			CR-101	CR-102 or CR-105	CR-103 HEARING	
Title 463 WAC	Administrative updates.	Stephen Posner (360) 664-1903		(CR-105) To be determined	N/A	Amend multiple chapters of Title 463 WAC to reflect EFSEC's administrative incorporation into UTC, such as EFSEC's street address, and other changes specifically dictated by statutory revisions.
Title 463 WAC	Process updates.	Stephen Posner (360) 664-1903	To be determined	To be determined	To be determined	Inquiry to examine whether EFSEC should adopt new or modify existing rules to address process changes related to siting and compliance monitoring.

Steven V. King  
Executive Director and Secretary

**WSR 15-01-091**  
**NOTICE OF PUBLIC MEETINGS**  
**OFFICE OF**  
**FINANCIAL MANAGEMENT**  
(Sentencing Guidelines Commission)  
[Filed December 17, 2014, 9:00 a.m.]

If you need further information contact Keri-Anne Jetzer, P.O. Box 43113, Olympia, WA 98504-3113, phone (360) 902-0425, fax (360) 725-5174, Keri-Anne.Jetzer@ofm.wa.gov, www.ofm.wa.gov/sgc or http://www.ofm.wa.gov/sgc/meetings/default.asp.

Following is the schedule of regular meetings in 2015 for the sentencing guidelines commission.

Date	Time	Location
January 9, 2015	8 a.m.	Teleconference
February 13, 2015	8 a.m.	Teleconference
March 13, 2015	8 a.m.	Teleconference
April 10, 2015	8 a.m.	Teleconference
May 8, 2015	8 a.m.	Teleconference
June 12, 2015	8 a.m.	Teleconference
July 10, 2015	8 a.m.	Teleconference
August 14, 2015	8 a.m.	Teleconference
September 11, 2015	8 a.m.	Teleconference
October 9, 2015	8 a.m.	Teleconference
November 13, 2015	8 a.m.	Teleconference
December 11, 2015	8 a.m.	Teleconference

Meeting times and location are subject to change. Current meeting information can be found on the sentencing guidelines commission web site <http://www.ofm.wa.gov/sgc/meetings/default.asp>.

**WSR 15-01-096**  
**NOTICE OF PUBLIC MEETINGS**  
**OFFICE OF**  
**PUBLIC DEFENSE**  
[Filed December 17, 2014, 2:14 p.m.]

The Washington state office of public defense (OPD) will hold its quarterly advisory committee meetings as follows:

- March 19, 2015
- June 25, 2015
- September 17, 2015
- December 17, 2015

Meeting time is from 9:30 a.m. to 11:30 a.m. The December meeting will be held by teleconference. Contact OPD at (360) 586-3164, ext. 101 for a participant telephone number. The March, June and September meetings will be held at Administrative Office of the Courts, SeaTac Office Center, South Tower, 18000 International Boulevard, Suite 1106, SeaTac, WA 98188-4251.

Contact OPD at (360) 586-3164, ext. 101 if you have questions regarding the above meeting schedule. Meeting dates, time and location are subject to change.

**WSR 15-01-097**  
**NOTICE OF PUBLIC MEETINGS**  
**CLARK COLLEGE**

[Filed December 17, 2014, 2:46 p.m.]

**AMENDED NOTICE**

Pursuant to RCW 42.30.075, the board of trustees meeting schedule for Clark College for the year of 2015 is shown below.

The board of trustees of Clark College will hold its general meetings on the fourth Wednesday of the month at 5:00 p.m. except during months otherwise noted. All meetings are held at Clark College in the Ellis Dunn Community Room GH1 213 in Gaiser Hall.

Original Date	Rescheduled Date
January 28, 2015	The January 28, 2015, work session, originally scheduled from 4:00-5:00 p.m., and the general board meeting, originally scheduled at 5:00 p.m., have been rescheduled.  The work session will be held on January 26, 2015, from 4:00-5:00 p.m., and the general board meeting will be held on January 26, 2015, at 5:00 p.m.  Both meetings will be held at Clark College at Columbia Tech's campus at 18700 S.E. Mill Plain Boulevard, Vancouver, WA.

**WSR 15-01-101**  
**NOTICE OF PUBLIC MEETINGS**  
**MILITARY DEPARTMENT**  
 (Emergency Response Commission)  
 [Filed December 17, 2014, 3:57 p.m.]

The following is the schedule of regular meetings for the state emergency response commission (SERC) during 2015:

Date	Time	Location
March 4, 2015	10:00 a.m. – 12:00 p.m.	Camp Murray Building #20
May 12, 2015	10:00 a.m. – 12:00 p.m.	Campbell's Resort Chelan
<i>*In conjunction with the local emergency planning committee (LEPC) and tribal conference</i>		
September 2, 2015	10:00 a.m. – 12:00 p.m.	TBD
<i>*In conjunction with the Washington state emergency management association (WSWMA) conference</i>		
November 4, 2015	10:00 a.m. – 12:00 p.m.	Camp Murray Building #20

Please refer to the military department's web site. Meeting information will be posted under SERC.

Facilities are handicapped accessible. Special services for the hearing or visually impaired or other interpretation services will be provided upon request. Please provide two

weeks' notice if any services are needed. If you require further information or need special assistance at the meeting, please contact Lorri Gifford, (253) 512-7140 or [lorri.gifford@mil.wa.gov](mailto:lorri.gifford@mil.wa.gov) or Chris Moores, (253) 512-7019 or [chris.moores@mil.wa.gov](mailto:chris.moores@mil.wa.gov).

**WSR 15-01-102**  
**NOTICE OF PUBLIC MEETINGS**  
**DEPARTMENT OF HEALTH**  
 (Board of Optometry)

[Filed December 18, 2014, 7:09 a.m.]

Following is the schedule of regular meetings for the department of health (DOH), board of optometry for the year 2015. The board meetings are open to the public and access for persons with disabilities may be arranged with advance notice; please contact the staff person below for more information.

Agendas for the meetings listed below are made available in advance via listserv and the DOH web site (see below). Every attempt is made to ensure that the agenda is up-to-date. However, the board reserves the right to change or amend agendas at the meeting.

Date	Time	Location
March 16, 2015	9:00 a.m.	Creekside Two at Center Point 20425 72nd Avenue South Room 309 Kent, WA 98032
June 15, 2015	9:00 a.m.	Creekside Two at Center Point 20425 72nd Avenue South Room 307 Kent, WA 98032
September 21, 2015	9:00 a.m.	Creekside Two at Center Point 20425 72nd Avenue South Room 309 Kent, WA 98032
December 14, 2015	9:00 a.m.	Creekside Two at Center Point 20425 72nd Avenue South Room 307 Kent, WA 98032

If you need further information, please contact Judy Haenke, Program Manager, Board of Optometry, DOH, P.O. Box 47852, Olympia, WA 98504-7852, (360) 236-4947, fax (360) 236-2901, [judy.haenke@doh.wa.gov](mailto:judy.haenke@doh.wa.gov), <http://www.doh>.



wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/Optometrists/BoardMeetings.

Please be advised the board of optometry is required to comply with the Public Disclosure Act, chapter 42.56 RCW. This act establishes a strong state mandate in favor of disclosure of public records. As such, the information you submit to the board, including personal information, may ultimately be subject to disclosure as a public record.

**WSR 15-01-103**

**NOTICE OF PUBLIC MEETINGS  
DEPARTMENT OF HEALTH  
(Veterinary Board of Governors)**

[Filed December 18, 2014, 7:09 a.m.]

Following is the schedule of regular meetings for the department of health (DOH), veterinary board of governors for the year 2015. The board meetings are open to the public and access for persons with disabilities may be arranged with advance notice; please contact the staff person below for more information.

Agendas for the meetings listed below are made available in advance via listserv and the DOH web site (see below). Every attempt is made to ensure that the agenda is up-to-date. However, the board reserves the right to change or amend agendas at the meeting.

Date	Time	Location
March 9, 2015	9:00 a.m.	Department of Health 111 Israel Road S.E. Town Center Building Two Room 145 Tumwater, WA 98501
June 8, 2015	9:00 a.m.	Red Lion Hotel at the Quay 100 Columbia Street Vancouver WA 98660
September 14, 2015	9:00 a.m.	Department of Health 1610 N.E. 150th Street Room S-4 Shoreline, WA 98155-9701
December 7, 2015	9:00 a.m.	Creekside Two at Center Point 20425 72nd Avenue South Room 307 Kent, WA 98032

If you need further information, please contact Judy Haenke, Program Manager, Veterinary Board of Governors, DOH, P.O. Box 47852, Olympia, WA 98504-7852, (360) 236-4947, fax (360) 236-2901, Judy.haenke@doh.wa.gov, <http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/Veterinarian/BoardMeetings>.

Please be advised the veterinary board of governors is required to comply with the Public Disclosure Act, chapter 42.56 RCW. This act establishes a strong state mandate in favor of disclosure of public records. As such, the information you submit to the board, including personal information, may ultimately be subject to disclosure as a public record.

**WSR 15-01-104**

**NOTICE OF PUBLIC MEETINGS  
DEPARTMENT OF HEALTH  
(Board of Nursing Home Administrators)**

[Filed December 18, 2014, 7:10 a.m.]

Following is the schedule of regular meetings for the department of health (DOH), board of nursing home administrator[s] for the year 2015. The board meetings are open to the public and access for persons with disabilities may be arranged with advance notice; please contact the staff person below for more information.

Agendas for the meetings listed below are made available in advance via listserv and the DOH web site (see below). Every attempt is made to ensure that the agenda is up-to-date. However, the board reserves the right to change or amend agendas at the meeting.

Date	Time	Location
February 6, 2015	9:00 a.m.	Department of Health Point Plaza East 310 Israel Road S.E. Room 153 Tumwater, WA 98501
May 1, 2015	9:00 a.m.	Department of Health Point Plaza East 310 Israel Road S.E. Room 153 Tumwater, WA 98501
August 7, 2015	9:00 a.m.	Department of Health River View Corporate Center Suite 1500 16201 East Indiana Avenue Room 118 Spokane Valley, WA 99216
October 30, 2015	9:00 a.m.	Department of Health Point Plaza East 310 Israel Road S.E. Room 153 Tumwater, WA 98501

If you need further information, please contact Kendra Pitzler, Program Manager, Board of Nursing Home Administrator[s], DOH, P.O. Box 47852, Olympia, WA 98504-7852, (360) 236-4723, fax (360) 236-2901, Kendra.Pitzler@doh.wa.gov, <http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/NursingHomeAdministrator/BoardMeetings>.

Please be advised the board of nursing home administrators is required to comply with the Public Disclosure Act, chapter 42.56 RCW. This act establishes a strong state mandate in favor of disclosure of public records. As such, the information you submit to the board, including personal information, may ultimately be subject to disclosure as a public record.

**WSR 15-01-108**

**INTERPRETIVE OR POLICY STATEMENT**

**DEPARTMENT OF HEALTH**

[Filed December 18, 2014, 9:38 a.m.]

NOTICE OF ADOPTION OF AN INTERPRETIVE STATEMENT OR POLICY STATEMENT

Title of Interpretive or Policy Statement: Completion dates for continuing education in suicide assessment, treatment, and management as it applies to psychologists.

Issuing Entity: Examining board of psychology.

Subject Matter: Continuing education.

Effective Date: November 6, 2014.

Contact Person: Betty Moe, Program Manager, Health Systems Quality Assurance, Department of Health, P.O. Box 47852, Olympia, WA 98504-7852, (360) 236-4912.

**WSR 15-01-109**

**NOTICE OF PUBLIC MEETINGS**

**BIG BEND**

**COMMUNITY COLLEGE**

[Filed December 18, 2014, 9:40 a.m.]

This notice is in accordance with RCW 42.30.075 that the board of trustees for Big Bend Community College, District No. 18 set their 2014 [2015] meeting schedule as posted below. The meetings will occur in the Grant County ATEC Building 1800, Room 1837, Hardin Community Room, on the campus of Big Bend Community College.

January 15, 2015	1:30 p.m.
March 5, 2015	1:30 p.m.
April 9, 2015	1:30 p.m.
May 21, 2015	1:30 p.m.
June 12, 2015	3:00 p.m.
August 6, 2015	1:30 p.m.
August 27, 2015	9:00 a.m.
September 10, 2015	1:30 p.m.
October 29, 2015	1:30 p.m.
December 3, 2015	1:30 p.m.

**WSR 15-01-110**

**NOTICE OF PUBLIC MEETINGS**

**WHATCOM COMMUNITY COLLEGE**

[Filed December 18, 2014, 10:53 a.m.]

The following is the schedule of regular meetings for the Whatcom Community College board of trustees for 2015.

<b>Board of Trustees Schedule of Meetings for 2015</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday, January 14	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, February 18	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, March 11	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, April 8	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, May 20	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, June 10	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, July 8	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
<b>August (no regular meeting scheduled)</b>		
Wednesday, September 9	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, October 14	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226

<b>Board of Trustees Schedule of Meetings for 2015</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>
Thursday, November 12	12 p.m. work session 2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226
Wednesday, December 9	2 p.m.	Whatcom Community College Laidlaw Center Board Room (LDC 143) 237 West Kellogg Road Bellingham, WA 98226

If you need further information, contact Rafeeka Kloke, 237 West Kellogg Road, Bellingham, WA 98226, (360) 383-3330, rkloke@whatcom.ctc, www.whatcom.ctc.edu.

**WSR 15-01-112**  
**NOTICE OF PUBLIC MEETINGS**  
**ENERGY FACILITY SITE**  
**EVALUATION COUNCIL**  
 [Filed December 18, 2014, 12:27 p.m.]

**Council Meeting Dates for January - December 2015**

<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>
January 20, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
February 17, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
March 17, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
April 21, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
May 19, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
June 16, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
July 21, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
August 18, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
September 15, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
October 20, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
November 17, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206
December 15, 2015	1:30 p.m.	Monthly Council Meeting	UTC Room 206

Contact Person: Kali Wrapsir, (360) 664-1365.

**WSR 15-01-125**  
**NOTICE OF PUBLIC MEETINGS**  
**LAW ENFORCEMENT OFFICERS' AND**  
**FIREFIIGHTERS' PLAN 2 RETIREMENT BOARD**

[Filed December 19, 2014, 10:06 a.m.]

The law enforcement officers' and firefighters' (LEOFF) plan 2 retirement board has scheduled their meetings for 2015. Please see these dates below.

Please feel free to contact Jessie Jackson at (360) 586-2330 or e-mail jessie.jackson@leoff.wa.gov should you have any questions.

- Wednesday, January 28
- Wednesday, February 25
- Wednesday, March 25
- Wednesday, April 22
- Wednesday, May 27
- Wednesday, June 24
- Wednesday, July 22
- Wednesday, August 26
- Wednesday, September 23
- Wednesday, October 28
- Wednesday, November 18
- Wednesday, December 16

**WSR 15-01-127**  
**NOTICE OF PUBLIC MEETINGS**  
**SEATTLE COLLEGES**  
 [Filed December 19, 2014, 10:33 a.m.]

Revised 2014-2015 Board of Trustees Schedule

In compliance with RCW 42.30.075, following is the Seattle Colleges - District VI board of trustees regular meeting revised schedule for 2014-2015, which was adopted by the board on December 11, 2014.

If you have any questions, please contact Harrietta Hanson at (206) 934-3850.

**BOARD OF TRUSTEES 2014-2015 MEETING SCHEDULE**

Approved December 11, 2014

Board of trustees meetings begin with a study session or reception at **2:00 p.m.** Regular meeting agenda sessions will begin at **3:00 p.m.** Dates and locations of the meetings are noted below. **All meetings are on the second Thursday of the month, except February and May (with no meeting in August).**

<b>DATE</b>	<b>LOCATION</b>
September 11	Seattle Central College (SCC) 1701 Broadway Seattle, WA 98122

- October 9 Seattle Colleges (Siegal Center)  
1500 Harvard Avenue  
Seattle, WA 98122
- November 13 North Seattle College (NSC)  
9600 College Way North  
Seattle, WA 98103
- December 11 South Seattle College (SSC)  
Georgetown Campus  
6737 Corson Avenue South  
Seattle, WA 98108
- January 8 Seattle College District (Siegal Center)  
1500 Harvard Avenue  
Seattle, WA 98122
- February 19 Seattle Vocational Institute (SVI)  
2120 South Jackson Street  
Seattle, WA 98144
- March 12 North Seattle College (NSC)  
9600 College Way North  
Seattle, WA 98103
- April 9 South Seattle College (SSC)  
6000 16th Avenue S.W.  
Seattle, WA 98106
- May 7 Seattle College District (Siegal Center)  
1500 Harvard Avenue  
Seattle, WA 98122
- June 11 Seattle Central College (SCC)  
1701 Broadway  
Seattle, WA 98122
- July 9 North Seattle College (NSC)  
9600 College Way North  
Seattle, WA 98103

- Thursday, October 15
- Thursday, November 19
- Thursday, December 17

**WSR 15-01-128**  
**NOTICE OF PUBLIC MEETINGS**  
**GREEN RIVER**  
**COMMUNITY COLLEGE**  
 [Filed December 19, 2014, 10:36 a.m.]

The board of trustees of Green River Community College will meet on the following dates in 2015:

- Thursday, January 15
- Thursday, February 19
- Thursday, March 19
- Thursday, April 16
- Thursday, May 21
- Thursday, June 18
- Thursday, July 16
- Thursday, August 20
- Thursday, September 17

**WSR 15-01-130**  
**NOTICE OF PUBLIC MEETINGS**  
**LOCAL RECORDS COMMITTEE**  
 [Filed December 19, 2014, 2:15 p.m.]

**MEETINGS, POWERS AND DUTIES**

**FOR LOCAL GOVERNMENT AGENCIES:** The local records committee may adopt appropriate procedures for records disposition authorization, scheduling, and other matters relating to the retention, preservation, or destruction of public records of local government agencies. **(WAC 434-630-030)**

The local records committee shall review lists of records submitted to it for destruction authorization and may veto the destruction of any or all items contained therein.

The local records committee shall also review recurring disposition schedules recommended to it by agencies of local government and may veto, approve, or amend such schedules. **(WAC 434-630-040)**

You may verify meeting cancellations by visiting our web site at <http://www.sos.wa.gov/archives/> or by calling Washington state archives at (360) 586-4901. The 2015 meeting dates are as follows:

- 10:00 a.m.**
- 1129 Washington Street S.E.
- Olympia
- 2015**
- January 29
- April 30
- July 30
- October 29

**WSR 15-01-131**  
**NOTICE OF PUBLIC MEETINGS**  
**ECONOMIC DEVELOPMENT**  
**FINANCE AUTHORITY**  
 [Filed December 19, 2014, 2:42 p.m.]

**2015 Regular Meeting Dates and Locations**

- January 29, 2:00 p.m. 1000 2nd Avenue  
Suite 2700  
Seattle, WA
- April 30, 2:00 p.m. 1000 2nd Avenue  
Suite 2700  
Seattle, WA

September 17, 2:00 p.m. 1000 2nd Avenue  
Suite 2700  
Seattle, WA

December 10, 2:00 p.m. 1000 2nd Avenue  
Suite 2700  
Seattle, WA

**WSR 15-01-135**

**NOTICE OF PUBLIC MEETINGS  
STATE BOARD OF HEALTH**

(Governor's Interagency Council on Health Disparities)

[Filed December 19, 2014, 2:51 p.m.]

In accordance with the Open Public Meetings Act (chapter 42.30 RCW), and the Administrative Procedures [Procedure] Act (chapter 34.05 RCW), the following is the updated schedule of public meetings for the Washington state board of health (board), and the governor's interagency council on health disparities (council) for 2014. The board and council meetings are open to the public. We encourage the public to take time to testify on any matter that may come before the board or council.

Agendas for the meetings listed below are made available in advance via listserv and the board and council web sites (see below). Every attempt is made to ensure that the agenda is up-to-date. However, the board and council reserve the right to change or amend agendas at the meeting. If you require special accommodations while attending board or council meetings, please contact Melanie Hisaw five to seven days in advance of the meeting.

	<b>Meeting Date</b>	<b>Location</b>
<b>Board</b>	<b>Wednesday January 14, 2015</b>	Department of Health Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501
<b>Council</b>	<b>Wednesday February 11, 2015</b>	Department of Health Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501
<b>Board</b>	<b>Wednesday March 11, 2015</b>	Department of Health Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501
<b>Board</b>	<b>Wednesday April 8, 2015</b>	<b>Hold date - meet only if necessary</b>
<b>Council</b>	<b>Wednesday, May 13, 2015</b>	Location to be determined - possibly SeaTac area
<b>Board</b>	<b>Wednesday June 10, 2015</b>	Location to be determined - possibly Walla Walla

	<b>Meeting Date</b>	<b>Location</b>
<b>Board</b>	<b>Wednesday July 8, 2015</b>	<b>Hold date – meet only if necessary</b>
<b>Board</b>	<b>Wednesday August 12, 2015</b>	Location to be determined - possibly on Capitol Campus at John A. Cherberg Building Senate Hearing Room 3 416 Sid Snyder Avenue S.E. Olympia, WA 98504
<b>Council</b>	<b>Wednesday September 9, 2015</b>	Department of Health ( <i>or location TBD</i> ) Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501
<b>Board</b>	<b>Wednesday October 14, 2015</b>	Location TBD
<b>Board</b>	<b>Wednesday November 18, 2015*</b>	Department of Health ( <i>or location TBD</i> ) Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501
<b>Council</b>	<b>Wednesday December 9, 2015</b>	Department of Health ( <i>or location TBD</i> ) Point Plaza East Room 152/153 310 Israel Road S.E. Tumwater, WA 98501

Time and locations subject to change as needed. See our web sites at <http://sboh.wa.gov/> and/or <http://healthequity.wa.gov/> for the most current information.

If you need further information, please contact Melanie Hisaw, Executive Assistant, Washington State Board of Health, P.O. Box 47990, Olympia, WA 98504-7990, phone (360) 236-4104, fax (360) 236-4088, [Melanie.hisaw@sboh.wa.gov](mailto:Melanie.hisaw@sboh.wa.gov).

**WSR 15-01-137**

**NOTICE OF PUBLIC MEETINGS  
ARTS COMMISSION**

[Filed December 19, 2014, 4:02 p.m.]

**2015 Board Meeting Schedule**

**BOARD MEETINGS:** The Washington state arts commission (ArtsWA) board usually meets five times a year at locations throughout the state and via online webinar. Board meetings are open to the public. For information about upcoming meetings call the ArtsWA main desk, at (360) 753-3860 or e-mail us.

**2015 Meeting Calendar:** The meeting dates and approximate times for 2015 are listed below. Please check back for exact locations, updates and changes.

**Tuesday, March 3, 2015**

Location: The Evergreen State College/The Longhouse Board Room

Olympia, Washington

Convenes: 10:30 a.m.

Adjourns: 4:30 p.m.

**Wednesday, May 6, 2015**

Location: Vancouver, Washington - to be determined

Convenes: 9 a.m.

Adjourns: 4:30 p.m.

**Tuesday, August 4, and Wednesday, August 5, 2015**

Location to be determined

Convenes: August 5 at 12 p.m.

Adjourns: August 6 at 12 p.m.

**Thursday, November 5, 2015**

Location to be determined

Convenes: 9 a.m.

Adjourns: 4:30 p.m.

**WSR 15-01-143**

**AGENDA**

**DEPARTMENT OF**

**FINANCIAL INSTITUTIONS**

[Filed December 22, 2014, 12:17 p.m.]

**Semi-Annual Agenda for Rules Under Development  
January 1 - June 30, 2015**

**DIVISION OF BANKS**

- Propose and adopt rules to implement the new enabling provisions of Title 30B RCW, Washington Trust Institutions Act (TIMA), which is effective January 5, 2015. Rules are necessary to:
  - o Further determine, within the discretion authority granted the director under TIMA, which fiduciaries will be subject to a trust company regulation and which will not; and if so, what will be the scope of the regulation for certain miscellaneous but applicable persons. See authority under RCW 30B.04.005 (43), 30B.04.020(2), 30B.10.005(3), and 30B.08.-080.
  - o Establish new requirements for trust company applications and formation, authorized by RCW 30B.08.010.
  - o Prudential Fiduciary Standards - Examination, e.g., M-O-E-C-A (instead of CAMELS). Authorized by chapters 30B.10 and 30B.24 RCW.
  - o Prudential standards for supervisory direction, authorized by chapter 30B.46 RCW.

These rules are required by state law.
- Amend chapter 208-512 WAC to modernize securities investment standards rules. Section 939A of the Dodd-

Frank Act authorized federal banking regulators to eliminate statutory protections for national credit rating agencies associated with investments (i.e., Standard & Poor's, Moody's, and Fitch) and to establish new standards of credit-worthiness. In reviewing its compliance with Section 939A of the Dodd-Frank Act, the division of banks identified one or more sections of chapter 208-512 WAC which need modernization to conform to the Dodd-Frank Act and to also assure "parity" for Washington state-chartered banks and savings banks with national banks in relation to securities investment standards. Accordingly, the division of banks is anticipating repealing WAC 208-512-110 through 208-512-117 inclusive, and to propose and adopt a modern, comprehensive set of rules on bank investment standards set forth in a new chapter 208-512B WAC. These rules are beneficial to or requested or supported by regulated entities, and are either required by federal law, or to eliminate rule provisions superseded by more recent state statute.

- "Lending Limits" Rule re: Derivatives & Securities Lending. Decide whether Office of the Comptroller of the Currency (OCC) revisions in this area are necessary to be adopted for Titles 30A and 32 RCW, banks, and if so, propose and make amendments to chapter 208-512A WAC. This would be necessary to bring Titles 30A and 32 RCW, banks into parity with national banks unless existing state rules would benefit Titles 30A and 32 RCW, banks more. These rules are beneficial to or requested or supported by regulated entities.
- Propose and adopt rules for a technical clean-up of the existing chapter 208-512 WAC consistent with the rule making to be proposed and adopted above. These rules are beneficial to or requested or supported by regulated entities.

**DIVISION OF SECURITIES**

- Amendments to WAC 460-80-300 to allow electronic delivery of franchise disclosure documents to franchisees. Rules are beneficial to or requested or supported by regulated entities.
- Amendments to WAC 460-42A-081 to include NASDAQ Global Select, Global, and Capital Markets securities in exemption. Rules are beneficial to or requested or supported by regulated entities.
- Amendments to WAC 460-44A-502 regarding legends for restricted securities to clarify requirements. The current rules contain a reference to an outdated and inaccessible North American Securities Administrators Association (NASAA) guideline. It would be better to include the relevant guidance in the rule so that those using the rules can find it. The rules are beneficial to or requested or supported by regulated entities.
- Amendments to WAC 460-80-140 correcting cross-references to federal law. Rules are beneficial to or requested or supported by regulated entities, and the rule needs to be updated to accurately reflect federal law.
- Propose new rule in chapter 460-16A WAC to clarify requirements for filing applications to renew securities offering registrations. It would be helpful to put the renewal requirements in rule for those we regulate to

have notice of renewal requirements. The requirements include, for example, an updated offering circular, the renewal filing fee specified in RCW 21.20.340, an application marked "renewal," etc. Rules are beneficial to or requested or supported by regulated entities.

**WSR 15-01-144**  
**NOTICE OF APPEAL**  
**OFFICE OF THE GOVERNOR**  
 [Filed December 22, 2014, 12:27 p.m.]

**NOTICE OF APPEAL**  
**RCW 34.05.330(3)**

Pursuant to RCW 34.05.330(3), you are hereby notified for publication in the Washington State Register that:

On December 11, 2014, the Governor's Office received an appeal from H. Berryman Edwards, MD, relating to the Medical Quality Assurance Commission's denial of a petition to repeal or amend WAC 246-919-430(2).

DATE: December 22, 2014

Taylor K. Wonhoff  
 Assistant Legal Counsel  
 to the Governor

**WSR 15-01-153**  
**NOTICE OF PUBLIC MEETINGS**  
**DEPARTMENT OF LICENSING**  
 (Real Estate Appraiser Commission)  
 [Filed December 22, 2014, 3:24 p.m.]

**Regular Commission Meetings - 2015**

The real estate appraiser commission will meet on a regular basis per WAC 308-125-225. Regular meetings are usually scheduled in February, May, August and November on the third Friday. Following is the schedule for the year 2015:

- March 20, 2015      Hotel 1000 Seattle  
 "Front Room" on 2nd Floor  
 1000 First Avenue  
 Seattle, WA 98104
- May 15, 2015      City of Leavenworth  
 Council Chambers  
 700 Highway 2  
 Leavenworth, WA 98826
- August 21, 2015    Kennewick City Hall  
 210 West 6th Avenue  
 Kennewick, WA 99336
- November 20, 2015   Everett Fire Department  
 Fire Station #4  
 5920 Glenwood Avenue  
 Everett, WA 98203

**WSR 15-01-154**  
**AGENDA**  
**ATTORNEY GENERAL'S OFFICE**  
 [Filed December 22, 2014, 4:01 p.m.]

**Semi-Annual Rule-Making Agenda**  
**January 1 through June 30, 2015**

This is the office of the attorney general's semi-annual rule-making agenda for publication in the Washington State Register pursuant to RCW 34.05.314. The office may have additional rule making as conditions warrant.

Should you have questions about this rule-making agenda, please contact Rebecca Podszus, Rules Coordinator, P.O. Box 40100, Olympia, WA 98504-0100, (360) 586-2683, rebeccap3@atg.wa.gov.

WAC Citation	Subject Matter	Current Activity		
		Preproposal (CR-101)	Proposed (CR-102) or Expedited (CR-105)	Permanent (CR-103)
44-14	Public Records Act—Model rules. Consider possible updates. A CR has not yet been filed.			

Rebecca Podszus  
 Rules Coordinator

**WSR 15-01-155**

**NOTICE OF PUBLIC MEETINGS**

**APPLE COMMISSION**

[Filed December 22, 2014, 4:23 p.m.]

Following is the schedule of regular meetings for the Washington apple commission for 2015:

Date	Time	Location
March 24, 2015	10:00 a.m.	Wenatchee
May 28, 2015	10:00 a.m.	Yakima
October 22, 2015	10:00 a.m.	Conference call
December 10, 2015	10:00 a.m.	Wenatchee

If you need further information contact Randi Harnden, 2900 Euclid Avenue, Wenatchee, WA 98801, (509) 663-9600, (509) 662-5824, randi.harnden@waapple.org, www.bestapples.com.

**WSR 15-01-164**

**AGENDA**

**WASHINGTON STATE UNIVERSITY**

[Filed December 23, 2014, 9:08 a.m.]

**Semi-Annual Agenda for Rules Under Development  
January 2015**

Pursuant to RCW 34.05.314, the following is Washington State University's semi-annual agenda for Washington Administrative Code (WAC) rules under development for the period of January 1 through June 30, 2015. Additional rule-making activity not now anticipated may also be added as conditions warrant between semi-annual agendas.

**Chapter 504-15 WAC, Campus parking and traffic regulations**, rule-making amendments to the parking and traffic rules for WSU Pullman and expanding rules regarding permit display. Anticipate filing CR-102 in February 2015.

**Chapter 504-26 WAC, Standards of conduct for students**, rule-making amendments to the standards of conduct for students. Anticipate filing CR-102 in February 2015.

**Chapter 504-38 WAC, Health and safety regulations specific to WSU Pullman**, new rules relating to the requirement that WSU Pullman be tobacco free. Anticipate filing CR-101 in January 2015.

For more information regarding the semi-annual agenda, contact Ralph Jenks, Rules Coordinator, Washington State University, P.O. Box 641225, Pullman, WA 99164-1225, phone (509) 335-2004, e-mail prf.forms@wsu.edu.

Ralph Jenks  
Rules Coordinator

**WSR 15-01-167**

**HEALTH CARE AUTHORITY**

[Filed December 23, 2014, 9:29 a.m.]

**NOTICE**

Title or Subject: Medicaid State Plan Amendment (SPA) 15-0010.

Effective Date: January 1, 2015.

Description: The health care authority intends to submit medicaid SPA 15-0010 to update the language regarding the effective dates for the fee schedules for physician/professional services and dental services. This language is being updated at the request of the Centers for Medicare and Medicaid Services in order to bring consistency to the reimbursement language in the state plan, as well as to minimize the frequency of submitting SPAs simply to change a fee schedule effective date. This SPA is not anticipated to increase or decrease annual aggregate expenditures.

For additional information, contact Jean Bui, Section Manager, Hospital and Professional Payments, 626 8th Avenue S.E., Olympia, WA 98501, phone (360) 725-1973, TDD/TTY 800-846-5429, fax (253) 350-6512, e-mail jean.bui@hca.wa.gov.

**WSR 15-01-168**

**NOTICE OF PUBLIC MEETINGS**

**WINE COMMISSION**

[Filed December 23, 2014, 11:28 a.m.]

**2015 SCHEDULE OF BOARD MEETINGS  
As of November 1, 2014**

Friday, January 9	Walla Walla Community College Center for Enology and Viticulture 500 Tausick Way Room 1608, Walla Walla
Friday, February 13	Three Rivers Convention Center Kennewick 2:30 p.m. to 5:00 p.m.
Friday, March 13	World Trade Center Seattle
Friday, April 10	The Majestic Inn and Spa 419 Commercial Avenue Anacortes
Friday, May 8	Clore Center Prosser 9:00 a.m. to 5:00 p.m. Extended meeting to include afternoon board workshop
Friday, June 5	World Trade Center Seattle



Friday, July 10 Arbor Crest Wine Cellars  
4705 North Fruit Hill Road  
Spokane

Friday, August 14 World Trade Center  
Seattle

September 11 Clore Center  
Prosser

October and November no meeting

Friday, December 11 Location TBD  
Woodinville  
9:00 a.m. to 5:00 p.m.  
Extended meeting to include  
afternoon board workshop

All meetings (except otherwise noted above) begin at 9:00 a.m. and end at 12:00 p.m. The locations for the Prosser and Seattle meetings are as follows (unless noted differently above):

Walter Clore Wine and Culinary Center  
Clore Center  
2140 Wine Country Road  
Prosser, WA 99350  
phone (509) 786-1000

World Trade Center  
2200 Alaskan Way  
Suite 410  
Seattle, WA 98121  
phone (206) 956-4588

**WSR 15-01-173**  
**POLICY STATEMENT**  
**HEALTH CARE AUTHORITY**

[Filed December 23, 2014, 2:10 p.m.]

**Notice of Administrative Policy Statement**

The public employees benefits board (PEBB) program has issued the following administrative policy. This policy is retroactively effective on December 1, 2014. You can download the complete policy statement at [www.hca.wa.gov/pebb/Pages/policy.aspx](http://www.hca.wa.gov/pebb/Pages/policy.aspx).

**Policy #31-3:** Attestation requirements for the spouse or registered domestic partner coverage premium surcharge. This policy clarifies attestation requirements for the spouse or registered domestic partner coverage premium surcharge.

To receive a hard copy of the policy statement, contact Rob Parkman at 626 8th Avenue S.E., Olympia, WA 98501-2684, phone (360) 725-0883.

Kevin M. Sullivan  
Rules Coordinator

**WSR 15-01-192**  
**HEALTH CARE AUTHORITY**  
[Filed December 24, 2014, 7:13 a.m.]

**NOTICE**

Title or Subject: Renumbered Medicaid State Plan Amendments (SPAs).

Effective Date: January 1, 2015.

Description: The agency previously published notification of intent to submit the following medicaid SPAs prior to the end of 2014. The agency now intends to submit these SPAs in 2015; therefore the SPA numbers have been changed as follows:

- 14-0041 Inpatient Sole Community Hospital Payments – To increase payment rates for inpatient services by twenty-five percent effective January 1, 2015, for hospitals designated as a sole community hospital and meeting other criteria as designated by the legislature. Hospitals which participate in the state's certified public expenditure program will not [be] eligible for this increase. Filed as WSR 14-22-057. Will be submitted as SPA 15-0006.
- 14-0042 Outpatient Sole Community Hospital Payments – To increase payment rates for outpatient services by twenty-five percent effective January 1, 2015, for hospitals designated as a sole community hospital and meeting other criteria as designated by the legislature. Filed as WSR 14-22-057. Will be submitted as SPA 15-0007.
- 14-0032 FQHCs – To clarify the policy for FQHCs and RHCs to request a rate adjustment for a change in scope of services. The fiscal impact of this clarification is unable to be determined at this time. Filed as WSR 14-19-034. Will be submitted as SPA 15-0008.
- 14-0033 RHCs – To clarify the policy for FQHCs and RHCs to request a rate adjustment for a change in scope of services. The fiscal impact of this clarification is unable to be determined at this time. Filed as WSR 14-19-034. Will be submitted as SPA 15-0009.

Information in these notices regarding fiscal or annual aggregate expenditure has not changed.

For additional information, contact Jean Bui, Office of Professional and Hospital Rates, 626 8th Avenue S.E., P.O. Box 45502, Olympia, WA 98504, phone (360) 725-1973, e-mail [jean.bui@hca.wa.gov](mailto:jean.bui@hca.wa.gov).

**WSR 15-01-194**  
**NOTICE OF PUBLIC MEETINGS**  
**TREE FRUIT RESEARCH COMMISSION**

[Filed December 24, 2014, 10:19 a.m.]

*2015 - 2016 Meeting Calendar*

**2015**

Date	Activity	Time	Location
January 8	Board meeting	3:00 p.m.	Teleconference

Date	Activity	Time	Location
January 28-30	Apple horticulture and postharvest Apple crop protection research review	All day	Red Lion Pasco
February 12	Technology research review Board meeting	10:00 a.m. Following tech review	CPAAS
February 18-19	Pear research review	All day	Columbia Gorge Hotel Hood River
March 12	Board meeting	3:00 p.m.	Teleconference
April 2	Board meeting	1:00 p.m.	WA Cattlemen's Ellensburg
May 7	Board meeting	1:00 p.m.	WA Cattlemen's Ellensburg
June 11	Board meeting	1:00 p.m.	WA Cattlemen's Ellensburg
August 13	Summer board retreat	All day	Wild Horse Wind and Solar Facility Ellensburg
September 3	Board meeting	3:00 p.m.	Teleconference
October 1	Board meeting	1:00 p.m.	WA Cattlemen's Ellensburg
November 10-11	Northwest cherry research review	All day	Yakima
November 11	Board meeting	Following review	
November 24	Stone fruit research review	All day	CPAAS
December 13-15	Winter board retreat	All day	Suncadia