

WSR 21-01-013
NOTICE OF PUBLIC MEETINGS
STATE RECORDS COMMITTEE
[Filed December 3, 2020, 10:14 a.m.]

MEETINGS, POWERS AND DUTIES

FOR STATE GOVERNMENT AGENCIES: There is created a committee, to be known as the records committee, composed of the archivist, an appointee of the state auditor, an appointee of the attorney general, and an appointee of the director of financial management.

The records committee shall meet at least once every quarter or more often as business dictates. Action by the committee shall be by majority vote and records shall be kept of all committee business.

It shall be the duty of the records committee to approve, modify or disapprove the recommendations on retention schedules of all files of public records and to act upon requests to destroy any public records: PROVIDED, that any modification of a request or recommendation must be approved by the head of the agency originating the request or recommendation **(RCW 40.14.050)**.

You may verify meeting cancellations by visiting our website at <https://www.sos.wa.gov/archives/RecordsManagement/StateRecordsCommitteeNew.aspx> or call[ing] Washington state archives at 360-586-4901.

The 2021 meeting dates are as follows:

10 a.m.
1129 Washington Street S.E.
Olympia
February 3
April 7
June 2
August 4
October 6
December 1