

WSR 24-10-078  
EXPEDITED RULES  
OFFICE OF  
ADMINISTRATIVE HEARINGS  
[Filed April 30, 2024, 8:49 a.m.]

Title of Rule and Other Identifying Information: Chapter 10-04 WAC, Agency organization—Public records.

Purpose of the Proposal and Its Anticipated Effects, Including Any Changes in Existing Rules: The purpose is to update current rule language with gender-inclusive pronouns. This change clarifies the language of the rules without changing its effect.

Reasons Supporting Proposal: The office of administrative hearings (OAH) received a petition for adoption, amendment, or repeal of a state administrative rule from a member of the public. OAH supports the changes requested in the petition.

Statutory Authority for Adoption: RCW 34.12.030.

Rule is not necessitated by federal law, federal or state court decision.

Name of Proponent: OAH, governmental.

Name of Agency Personnel Responsible for Drafting, Implementation, and Enforcement: Joshua Sundt, 2420 Bristol Court S.W., Olympia, WA 98502, 360-407-2700.

This notice meets the following criteria to use the expedited adoption process for these rules:

Corrects typographical errors, makes address or name changes, or clarifies language of a rule without changing its effect.

NOTICE

THIS RULE IS BEING PROPOSED UNDER AN EXPEDITED RULE-MAKING PROCESS THAT WILL ELIMINATE THE NEED FOR THE AGENCY TO HOLD PUBLIC HEARINGS, PREPARE A SMALL BUSINESS ECONOMIC IMPACT STATEMENT, OR PROVIDE RESPONSES TO THE CRITERIA FOR A SIGNIFICANT LEGISLATIVE RULE. IF YOU OBJECT TO THIS USE OF THE EXPEDITED RULE-MAKING PROCESS, YOU MUST EXPRESS YOUR OBJECTIONS IN WRITING AND THEY MUST BE SENT TO Joshua Sundt, OAH, P.O. Box 42488, Olympia, WA 98504-2488, phone 360-407-2700, fax 360-664-8721, email rulemaking@oah.wa.gov, AND RECEIVED BY July 1, 2024.

April 26, 2024  
Edward F. Pesik, Jr.  
Chief Administrative Law Judge

OTS-5386.1

AMENDATORY SECTION (Amending WSR 18-01-144, filed 12/20/17, effective 1/20/18)

**WAC 10-04-050 Inspection of public records.** (1) The office will provide space to inspect public records.

(2) The office will notify the requestor in writing that the records are available to inspect. Within (~~thirty~~) 30 days after the office sends notification, the requestor must make arrangements with the office to inspect the records.

(3) After inspection is complete, the requestor must identify which records (~~he or she wishes~~) they wish the office to copy. Depending on staff availability and the volume of records requested, the office may copy the records at that time or provide the records to the requestor at a later date.

(4) When the inspection of the requested records is complete and all requested copies are provided, the public records officer will send notification to the requestor that the request is closed.