

WSR 21-23-041  
PERMANENT RULES  
CLARK COLLEGE

[Filed November 9, 2021, 12:44 p.m., effective December 10, 2021]

Effective Date of Rule: Thirty-one days after filing.

Purpose: Amending chapter 132N-156 WAC, Parking and traffic rules and regulations, to reflect recent changes in Clark College's internal policies and procedures, organizational structure, and management of parking, traffic regulations, fees, and fines.

Citation of Rules Affected by this Order: Repealing WAC 132N-156-740; and amending WAC 132N-156-310, 132N-156-330, 132N-156-400, 132N-156-410, 132N-156-420, 132N-156-440, 132N-156-450, 132N-156-460, 132N-156-500, 132N-156-530, 132N-156-550, 132N-156-560, 132N-156-570, 132N-156-600, 132N-156-610, 132N-156-620, 132N-156-630, 132N-156-640, 132N-156-645, 132N-156-650, 132N-156-700, 132N-156-710, 132N-156-720, 132N-156-730, 132N-156-750, 132N-156-760, 132N-156-800, and 132N-156-810.

Statutory Authority for Adoption: RCW 28B.50.140.

Adopted under notice filed as WSR 21-18-050 on August 21 [25], 2021.

Changes Other than Editing from Proposed to Adopted Version: The term "physically disabled persons" has been replaced with "people with disabilities" and the term "physically disabled persons parking" has been replaced with "accessible parking."

Number of Sections Adopted in Order to Comply with Federal Statute: New 0, Amended 0, Repealed 0; Federal Rules or Standards: New 0, Amended 0, Repealed 0; or Recently Enacted State Statutes: New 0, Amended 0, Repealed 0.

Number of Sections Adopted at the Request of a Nongovernmental Entity: New 0, Amended 0, Repealed 0.

Number of Sections Adopted on the Agency's own Initiative: New 0, Amended 28, Repealed 1.

Number of Sections Adopted in Order to Clarify, Streamline, or Reform Agency Procedures: New 0, Amended 0, Repealed 0.

Number of Sections Adopted using Negotiated Rule Making: New 0, Amended 0, Repealed 0; Pilot Rule Making: New 0, Amended 0, Repealed 0; or Other Alternative Rule Making: New 0, Amended 0, Repealed 0.

Date Adopted: November 9, 2021.

G. Burley  
Executive Vice President  
of Operations

**OTS-3270.3**

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-310 Authority.** Pursuant to RCW 28B.50.140(10) the board is granted authority to establish rules and regulations for pedestrians and vehicular and nonvehicular traffic over property owned, operated, and/or maintained by the college.

The enforcement of these rules and regulations shall be the responsibility of the (~~security/safety office~~) security and safety department.

Security (~~officers~~) personnel are authorized to issue parking and traffic citations, impound and/or immobilize vehicles, and control and regulate facilities use, traffic, and parking as prescribed in these rules and regulations.

Any person interfering with ((a)) college security (~~officers~~) personnel in the discharge of the provisions of these rules and regulations shall be in violation of RCW 9A.76.020, Obstructing governmental operation, and may be subject to arrest by a peace officer.

Failure by students to abide by these rules and regulations may be considered to be a violation of the code of student conduct (chapter 132N-120 WAC, as applicable).

Compliance with these rules and regulations is considered a standard part of job performance for all employees. Failure by faculty or staff of the college to abide by these rules and regulations may result in disciplinary action or other authorized sanctions.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-310, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-310, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-310, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-310, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-310, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-330 Liability of the college.** The college assumes no liability for vehicles parking or traveling on college property, nor shall it be held responsible for the loss of goods or property from vehicles parked on college property.

The college, the (~~security/safety office~~) security and safety department, security (~~officers~~) personnel, or other employees or agents shall not be held liable for any damages, claims, or losses occurring to or from vehicles or equipment when rendering motorist assistance, impounding vehicles, or performing any duties as described in these rules and regulations. This section also applies to nonvehicular modes of transportation.

The college provides only limited maintenance to college parking lots during periods of inclement weather. Persons using the college parking lots do so at their own risk. The college will not be responsible for any liability or damage claims arising from weather or other natural disaster-related causes or conditions.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-330, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-330, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-330, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-330, filed 10/7/91, effective 11/7/91. Statutory Authority:

Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-330, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-400 Authorized use of facilities.** Only those vehicles as defined and regulated in RCW 46.04.670 and as defined herein, may be operated in parking lots or in traffic areas by licensed drivers. No vehicle, with the exception of nonmotorized bicycles, wheelchair conveyances, and certain maintenance vehicles, may be operated on intracampus property, pathways, or sidewalks without the specific permission of the (~~security/safety office~~) security and safety department.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-400, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-400, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-400, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-400, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 87-19-103, filed 9/18/87)

**WAC 132N-156-410 Vehicle speed limitations.** No vehicle shall be operated on the campus in excess of (~~ten~~) 10 miles per hour. When safety circumstances dictate, a speed less than (~~ten~~) 10 miles per hour should be maintained.

[Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-410, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 93-20-080, filed 10/4/93, effective 11/4/93)

**WAC 132N-156-420 Regulatory signs and directions.** Drivers of vehicles shall obey regulatory signs and markings at all times and shall comply with directions given by security (~~officers~~) personnel in the control and regulation of traffic and parking.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-420, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-420, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-420, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-440 Traffic accidents.** Persons involved in traffic accidents on college property are to report the accident to the ~~((security/safety office))~~ security and safety department. Security personnel will investigate the incident and, in the case of injury, extensive property damage, apparent criminal activity, or unusual circumstances, file an accident report with the appropriate law enforcement agency with 24 hours in accordance with RCW 46.52.030. ~~((In addition, RCW 46.52.030 requires that accidents on college property involving injury or property damage in excess of five hundred dollars be reported to local law enforcement agencies within twenty-four hours.))~~ Security ~~((officers))~~ personnel are authorized to obtain and share with all parties to an accident information on the insurance coverage of the parties.

Nothing in this section should be interpreted so as to delay the immediate reporting of traffic accidents which involve injury or loss of life to appropriate noncollege authorities.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-440, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-440, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-440, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-440, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-440, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-450 Traffic offenses.** When safety considerations warrant, security ~~((officers))~~ personnel may issue a citation for any of the following traffic offenses:

- (1) Failure to yield right of way (posted).
- (2) Failure to yield right of way to pedestrian.
- (3) Failure to yield right of way to vehicle.
- (4) Failure to obey one-way directional arrows.
- (5) Failure to yield right of way to emergency vehicle.
- (6) Driving with excessive speed.
- (7) Failure to stop at traffic signal/sign.
- (8) Failure to use due care and caution.
- (9) Driving without lights after dark.
- (10) Having a passenger or animal outside of vehicle while in motion.
- (11) Driving with an obstructed view.
- (12) Driving on shoulder, or sidewalk or intracampus sidewalk or lane without authorization.
- (13) Disobeying flagger, peace officer, security ~~((officer))~~ personnel, firefighter, or other agent of the college.
- (14) Damaging college property including, but not limited to, landscape and plant material, curbs, sidewalks, utilities, etc.
- (15) Driving while under the influence of intoxicants or with an open container of intoxicants.

(16) Allowing an unattended vehicle to roll, obstruct traffic, or damage property.

~~((All traffic offenses carry a fifty dollar fine.))~~ (17) Driving while distracted. Fines associated with traffic offenses shall be set and approved by the board, or its designee in accordance with WAC 132N-156-700. Students that commit traffic offenses may be referred to student conduct for violations of the code of student conduct, chapter 132N-125 WAC.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-450, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-450, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-450, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-450, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-450, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-460 Bicycles and nonvehicular transportation usage.**

Bicycles may be ridden any place where vehicles are permitted. They may also be ridden on campus sidewalks or pathways, though pedestrians always have the right of way. An audible signal shall be used by bicyclists to warn pedestrians of oncoming bicycles. Bicyclists shall not ride in a reckless manner or engage in stunts or dangerous acts, or operate at speeds greater than ~~((ten))~~ 10 miles per hour or such lower speed as is reasonable and prudent under the circumstances. With the exception of wheelchair conveyances and certain college service vehicles, no other nonvehicular modes of transportation as specified in the preceding "definitions" will be allowed on college property.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-460, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-460, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-460, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-460, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-500 Allocation of parking space.** The parking spaces available on college properties shall be assigned by the ~~((office of administrative services))~~ executive vice president of operations, or designee, in a manner which will best attain the objectives of these regulations. The ~~((plant))~~ facilities services department is authorized to mark various parking areas on college property with numbers or titles or by posting signs, or marking the pavement.

Open parking - Open parking is limited to those parking areas not otherwise marked as reserved for faculty/staff, ~~((physically disabled~~

persons)) people with disabilities, special use, service vehicle, or visitor. Users of open parking are not required to display a parking permit.

Faculty/staff parking - Faculty, staff and administrators using college-owned or leased parking facilities between 7:00 a.m. and 10:00 p.m. Mondays through Fridays during fall, winter, and spring quarters are to purchase parking permits. The purchase of a permit for designated parking does not ensure the regular availability of a parking space.

Faculty/staff parking spaces are marked on the pavement with an F/S. Only college employee vehicles displaying a valid parking permit may park in faculty/staff parking spaces. Faculty/staff parking spaces shall be considered open parking spaces from ~~((10:00))~~ 5:30 p.m. to 7:00 a.m. and on weekends during fall, winter, and spring quarters, and at all times during summer quarter.

~~((Vehicles with approved faculty/staff parking permits are permitted to park in open parking areas only when the designated parking faculty/staff spaces are full.))~~

Visitor parking - All visitors, including guests, salespersons, maintenance or service personnel and all other members of the public, may park on college property in open parking, in designated special use visitor zones, or as directed by the ~~((security/safety office))~~ security and safety department.

Use of vehicle as habitation - No vehicle or vehicle trailer may be used as a place of habitation on any college facility without permission from the ~~((security/safety office))~~ security and safety department.

~~((Handicapped))~~ Accessible parking - ((Physically disabled persons parking zones)) Accessible parking spaces, parking spaces for use by a vehicle displaying a valid accessible parking permit, may be occupied only by vehicles displaying a valid temporary parking permit issued by the college or a valid permanent or temporary permit issued by the state of Washington in compliance with RCW 46.16.381 and 46.16.390. Temporary parking permits are available in health services. Valid parking permits issued by other states will be honored.

If all accessible parking spaces are occupied, those with a valid, properly displayed placard or permit may also park in metered parking spaces without paying for time parked in the space. If all accessible parking spaces and metered spaces are occupied, those with a valid, properly displayed placard, or permit, may park in faculty/staff spaces.

Motorcycle parking - Motorcycle parking zones are reserved for motorcycles and motor-driven cycles. ~~((These vehicles))~~ Motorcycles are ~~((not))~~ to occupy ~~((regular automobile parking spaces or other))~~ those areas ((not designed)) designated for motorcycle parking specifically.

Service vehicle parking - Service vehicle parking zones are limited to use by authorized college service or contractor vehicles only.

Electric vehicle charging stations - These spaces are for the specific purpose of charging electric vehicles. These areas are designated by green paint on the pavement in accordance with RCW 46.08.185(1). These are not parking spaces. Those using charging stations are expected to remove their vehicles immediately after the vehicle has been charged. The use of charging equipment outside of the designated charging station area is prohibited and is subject to citation and fine.

Meter spaces - There are metered parking spaces located on campus. The meters have marked designated time limits. The meters provide spaces to those individuals who have short-term parking needs on campus. Meter hours are Monday through Thursday, 8:00 a.m. to 5:30 p.m., and Friday 8:00 a.m. to 5:00 p.m.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-500, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-500, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-500, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-500, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-500, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-530 Impounding of disabled/abandoned vehicles.** No disabled or inoperative vehicle shall be parked on college property for a period in excess of (~~(twenty-four)~~) 24 hours, unless permission is granted by the (~~(security/safety office)~~) security and safety department. Vehicles which have been parked in excess of (~~(twenty-four)~~) 24 hours may be impounded and stored at the expense of either or both the owner or operator thereof. Notice of intent to impound will be posted on the vehicle at least (~~(twenty-four)~~) 24 hours prior to impoundment unless a vehicle is illegally or hazardedly parked. Neither the college nor college employees shall be responsible for claims, loss or damage of any kind resulting from such impounding and storage.

Vehicles under repair in the college's instructional program must be (~~(parked in a designated area and must have an approved "vehicle in repair" notice visibly posted within the vehicle. This includes vehicles upon which service has been completed and which are awaiting pick up by the owners)~~) clearly identified and parked in an area designated for these vehicles.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-530, filed 9/28/00, effective 10/29/00. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-530, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-530, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-530, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 17-22-093, filed 10/30/17, effective 11/30/17)

**WAC 132N-156-550 Illegal parking.** No person shall stop, place, or park a vehicle at any place where official signs, curbs, or pavement markings prohibit parking, or within (~~(fifteen)~~) 15 feet of a fire hydrant, or at any place for which the vehicle does not have a valid parking permit. Any vehicle not parked in a parking stall shall be considered illegally parked.

Drivers who are instructed by a security (~~officer~~) personnel to (~~either~~) move an illegally parked vehicle (~~or not to park in violation of this section~~), and refuse, will have their vehicle immediately impounded or immobilized.

(~~Security officers may issue citations resulting in fines if the vehicle is found in the commission of any of the following parking violations:~~) Under the authority granted by RCW 28B.50.140(10), security personnel may issue a citation for parking violations that include the following and any other offenses provided in chapter 46.61 RCW as amended:

- (1) Parking in a faculty/staff parking zone without a valid permit.
- (2) Parking a disabled or inoperable vehicle on campus in excess of (~~twenty-four~~) 24 hours without appropriate permission.
- (3) Parking any vehicle in such a manner as to obstruct, impede, hinder, or prevent the use of another parking space. This violation includes, but is not limited to, parking over the line, parking an oversized vehicle in a space too small, allowing part of a vehicle to protrude into another space, and parking too close to another vehicle.
- (4) Parking in a space not designated for parking.
- (5) Parking in an area not authorized.
- (6) Blocking vehicular or pedestrian traffic.
- (7) Parking within (~~fifteen~~) 15 feet of a fire hydrant.
- (8) Parking in a fire lane, sidewalk, or intracampus avenue.
- (9) Parking in a "No Parking" zone.
- (10) Parking on the grass.
- (11) Parking overnight without (~~security office permission and/or permit~~) authorization.
- (12) Parking of a bicycle illegally.
- (13) Parking in (~~physically disabled persons~~) accessible parking zone without an authorized parking permit.
- (14) Use of a vehicle for habitation without permission.
- (15) Illegal use of or failure to display permit.
- (16) Creating a safety hazard in the opinion of (~~the~~) security (~~officer~~) personnel.
- (17) Allowing a vehicle alarm to sound, repeatedly or for an extended period of time (false alarm).
- (18) Parking in a metered parking spot without payment of the meter fee stated on the meter during the posted time limits.
- (~~All parking citations carry a twenty-dollar fine, with the exception of physically disabled persons parking violations which carry a fifty-dollar fine.~~) (19) Parking in an area designated as an "Electric Vehicle Charging Station" while not actively charging an electric vehicle.

Illegally parked vehicles which require removal will be done so at the owner's or operator's expense.

[Statutory Authority: RCW 28B.50.140. WSR 17-22-093, § 132N-156-550, filed 10/30/17, effective 11/30/17. Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-550, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-550, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-550, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-550, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-550, filed 9/18/87.]



AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-560 Hazardous parking.** No person shall stop, place, or park a vehicle so as to obstruct traffic along or upon any street, firelane, or sidewalk or at any location as described in RCW 46.61.570. Due to the severe risk to public safety created by any vehicle parking in violation of this section, security ((officers)) personnel are authorized to cite and immediately impound said vehicle. Security ((officers)) personnel will complete a vehicle impound report, including the reason for the impoundment. Removal and impoundment will be at the owner's or operator's expense.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-560, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-560, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-560, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-560, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-570 Bicycle parking.** Bicycles shall be parked in bicycle racks or other facilities provided for the purpose. Bicycles may only be parked inside a building if specific areas (i.e., indoor bicycle lockers) have been provided and are available or if a college employee (faculty or staff) has expressed written permission from their immediate supervisor to park a bicycle inside a building.

Before authorizing an employee to park inside of a building, supervisors must ensure that any bicycles parked inside will not interfere with the daily operations of the work area(s) nor will they obstruct any evacuation or egress routes in any way. Bicycles are not to be taken onto any elevator at any time.

At no time shall a bicycle be parked (~~(in a building,)~~) against a building, near a building exit, on a path or sidewalk, or chained (or otherwise secured) to trees, lamp standards, utilities, stairway railings, or sign posts. Any bicycle found in violation of this section may be cited for illegal parking and impounded by the (~~(security/safety office))~~ security and safety department without warning.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-570, filed 9/28/00, effective 10/29/00. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-570, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-570, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-570, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-600 Faculty and staff parking permits.** All college faculty, staff, and administrators using college parking facilities at any time between 7:00 a.m. and (~~10:00~~) 5:30 p.m. Mondays through Fridays during fall, winter, and spring quarters are to purchase and display a valid parking permit. The fact that an employee may be eligible to park in (~~a physically disabled persons~~) an accessible parking zone will not relieve the employee of this requirement. A valid faculty/staff parking permit may not, by itself, constitute authority to park in other parking facilities leased or owned by the college.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-600, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-600, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-600, filed 10/4/93, effective 11/4/93. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-600, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 93-20-080, filed 10/4/93, effective 11/4/93)

**WAC 132N-156-610 Permit parking on campus.** The correct parking permit must be properly displayed in accordance with permit instructions.

Temporary parking permits are issued by the (~~security/safety of-fee~~) security and safety department and must be displayed in accordance with permit instructions.

Parking permits are not transferable and shall not be utilized by any person except the person designated on the parking permit application. The college reserves the right to deny any application, or to revoke any permit at any time, if actions resulting from such application or permission constitute present, imminent danger of unlawful activity, or if a prospective user has previously violated college parking policies or other written rules or regulations. All outstanding college parking fines must be paid before a parking permit will be issued or renewed.

No bailment is created by the sale or issuance of a permit.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-610, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-610, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-610, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-620 Fees for parking permits.** The fees charged by the college for the issuance of permits shall be those established by

the board of trustees. Parking permits are issued as a license to park at college facilities.

Fees collected will be utilized for parking operations including parking enforcement, parking lot maintenance, security and safety improvements and for those transportation demand management and commute trip reduction activities and programs permitted by law.

~~((Current faculty/staff parking permit fees are seven dollars and fifty cents per quarter for one vehicle, and an additional one dollar per quarter for each additional vehicle.))~~ Permits are required for fall, winter, and spring quarters. Administrators, exempt staff, permanent classified staff, and tenure-track faculty may ~~((purchase))~~ acquire permanent permits. Adjunct faculty and temporary classified staff may ~~((purchase))~~ acquire annual or quarterly permits. ~~((Annual permits may be purchased by full-time temporary faculty and adjunct faculty who have received approval from the security/safety manager.))~~

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-620, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-620, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-620, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-620, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-620, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-630 Parking fee payment.** ~~((Faculty and staff can purchase annual or quarterly parking permits at either the college bookstore or at the cashier's office in the Baird Administration Building. Annually contracted faculty and staff members may select the payroll deduction plan for payment of the permanent permit. Those selecting this payment plan must complete a payroll deduction authorization form before issuance of a permit. The form is available in the security/safety office and the personnel services office.))~~ Unless otherwise authorized by the president of the college or their designee, employees will be given the option of having parking fees deducted on either a pretax or post-tax basis.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-630, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-630, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-630, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-630, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 93-20-080, filed 10/4/93, effective 11/4/93)

**WAC 132N-156-640 Temporary parking permits.** Any permit holder may obtain a temporary parking permit from the ~~((security/safety of-~~

~~fee~~) security and safety department for an (~~unregistered~~) unpermitted vehicle when (~~the registered~~) their permitted vehicle is unavailable due to repairs or for (~~another~~) other valid reasons. These permits are (~~good~~) valid for a period of two weeks.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-640, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-640, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-640, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-645 Guest parking permits.** College faculty or staff who have invited a guest speaker, lecturer, presenter, or other special guest to the college may apply to the (~~security/safety office~~) security and safety department for a guest parking permit. A guest parking permit will entitle the holder to park in faculty/staff parking, and to park in visitor parking without registering, in order to facilitate their appearance at the college. Permits will be valid only for the day(s) specified on the permit. Guest parking permits will not be issued for personal guests of college employees or for staff employed by the college on a temporary basis.

Requestors will provide the (~~security/safety office~~) security and safety department with the name of the guest and the date, time, place, and nature of appearance at the college. Permits may be picked up at the (~~security/safety office~~) security and safety department, or (~~security/safety~~) security and safety department can mail or email the permit directly to the guest. Staff should apply for guest parking permits far enough in advance of the appearance to allow for delivery of the permit.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-645, filed 9/28/00, effective 10/29/00.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-650 Revocations.** Parking permits are licenses and the property of the college and may be revoked for any of the following reasons:

(1) The purpose for which the permit was issued changes or no longer exists.

(2) The permit is used on an (~~unregistered~~) unauthorized vehicle or by an unauthorized individual.

(3) A parking permit application form was falsified.

(4) These parking regulations were violated.

(5) The parking permit was counterfeited or altered or transferred without authorization.

(6) (~~There has been~~) Failure to comply with a specific determination, decision, or directive by college officials.

~~((Appeals of parking permit revocations may be made within twenty days to the security/safety manager for a brief adjudicative procedure. Appeals to the vice president of administrative services must be filed within twenty-one days of the date of notice of revocation. The decision of the vice president is final.))~~

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-650, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-650, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-650, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-650, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-650, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 93-20-080, filed 10/4/93, effective 11/4/93)

**WAC 132N-156-700 Policy.** The board of trustees, or its designee, shall set and approve fair and uniform fines for violations of these rules and shall provide adequate means for the enforcement and/or collection of such fines. If a violation of these rules and regulations is committed, the ~~((security/safety office))~~ security and safety department is authorized to issue ~~((a))~~ citations as prescribed in these rules.

Any violation occurring after the second citation for any parking violation may result in the violator's vehicle being impounded or immobilized and held until all outstanding citations have been paid and/or the loss of parking privileges on college property/facilities.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-700, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-700, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-700, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-710 Payment of fines.** Persons cited for violations of these rules and regulations may respond either by filing a written appeal with the ~~((security/safety manager))~~ director of security and safety or their designee, or by paying a fine within ~~((fifteen))~~ 15 calendar days of receipt of the citation. All fines are payable to Clark College. Fines can be paid by mail or in person at the cashier's office ~~((in the Baird Administration Building))~~. Fines that are mailed must be received within ~~((fifteen))~~ 15 calendar days of receipt of the citation. If a person chooses to appeal a citation in accordance with WAC 132N-156-730 Appeals, any imposed fine, whether reduced or not, will not be due until a decision of the appeal has been rendered.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-710, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-710, filed 10/4/93, effective 11/4/93. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-710, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 97-23-018, filed 11/10/97, effective 12/11/97)

**WAC 132N-156-720 Reduction in fines.** Fines for parking and traffic offenses will be reduced by ~~((five dollars))~~ an amount approved by the president of the college or their designee if paid in person within ~~((forty eight))~~ 48 hours, excluding weekends and holidays. No reduction will be made on mail-in payments.

[Statutory Authority: Chapter 28B.50 RCW. WSR 97-23-018, § 132N-156-720, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-720, filed 10/4/93, effective 11/4/93. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-720, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-730 Appeals.** Alleged violators may appeal to the ~~((security/safety manager))~~ director of security and safety or their designee for a brief adjudicative procedure within ~~((twenty))~~ 20 calendar days ~~((of))~~ from the date of the citation. The ~~((security/safety manager))~~ director of security and safety or their designee may uphold the citation/fine, may dismiss, suspend, ~~((impose any lesser))~~ or reduce the imposed fine, and/or grant an extension of time within which to pay the fine.

Appeals of the decision of the ~~((security/safety manager))~~ director of security and safety or their designee are to be submitted to the ~~((vice president of administrative services without posting of fine))~~ president of the college or their designee within ~~((twenty-one))~~ 20 calendar days. Written notification of the ~~((vice))~~ president's or their designee's decision shall be made within ~~((twenty))~~ 20 calendar days of the appeal and shall be final.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-730, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-730, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-730, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-730, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-730, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-750 Unpaid fines.** If any fine remains unpaid, any or all of the following actions may be taken by the ~~((security/safety office))~~ security and safety department.

- (1) ~~((A hold may be placed on transcripts.~~  
~~(2))~~ Registration for the following quarter may be delayed.  
~~((3))~~ (2) Parking privileges may be revoked.  
~~((4))~~ (3) The amount ~~((due))~~ owed as a result of fines due and payable may be deducted from paychecks of college employees.  
~~((5))~~ (4) Outstanding fines may be referred to a collection agency.  
~~((6))~~ (5) The vehicle may be immobilized or impounded.  
~~((If a violator has two or more unpaid fines, his/her vehicle will be impounded or immobilized and held until all outstanding fines are paid. Immobilization of a vehicle may result in an additional \$20.00 fine.))~~ These procedures will be applicable to all students, faculty, and staff or other persons utilizing college facilities who receive fines for violations of these rules and regulations. Visitors who have received citations for parking violations may return the citation to the ~~((security/safety office))~~ security and safety department with name, address, and a brief explanation. The ~~((security/safety manager may void the citation as a courtesy notice))~~ director of security and safety may, at their discretion, void the citation.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-750, filed 9/28/00, effective 10/29/00; WSR 97-23-018, § 132N-156-750, filed 11/10/97, effective 12/11/97. Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-750, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-750, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-750, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 93-20-080, filed 10/4/93, effective 11/4/93)

**WAC 132N-156-760 Special circumstances.** During special ~~((eeea- sions))~~ circumstances that result in extraordinary traffic conditions and during emergencies, the ~~((security/safety office))~~ security and safety department is authorized to impose special traffic and parking regulations ~~((and))~~ that may include additional parking restrictions to mitigate and reduce the risk of inconvenience, personal injury or property damage. Whenever possible, prior notice of these regulations or restriction changes shall be posted. Such authorization is ~~((of a))~~ temporary ~~((nature))~~ and should last only as long as the situation necessitates.

[Statutory Authority: RCW 28B.50.140(10) and chapters 28B.50 and 28B.10 RCW. WSR 93-20-080, § 132N-156-760, filed 10/4/93, effective 11/4/93; WSR 91-21-022, § 132N-156-760, filed 10/7/91, effective 11/7/91. Statutory Authority: Chapters 28B.50 and 28B.10 RCW. WSR 87-19-103 (Order 87-02, Resolution No. 87-02), § 132N-156-760, filed 9/18/87.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-800 Policy.** College faculty or staff who coordinate special events involving the participation of dignitaries from off-campus may request that parking spaces be reserved for those participants on the day of the event. All requests for reserved parking will be made in writing to the office of the president or their designee at least a week in advance. Aside from traffic revisions necessary for construction and maintenance work, the ~~((security/safety office))~~ security and safety department will not reserve parking spaces without prior approval from the president's office or their designee.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-800, filed 9/28/00, effective 10/29/00.]

AMENDATORY SECTION (Amending WSR 00-20-034, filed 9/28/00, effective 10/29/00)

**WAC 132N-156-810 Process.** The requesting party will forward a copy of the approved request to the ~~((security/safety manager))~~ director of security and safety for implementation. After receiving an approved request, the ~~((security/safety manager))~~ director of security and safety will contact the requesting party to confirm the details and ~~((to))~~ assign the reserved spaces. All attempts will be made to accommodate the needs of the participants and the event, but the final decision on the allocation of spaces rests with the ~~((security/safety manager))~~ director of security and safety.

Reserved spaces will be established only for arrival of participants to the event ~~((; no "in and out" areas will be maintained))~~.

On the day of the event, the ~~((security/safety office))~~ security and safety department will set up barricades or otherwise designate the reserved spaces. Unless other arrangements are made, it will be the responsibility of the requesting party to provide personnel to meet those individuals authorized to park in the reserved spaces and to remove the barricades to allow them to park. If the requesting party wants to have a security ~~((officer staff))~~ personnel supervise the parking spaces, they must make prior arrangements for staffing. Security ~~((officers))~~ personnel will be assigned to such duty only if available, and their time will be charged to the requesting ~~((party))~~ party's budget.

[Statutory Authority: Chapter 28B.50 RCW. WSR 00-20-034, § 132N-156-810, filed 9/28/00, effective 10/29/00.]

#### REPEALER

The following section of the Washington Administrative Code is repealed:

WAC 132N-156-740 Security/parking advisory committee.