

WSR 25-05-032

PROPOSED RULES

EMPLOYMENT SECURITY DEPARTMENT

[Filed February 11, 2025, 9:04 a.m.]

Original Notice.

Preproposal statement of inquiry was filed as WSR 24-21-048.

Title of Rule and Other Identifying Information: What notice must a business provide the department when changing its address?

Hearing Location(s): On March 27, 2025, at 10:00 a.m., via Zoom at <https://esd-wa-gov.zoom.us/j/84630810093?pwd=20JH8uuc5pzxdcI0Y2TTx2ejabZl2g.1>, Meeting ID 846 3081 0093, Pass-code 537428; or One-tap mobile, +13126266799,,84630810093#,,,,*537428# U.S. (Chicago), +16465588656,,84630810093#,,,,*537428# U.S. (New York).

Date of Intended Adoption: April 27, 2025.

Submit Written Comments to: Stephanie Frazee, P.O. Box 9046, Olympia, WA 98507-9046, email esdgpuirules@esd.wa.gov, fax 844-652-7096, beginning on date of filing, by March 27, 2025, at 5:00 p.m.

Assistance for Persons with Disabilities: Contact Teresa Eckstein, phone 360-507-9890, fax 360-586-4600, TTY relay 711, email Teresa.eckstein@esd.wa.gov, by March 20, 2025.

Purpose of the Proposal and Its Anticipated Effects, Including Any Changes in Existing Rules: This proposal clarifies an employer's responsibility to inform the employment security department (department) of a change in address within 30 days of the address change. The rule clarifies that this must be done in writing and what information must be included.

Reasons Supporting Proposal: Although employers are required to keep their information up-to-date with the department under RCW 50.12.070, currently, the department's rules do not explicitly require employers to keep their addresses up-to-date with the department. This rule making will specify that employers notify the department of a change in address within 30 days of an address change.

Statutory Authority for Adoption: RCW 50.12.010, 50.12.042, and 50.12.040 provide general rule-making authority to the department. RCW 50.12.070 lists employers' recordkeeping obligations to the department.

Statute Being Implemented: RCW 50.12.070.

Rule is not necessitated by federal law, federal or state court decision.

Name of Proponent: Employment security department, governmental.

Name of Agency Personnel Responsible for Drafting: Stephanie Frazee, Olympia, Washington, 425-465-0313; Implementation and Enforcement: JR Richards, Olympia, Washington, 360-463-1079.

A school district fiscal impact statement is not required under RCW 28A.305.135.

A cost-benefit analysis is not required under RCW 34.05.328. This rule making does not change the effect of the statute, it only clarifies that employers should update their address with the department within 30 days of an address change.

Scope of exemption for rule proposal from Regulatory Fairness Act Requirements:

Is not exempt.

The proposed rule does not impose more-than-minor costs on businesses. Following is a summary of the agency's analysis showing how

costs were calculated. This rule making does not impose any costs on small businesses, as it just provides guidance on when employers should notify the department of an address change.

February 11, 2025
Joy Adams, Director
Employment System Policy and Integrity Division

OTS-6032.2

NEW SECTION

WAC 192-300-020 What notice must a business provide to the department when changing its address? When a business changes its address, the business must notify the department in writing within 30 days of the address change. The notification from the business must include its employment security department number, the previous address of the business, and the current address of the business.