

WSR 24-01-022  
NOTICE OF PUBLIC MEETINGS  
SECRETARY OF STATE  
(State Records Committee)  
[Filed December 8, 2023, 10:57 a.m.]

MEETINGS, POWERS AND DUTIES

FOR STATE GOVERNMENT AGENCIES: There is created a committee, to be known as the records committee, composed of the archivist, an appointee of the state auditor, an appointee of the attorney general, and an appointee of the director of financial management.

The records committee shall meet at least once every quarter or oftener as business dictates. Action by the committee shall be by majority vote and records shall be kept of all committee business.

It shall be the duty of the records committee to approve, modify, or disapprove the recommendations on retention schedules of all files of public records and to act upon requests to destroy any public records: PROVIDED, that any modification of a request or recommendation must be approved by the head of the agency originating the request or recommendation. (RCW 40.14.050)

You may verify meeting cancellations by visiting our website at <https://www.sos.wa.gov/archives/RecordsManagement/StateRecordsCommitteeNew.aspx> or call Washington state archives at 360-586-4901.

The 2024 meeting dates are as follows:

February 7	10 a.m.	1129 Washington Street S.E. Olympia
April 3	10 a.m.	1129 Washington Street S.E. Olympia
June 5	10 a.m.	1129 Washington Street S.E. Olympia
August 7	10 a.m.	1129 Washington Street S.E. Olympia
October 2	10 a.m.	1129 Washington Street S.E. Olympia
December 4	10 a.m.	1129 Washington Street S.E. Olympia