

WSR 26-01-195

EXPEDITED RULES

BELLEVUE COLLEGE

[Filed December 23, 2025, 3:17 p.m.]

Title of Rule and Other Identifying Information: Chapter 132H-160 WAC, Admissions, registration, graduation, and tuition and fee waivers for Community College District VIII.

Purpose of the Proposal and Its Anticipated Effects, Including Any Changes in Existing Rules: This WAC will be shortened substantially, due to changed and outdated sections. Standards for military withdrawals, special program admissions, administrative fees, and waivers have changed in the past 23 years and are updated. Added are brief sections on registration and graduation, to bring the college into compliance with the state constitution.

Reasons Supporting Proposal: Previous filing and public hearing produced no comments or objections. Filing time expired.

Statutory Authority for Adoption: Chapter 34.05 RCW and RCW 28B.50.140.

Statute Being Implemented: RCW 34.05.353.

Rule is not necessitated by federal law, federal or state court decision.

Name of Proponent: Bellevue College, governmental.

Name of Agency Personnel Responsible for Drafting, Implementation, and Enforcement: Loreen McRea Keller, Bellevue College, 3000 Landerholm Circle S.E., A-201, Bellevue, WA 98007, 425-564-6155.

This notice meets the following criteria to use the expedited adoption process for these rules:

Have been the subject of negotiated rule making, pilot rule making, or some other process that involved substantial participation by interested parties before the development of the proposed rule.

Explanation of the Reason the Agency Believes the Expedited Rule-Making Process is Appropriate: Expired filing date, all other processes complete without comment or objection.

NOTICE

THIS RULE IS BEING PROPOSED UNDER AN EXPEDITED RULE-MAKING PROCESS THAT WILL ELIMINATE THE NEED FOR THE AGENCY TO HOLD PUBLIC HEARINGS, PREPARE A SMALL BUSINESS ECONOMIC IMPACT STATEMENT, OR PROVIDE RESPONSES TO THE CRITERIA FOR A SIGNIFICANT LEGISLATIVE RULE. IF YOU OBJECT TO THIS USE OF THE EXPEDITED RULE-MAKING PROCESS, YOU MUST EXPRESS YOUR OBJECTIONS IN WRITING AND THEY MUST BE SENT TO Loreen McRea Keller, Bellevue College, 3000 Landerholm Circle S.E., A-201, phone 425-564-6155, email loreen.keller@bellevuecollege.edu, BEGINNING December 23, 2025, AND RECEIVED BY February 23, 2026.

December 23, 2025
Loreen M. Keller, Director
Policy and Government Relations

OTS-5768.2

Chapter 132H-160 WAC

**ADMISSIONS, (~~(RESIDENCY CLASSIFICATION AND REGISTRATION REGULATIONS—
SCHEDULE OF FEES AND FINANCIAL AID)~~) REGISTRATION, GRADUATION, AND
TUITION AND FEE WAIVERS FOR COMMUNITY COLLEGE DISTRICT VIII**

AMENDATORY SECTION (Amending WSR 78-07-026, filed 6/15/78)

WAC 132H-160-010 Title. WAC 132H-160-010 through ~~((132H-160-710))~~ 132H-160-530 will be known as the admissions, ~~((residency classification and registration regulations—schedule of fees and financial aid))~~ registration, graduation, and tuition and fee waivers for Community College District VIII as established by the board of trustees pursuant to the authority granted to them by RCW 28B.50.140 and chapter 28B.15 RCW.

NEW SECTION

WAC 132H-160-025 Registration. Registration procedures and deadlines are published on the college website and available on campus in student services.

NEW SECTION

WAC 132H-160-035 Graduation. Due dates and deadlines for graduation applications are published on the college academic calendar each quarter, with dates published up to one year in advance.

AMENDATORY SECTION (Amending WSR 98-03-044, filed 1/15/98, effective 2/15/98)

WAC 132H-160-052 Tuition and fee waivers. (1) The board of trustees of Community College District VIII may periodically establish tuition and fee waivers for specific categories of students as permitted by state law and by the state board for community and technical colleges. Such waivers will be established in accordance with state statutes and with regular college fiscal processes.

(2) Information regarding current waivers will be available ~~((in the schedule of classes and from the student services center))~~ on the college's website and in student services.

(3) A student who wishes to appeal the determination of ~~((his or her))~~ their tuition and fee waiver eligibility may ~~((submit a written appeal to the associate dean of enrollment services, who will review the student's eligibility) [contact the Associate Dean of Enrollment Services, who will initiate a brief adjudicative proceeding according to RCW 34.05.482 through 34.05.494]))~~ submit a written appeal to enrollment services, which will initiate a brief adjudicative proceeding according to RCW 34.05.482 through 34.05.494.

AMENDATORY SECTION (Amending WSR 00-11-102, filed 5/18/00, effective 6/18/00)

WAC 132H-160-182 Student schedule changes—Refund policy and administrative fees. The Community College District VIII board of trustees has authorized the (~~associate dean~~) head of enrollment services (or (~~his/her~~)) designee) to collect an administrative fee when a student adds or drops course(s) or withdraws from the college. In addition, the (~~associate dean~~) head of enrollment services (or (~~his/her~~)) designee) is authorized to refund tuition and/or fees when a student withdraws from college or a course(s), in accordance with RCW 28B.15.605 and the refund policies approved by the board of trustees. The (~~associate dean~~) head of enrollment services (or (~~his/her~~)) designee) has the authority to make judgments regarding refunds in extraordinary circumstances. A student who is requested to withdraw for disciplinary reasons will not be eligible for a refund. Refund provisions for students receiving Title IV Federal Aid are described in WAC 132H-160-185(~~(+,+)~~) Refund for Title IV Federal Aid Recipients. The specific refund procedure and rates are (~~published~~) available online in the college catalog and the quarterly schedule of classes.

AMENDATORY SECTION (Amending Order 15, filed 4/18/73)

WAC 132H-160-270 Selective admission (~~to specific degree~~) programs. (~~Applicants who are qualified for admission to Community College District VIII are required to enroll in one of the college's educational major programs. Upon receipt of a student's application to attend the college, the admissions office requests that the applicant file a data information request form stating his or her program major. However, all applicants who are qualified for admission to the college cannot always be accommodated in the educational program of their choice because of space limitations or because some prerequisites for program acceptance have not been fulfilled. In such cases, applicants are offered admission to the college as a preprogram major. In order to be considered for admission in the educational major program of their choice, at a later date, such students will be required to submit a supplemental application and present additional information to the admission office. Examples of information which might be considered may include but are not necessarily limited to the following:~~

- ~~(1) Grade point average.~~
- ~~(2) Successful completion of high school courses or elementary courses in the field.~~
- ~~(3) Recommendation and test scores.~~

~~Although criteria for program acceptance may vary from program to program, they are binding if all of the following conditions have been met:~~

- ~~(1) They have been accepted by the office of admission and the instructional program chairmen.~~
- ~~(2) The criteria applies to all students seeking admission to the educational program major.~~
- ~~(3) The criteria has been made available through printed statements in the office of admissions and in the advising offices of the educational programs prior to the first day of the preceding quar-~~

ter.) (1) Academic and other programs may require additional criteria for admission based on the following:

(a) Demand exceeds supply of space in the program.

(b) Program accreditation requires additional criteria for admission or graduation.

(c) The program requires students to complete prerequisites prior to program admission.

(d) The International Education program requires its applicants to meet federal, division, and specific program entrance requirements.

(2) Selective admission programs may charge a fee in addition to the general college admission fee. Applicants must follow the requirements and processes established for the college and each selective admission program. Selective admission programs may deny admission based on the additional criteria.

(3) Prospective students who plan to participate in a selective or competitive academic program must first complete the online general college admission application and pay any published fees. Applicants should review the academic programs' webpage for program requirements and the admission process.

AMENDATORY SECTION (Amending Order 15, filed 4/18/73)

WAC 132H-160-500 Military withdrawal. ((Students submitting proof of being drafted or voluntary enlistment in the armed forces may receive credit and/or refund of fees as follows:

~~(1) During first one-third of course, full refund of fees and no credit.~~

~~(2) During second one-third of course, one-half credit, without letter grade and with courses unspecified. Unspecified credit may later be converted to specific credit and grade by examination. One-half of fees refunded.~~

~~(3) Withdrawal during last one-third of course, full credit, no letter grade may be earned by examination upon recommendation of the instructor. No money refunded.~~

~~(4) A student who is drafted in the last one-half of his final quarter and who would obviously have earned his degree if he had not been drafted, whose earned grade average is "C" or better, and who is recommended by his department chairman and the dean, may be granted a degree prior to his induction into the armed forces by action of the graduation committee.)~~ The college complies with RCW 28B.10.270: Rights of Washington national guard and other military reserve students called to service. Servicemembers should refer to the college website for additional resources.

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132H-160-053 Procedure for implementing tuition and fee waivers authorized pursuant to RCW 28B.15.530.

WAC 132H-160-060 Laboratory fees.

WAC 132H-160-090 Community service.
WAC 132H-160-170 Insurance.
WAC 132H-160-190 Financial obligation.
WAC 132H-160-200 Title.
WAC 132H-160-340 Residency classification procedures—
Statement of purpose.
WAC 132H-160-360 Residency application form.
WAC 132H-160-370 Nonresidents entitled to pay resident
tuition and fees.
WAC 132H-160-380 Verification classification.
WAC 132H-160-550 Comprehensive fee.