WSR 26-19-106
PROPOSED RULES
LOWER COLUMBIA COLLEGE

[Filed September 21, 2026, 3:55 p.m.]

Original Notice.

Preproposal statement of inquiry was filed as WSR 26-13-088.

Title of Rule and Other Identifying Information: Revisions to chapter 132M-110 WAC, Public records disclosure policy.

Hearing Location(s): On November 18, 2026, at 5:00 p.m., at Lower Columbia College (College), Administration Building, Room 100, 1600 Maple Street, Longview, WA; or join Zoom meeting https://lowercolumbia.zoom.us/j/83382203826, Meeting ID 833 8220 3826.

Date of Intended Adoption: November 18, 2026.

Submit Written Comments to: Tracy Powell, 1600 Maple Street, P.O. Box 3010, Longview, WA 98632, email tpowell@lowercolumbia.edu, fax 360-442-2109, beginning October 7, 2026, at 8:00 a.m., by November 17, 2026, at 8:00 a.m.

Assistance for Persons with Disabilities: Contact Tracy Powell, phone 360-442-2100, fax 360-442-2109, TTY 800-833-6388, email tpowell@lowercolumbia.edu, by November 17, 2026.

Purpose of the Proposal and Its Anticipated Effects, Including Any Changes in Existing Rules: The purpose is to give the college discretion on designating an administrator to serve as the public records officer and updating the contact information for the public records officer.

Reasons Supporting Proposal: The college has discretion on designating an administrator as the public records officer rather than identifying a specific administrator as the public records officer.

Statutory Authority for Adoption: RCW 28B.50.140, 42.56.040, and 42.56.580.

Statute Being Implemented: RCW 28B.50.140, 42.56.040, and 42.56.580.

Rule is not necessitated by federal law, federal or state court decision.

Name of Proponent: Lower Columbia College, public.

Name of Agency Personnel Responsible for Drafting, Implementation, and Enforcement: Sam Orth, 1600 Maple Street, P.O. Box 3010, Longview, WA 98632, 360-442-2124.

A school district fiscal impact statement is not required under RCW 28A.305.135.

A cost-benefit analysis is not required under RCW 34.05.328. Pursuant to RCW 34.05.328 (5)(a)(i), the college is not mandated to comply with RCW 34.05.328. Further, the college does not voluntarily make that section applicable to the adoption of this rule pursuant to subsection (5)(a)(ii), and to date the joint administrative rules committee has not made that section applicable to the adoption of this rule.

This rule proposal, or portions of the proposal, is exempt from requirements of the Regulatory Fairness Act because the proposal:

Is exempt under RCW 19.85.025(3) as the rules relate only to internal governmental operations that are not subject to violation by a nongovernment party.

Is exempt under RCW 19.85.025(4).

Explanation of exemptions: The proposed rule adopts revisions to designating the public records officer and updating the public records officer's contact information. It does not impact rights or responsibilities of small businesses.

Scope of exemption for rule proposal:
Is fully exempt.

September 21, 2026
Tracy Powell
Rules Coordinator

RDS-7393.1

AMENDATORY SECTION (Amending WSR 18-11-094, filed 5/18/18, effective 6/18/18)

WAC 132M-110-060 Public records officer. (1) A public records officer designated by the college shall be responsible for responding to public records requests in accordance with the provisions of this chapter and applicable provisions of the Public Records Act, chapter 42.56 RCW.

(2) Any person wishing to request access to public records of Lower Columbia College, or seeking assistance in making such a request should contact the public records officer of the college:

((~~Vice President of Administration~~)) Public Records Officer
Lower Columbia College
1600 Maple Street
Longview, WA 98632
Phone: ((~~360-442-2201~~)) 360-442-2120
Fax: ((~~360-442-2109~~)) 360-442-2129
Email: publicrecords@lowercolumbia.edu
Information is also available at the college's website at www.lowercolumbia.edu.

((~~(2)~~)) (3) The public records officer will oversee compliance with the act but another college staff member may process requests. Therefore, these rules will refer to the public records officer or designee.